Open The Doors To Your Future Career

- On-Campus Employment  p. 7
- The Real Whirled  p. 12
- Employers Interviewing on Campus  p. 14
Hello Cardinals,

Welcome back to campus for fall 2009! You are holding a new resource developed just for you by the professionals in the Career Center, designed to improve your employment outlook. Since fall of 2008 the economic problems of the country have had a profound impact on the employment opportunities available for your future. The information we have provided represents the most current and reliable advice available in the national literature related to recruitment of new college graduates.

We are confident you will be a step ahead of the job competition as a benefit of your Ball State education. Because of the spirit of innovation, the exciting exploratory programs offered here, and the stability of the institution, we have strong alumni relationships and employer interest, and we are creating new opportunities for you.

Take a look at the calendar of events and career information in this magazine and see for yourself that the Career Center will help you open the doors to your career. We look forward and are prepared to lead your efforts to make clear career plans, develop professional skills, and make a smooth transition into the world of work. Make your first goal to start today! Plan to participate in career development programs and use the professional services of the Career Center to achieve personal success.

Best wishes for a great year!

Mollie Fout
Director, Career Center
What’s Inside:

Cover Feature Articles

7 On-campus Employment
12 The Real Whirled
14 Employers Interviewing on Campus

Articles

4 Cyber Job Searching and Resources
13 Got Skills? Experience Goes a Long Way
17 Business Casual
19 Communication Etiquette
26 Featured Lectures on Campus
45 Career Center at-a-Glance Calendars

Spotlight

9 Career Center College Spotlight:
Teachers College and Miller College of Business

Job Fair Employer Directory

27 Employers Recruiting at Fall Career Fair ‘09

Business, more than any other occupation, is a continual dealing with the future; it is a continual calculation, an instinctive exercise in foresight. ~ Henry R. Luce

Ball State University Career Center Staff

Mollie Fout, Director
Larry Beck, Associate Director
Mark Hannon, Associate Director/Employer Relations
James Mitchell, Senior Assistant Director/Advisor
Joe Goodwin, Assistant Director/Advisor
Willow King Locke, Assistant Director/Advisor
Jenni Smith, Assistant Director/Advisor
Coralee Young, Office Systems Manager
Cindy Hershman, Coordinator of Employer Relations
John Knox, Representative for Employer Services
Deb Dolak, Coordinator of Career Resources
Lynn Shipley, Administrative Coordinator
Lorri Markum, Programs & Marketing Communications Assistant

Publication printed by Action Printing, Fond du Lac, WI
Making a difference in the lives of others…Everyday!

Property Management Opportunities for Professional Mentoring and Personal Growth

Sun Communities, Inc. is the nation’s premier provider of high-quality manufactured home communities. Established in 1975, Sun became a publicly traded company in 1993. The Company is a fully integrated real estate investment trust (REIT) listed on the New York Stock exchange under the symbol: SUI.

We pride ourselves with having a strong entrepreneurial spirit and an unwavering commitment to the 90,000+ residents we serve. It’s where you’ll receive the foundation you need to move forward in a challenging new path, where you can expand your professional skills, and work side by side co-workers who share your enthusiasm.

If you are looking for a fast paced, results-orientated career, Sun may just be right where you belong. We are dedicated to mentoring our professionals and providing rewarding professional and personal growth opportunities!

Apply Today for an Internship or an Entry Level Property Management Position!

Visit our website at www.suncommunities.com
Cyber Job Searching and Resources: BSU Career Center makes it easy

The Internet offers great resources to help you with every aspect of your career and job search. Using the Internet for your job search is free, is available 24/7, and demonstrates technology skills to potential employers.

One of the biggest mistakes job-seekers make in conducting an Internet job search is spending too much time surfing without a plan of action. The Career Center has surfed cyberspace for you and developed a page of helpful links for your career and job search. Great Links to Explore has organized categories of links so you can spend more of your time preparing for and finding your dream career. Go to www.bsu.edu and click the link for the Career and Experiential Learning Lab.

If you need to figure out what you can do with your major, research an employer, find an internship or full-time job, or determine if a salary offer is fair, Great Links to Explore will show you where to look.

Researching Majors and Careers

Whether you are trying to select a major and career or find an internship or full-time job, assessing your interests can guide your career and job search in a direction that leads to career satisfaction.

So you have a major, but do you know what careers you can do with your major? Exploring career possibilities for your major can widen your job search. Using the Internet to explore majors and careers is fast and easy.

Start assessing your interests and researching your major and career beginning with Assess and Explore on the Career Center and Experiential Learning Lab page.

Other helpful links

- America’s Career InfoNet: http://www.acinet.org/
Career videos are also available online.

- America’s Career Infonet: http://www.acinet.org/acinet/videos.asp

- Career Voyages: http://www.careervoyages.gov/careervideosmain.cfm


There is more to career happiness than finding the right job with the right salary. You also need to enjoy living where you work. Spending some time to research the best place for you to live can focus your job search in the right direction. Find Your Spot.com is a great place to start. You have to register, but it is free. After completing a short online questionnaire, FindYourSpot.com lists more than twenty cities that fit your specifications and interests. You can find out more about the city and search for jobs. Go to http://www.findyourspot.com.

Other helpful sites include

- Yahoo Neighborhood Profiles: http://realestate.yahoo.com/neighbourhoods
- Zip Skinny: http://www.zipskinny.com

Researching Employers

Researching employers is one of the best uses of the Internet during your job search. Visiting a potential employer’s Web site is a good way to find out how a company views itself. There are also Web sites that provide information about companies and organizations that are unbiased sources. Company databases like Reference USA and Business Source Premier are provided by University Libraries for currently registered students.

Use the Internet to find potential employers and to prepare for your interview. Some helpful links are listed for your convenience.

- Vault Online Career Library (available only to Ball State students): http://www.bsu.edu/careercenter/secure/careerlibrary/

Developing Job-Search Skills

There is a wealth of information on the Internet to help you write effective job-search documents as well as develop interview skills and appropriate professional etiquette. A few helpful links are listed below.

- Quintessential Careers Interviewing Resources: http://www.quintcareers.com/intvres.html

You may also find information when seeking tips for creating professional portfolios by clicking the Publications link on the Career and Experiential Learning Lab page.

Finding Internships

Many employers list internship opportunities on their own Web sites as well as in online databases and portal internship sites. The Career Center’s Cardinal Career Link site lists paid internships. The Career Center also provides several online internship databases for currently registered students. The federal government also has internship and experiential programs for students. Start your internship using some of the following links.

- Internships.com: http://www.internships.com/students.cfm
- Internships-USA: http://www.bsu.edu/careercenter/secure/internshipspass/
- Indiana INTERNnet: http://www.indianaintern.net/home.asp
- Making the Difference.org: http://www.makingthedifference.org

Finding Full-Time Jobs

Although there are countless job-search sites on the Internet, many employers are choosing not to use them, instead posting opportunities on their own Web sites. Others do not list opportunities anywhere on the Internet. If searching job-posting sites doesn’t yield results, try using the Internet to get a list of potential employers in geographic regions where you want to live and work.

Check out employment opportunities directly on the employers’ Web sites or contact the human resources managers at companies to find out about opportunities. University Libraries provides an online database, Reference USA, which is very helpful in generating lists of potential employers to contact. Some helpful links suggestions to search are

- Cardinal Career Link: http://cms.bsu.edu/About/AdministrativeOffices/CareerCenter/MyCareerPlan/CCL.aspx
- Career Builder: http://www.careerbuilder.com
- Flip Dog: http://www.flipdog.com/
- Job Central: http://www.jobcentral.com/
- Job Web: http://www.jobweb.com/

Researching Salaries

So you’ve been given a job offer. How do you determine if the salary is fair for the education and experience you bring to the job? Is the salary fair for the geographic location? How do benefits fit into the total compensation package? Negotiate your salary with confidence.

- America’s Career InfoNet: http://www.acinet.org/
Preparing for Graduate School

Whether you need to find graduate schools with programs of interest to you, write your personal statement, or refine your curriculum vitae, the Internet is a great place to begin your journey to graduate school.

There is also information on the Internet to help you prepare for tests like the GRE or the LSAT that may be required to enter graduate school. Check out the links below to get started in your graduate school search process.

- GradSchools.com: http://www.gradschools.com/
- Peterson’s Graduate Planner: http://www.petersons.com/graduate_home.asp?path=gr.home
- GradView Test Prep: http://www.gradview.com/testprep/

Search Engines

Search engines create huge databases of Web pages. They come in two types: general search engines, which compile their own searchable databases, and metasearch engines, which search databases created by multiple search engines simultaneously. When you search with an engine you are asking it to scan its index of sites and match your keywords to those in its database. You are not searching the entire Web, but rather a portion of the Web captured at an earlier date.

All search engines retrieve different results. About 60 percent of the content of search engines overlaps; about 40 percent of each search engine’s results will be unique. Search engines rank Web pages according to relevance. Use search engines for unique keywords, phrases, and quotations. Search engines may also retrieve sites not relevant to the search. Some links to search engines are
- University Libraries Search Engines: http://www.bsu.edu/library/electronicresources/internetsearch/
- Alta Vista: http://www.altavista.com/
- Cuil: http://www.cuil.com/
- DogPile: http://www.dogpile.com/

Putting Your Information on the Internet

Using the Internet in the job-search process is a two-way street. Not only can you find out information about employers, but they can also find out information about you. Before starting your job search, make sure that all the information you put on the Internet about yourself is appropriate for employers to see. Whether it is your Facebook account, a personal Web site, or a blog, make sure to review the contents and remove any information that reveals personal information about you that is unflattering or may be used by an employer to discriminate against you in the job-search process. Some areas you may need to do some Internet housekeeping about yourself include information about your political and religious views, age, marital status, health and disability issues, race, gender, ethnic origin, conviction and arrest records, discharge from military service, and credit history. Remove photos of yourself that are questionable in nature. Also remember not to put things like your social security number on the Internet. Just as the Internet can be your best friend during your job search, it can also be your worst enemy.

Preparing and searching for a career or post-graduate position takes a lot of time and proactive participation. By using all the resources available online and at the Ball State University Career Center, the journey is a little less stressful. Expert staff and advisors are available to help ease the pains of sorting things out and getting your professional foot forward. To contact the Career Center, visit Lucina Hall, Room 220 or browse the Web site at http://www.bsu.edu/careers.

Adults are always asking little kids what they want to be when they grow up because they’re looking for ideas. ~ Paula Poundstone
Always a Job on Campus

What benefit does student employment offer me as a college student? On-campus employment is a multifaceted opportunity. It’s convenient, typically does not require a uniform, and is flexible with your class schedule. Things like parking and transportation to and from an on-campus job are not as stressful as some off campus jobs prove to be. Other amazing advantages in addition to earning money are that you establish a work record, develop skills you can use in other jobs, develop career contacts, learn time-management skills, and enjoy social interaction with co-workers. The experience you gain working as a student will be invaluable when you are in the market for a job after graduation. Success in part-time employment often means success in full-time work. Also, on-campus employees make important contributions to the university.

At Ball State, the Career Center coordinates all on-campus student jobs; lists off-campus part-time jobs and internships; and works with graduating students and alumni who are seeking full-time jobs. Both on- and off-campus part-time job opportunities, including internships, are listed on Cardinal ViewJobs on the Career Center website.

If you are regularly enrolled at least half-time during an academic period, you may be eligible to work that term. If you are a new student beginning your first classes at Ball State in the fall, you may be able to work the preceding summer. Check with the Career Center to find out whether you are eligible. Students not currently enrolled in Ball State degree programs and people only auditing classes are ineligible to work on campus.

On-Campus Employment

If you are an incoming student, you may apply for on-campus positions as soon as you have graduated from high school, been admitted to the university, and paid your enrollment deposit, but you may not work until you meet enrollment requirements.

To apply for on-campus work, come to the Career Center in Lucina Hall, Room 220, and fill out an application and W-4 tax forms. You may look at current job listings on Cardinal ViewJobs at any computer lab on campus or using any computer with World Wide Web access. Then make an appointment to get details and referrals for specific job openings. You must get a referral from the Career Center for each job for which you want to apply.

There is no deadline for applying for an on-campus job; however, to maximize your student employment opportunities during the busy first week of fall classes, we recommend that you submit a student employment application and tax forms to the Career Center before fall classes begin. There are necessary items you must bring for your first appointment in seeking an on-campus job. You will need to show documents to verify your eligibility to work in the United States.

Documents That Establish Identity:

- Driver’s license or ID card issued by a state or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address.
- ID card issued by federal, state, or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address.
- School ID card with a photograph
- Voter’s registration card
- U.S. military card or draft record
- Military dependent’s ID card
• U. S. Coast Guard Merchant Mariner card
• Native American tribal document
• Driver’s license issued by a Canadian government authority.

For persons under age 18 who are unable to present a document listed above:

• School record or report card
• Clinic, doctor, or hospital record
• Day-care or nursery school record

Documents That Establish Employment Eligibility
• Social Security Account Number card other than one that specifies on the face that the issuance of the card does not authorize employment in the United States.

• Certification of Birth Abroad issued by the Department of State (Form FS-545)

• Certification of Report of Birth issued by the Department of State (Form DS-1350)

• Original or certified copy of a birth certificate issued by a state, county, municipal authority or territory of the United States bearing an official seal.

• Native American tribal document.

• U.S. Citizen ID card (Form I-197)

• Identification card for use of Resident Citizen in the United States (Form I-179)

• Employment authorization document issued by the Department of Homeland Security

More details regarding proof of identity and employment eligibility can be found on the Career Center Web site under Student Employment.

Jobs and Availability
The on-campus job market is competitive but if you are persistent and have marketable skills and available time, you have a good chance of finding a job.

Many types of jobs, skilled and unskilled, are available. Students work as clerical assistants, receptionists, tutors, computer assistants, recreation workers, newspaper staff, food service workers, and facilities and grounds helpers, as well as in various other types of jobs. Student employees contribute greatly to the work force of the university. About 5,500 students work on campus each year.

The university will issue you a biweekly paycheck based on an hourly rate. Federal and state taxes will be deducted from your check. FICA (Social Security and Medicare) tax will not be withheld while you are attending classes; it may be withheld if you work during breaks and vacations.

In order to encourage a balance in academic and employment life while in school, you may work up to twenty hours a week during the fall and spring semester and up to forty hours a week during the summer while employed through an on-campus job. Most jobs average ten to fifteen hours a week. A few students may have special limits placed on their earnings. Check with the Career Center for more information.

Do You Qualify for Federal Work Study?
Federal Work-Study is a government-sponsored financial aid program. To be considered for the work-study program, you must have applied by the deadline for financial aid through the Office of Scholarships and Financial Aid. (The only difference between regular and work-study employment is that the federal government pays part of work-study wages; the employee makes the same pay rate as one who does not qualify for FWS.)

If you have been awarded work-study, you can apply for any on-campus job. If you were not awarded work-study but are eligible to work, you may apply for any on-campus job except those advertised for work-study applicants only.

Off-Campus Employment
Many local employers hire students for part-time jobs. The Career Center lists many of these part-time opportunities on Cardinal Career Link. If you are interested in career-related work experience, internships are other options you may want to investigate through Cardinal Career Link. You can get the information about off-campus positions and contact employers directly.
Dr. John E. Jacobson, New Dean of Teachers College

The Ball State University Career Center welcomes Dr. John E. Jacobson as the new dean of Teachers College at Ball State University. Recently staff of the Career Center met with Dr. Jacobson to learn more about his visions for the college and his feelings about his newly appointed position. He told the Career Center he was attracted to this position because of the top 10 ranking of the college among colleges of education in the U.S. and the historical foundation of Ball State as a “normal school” that has trained Indiana teachers for nearly 100 years. The forward thinking faculty who utilize excellent applications of technology to train and supervise teaching candidates and deliver classroom instruction also motivated his acceptance of the offer to join our campus community.

Jacobson says educators of the future will need excellent technology skills to stimulate learning along with knowledge acquisition necessary for graduates to maintain a high quality of life and levels of productivity. He envisions utilizing online instruction to prepare educators who may not be able to physically be on campus. Those serving in the military or working in semi-professional positions with Head Start are examples of people who would benefit through distance learning, supervision, and video-conferencing. Traditional students will not only benefit from these applications as learners, but also prepare to use technology in their careers as educators.

Dr. Jacobson’s academic specialty is reading. His initial dream was to be an elementary teacher; however once in that position he began envisioning opportunities he would gain by pursuing administrative positions. He became a principal before moving into higher education. He moved to Muncie from Nacogdoches, Texas where he was the dean of the James I. Perkins College of Education at Stephen F. Austin University. The Career Center looks forward to a continued partnership with Teachers College and many future opportunities for students and employers to fulfill employment and professional development needs.

Teachers College has a lot to offer
There is more in the Teachers College than teachers! Housed within Teachers College are Counseling Psychology and Guidance Services, Educational Leadership, Educational Psychology, Educational Studies, Elementary Education, and Special Education. For more information on Teachers College go to their web site at http://www.bsu.edu/teachers.

Keeping up with technology
The Teachers College has launched Ball State on iTunes. Ball State on iTunes U provides access to a wide range of digital content via the iTunes Store, Apple’s popular online music, video, and podcast service. iTunes U is another way to access course content and learning materials developed by Ball State faculty. Use your Ball State username and password to access iTunes U content.
Miller College of Business Has New Dean and Heightened Enthusiasm

Welcome, Dr. Rajib N. Sanyal, the new dean of the Miller College of Business.

Two Career Center staff members recently visited with Dr. Sanyal to learn about his vision and goals for the MCOB. Sanyal was quick to say that maintaining the prestigious international accreditation with the American Association of Collegiate Schools of Business (AACSB) was most important to continue to attract quality students, faculty, and employer partners. Sanyal hopes to build a strong brand for the college that will enable graduates to move into the best post-graduate businesses and graduate schools. Building stronger relationships among the 32,000 alumni is one strategy Dr. Sanyal hopes to use to achieve these goals. Recently he met with about 100 alumni in the Chicago area who represented a wide variety of employers and levels of leadership. He said these alums are proud of their degrees from Ball State and acknowledge the positive impact their Ball State degrees have had on their professional success.

Another goal Dr. Sanyal shared is his plan to be visible and approachable to MCOB students. He will meet regularly with the Dean’s Student Advisory Board, leaders of student organizations, and the Miller Scholars to hear their ideas, perspectives, and concerns. As current students graduate, Sanyal believes they will be in competitive positions if they are able to research and evaluate employers’ needs, if they have learned the importance of working effectively in multi-generational work settings, and if they understand the impact of working in a global marketplace.

Dr. Sanyal believes that preparing students for future career success requires having integrated learning opportunities beginning in the freshman year and exposure to global cultures and issues. Because of this he is excited to be at Ball State University, where there is a strong commitment to immersive learning courses and programs and goals for increasing study abroad opportunities and international enrollment. “The emphasis here [Ball State] on immersive learning is superior to any other way of linking classroom learning with real world applications,” Dr. Sanyal said. Dr. Sanyal’s expertise is in industrial and labor relations and joins the Miller College of Business from Northern Michigan University. The Career Center looks forward to the many integrated opportunities to partner with MCOB to bring the most innovative and beneficial services and programs to students and faculty.

For more information on the Miller College of Business go to http://cms.bsu.edu/Academics/CollegesandDepartments/MCOB.

“Your work is to discover your work and then with all your heart to give yourself to it” – Buddha
SOMERSET CAREER BENEFITS

- Highly Competitive Salaries
- Medical, Dental & 401(k) & More
- Paid Vacation, Holiday & Personal Days
- Business Casual Environment
- Complimentary CPE
- Practical MBA Program
- Marketing Incentive Program
- Regular Staff Meetings with Firm Leadership
- Discretionary Bonuses
- Community/Charitable Activities
- Meals During Tax Season
- Flexible Work Hours
- Company Social Activities
- Paperless Technology
- Wellness Benefits
- Healthy Work/Life Balance

For additional information and a listing of available positions, contact Donna Butler at:

317.472.2727
dbutler@SomersetCPAs.com
Get Real! Looking for a Real Whirled opportunity?

Imagine living in a well-equipped vacation home set near Lake Michigan beach, sharing meals and living space among eight people as part of your job training. This isn’t the reality show “MTV’s Real World,” it’s Whirlpool Corporation’s Real Whirled.

Real Whirled, a ten years and growing program has had more than 270 marketing brand representatives advance to become valued assets for the Whirlpool Corporation. Real Whirled participants find out whether you can microwave blueberry crisp and have it stay crispy. They learn how many pairs of jeans can fit in a washing machine and how long it takes an air conditioner to cool a room. The marketing representatives go on to train salespeople at stores such as Home Depot and Sears. By knowing the products so well, these representatives can help sales staff anticipate customers’ questions and select products that best meet their needs. The representatives are prepared to serve both Whirlpool’s customers and the retail stores’ customers.

“Listening to consumers and matching our brands and products to their needs is a great way to improve customer service,” says David Provost, Whirlpool’s director of sales capabilities and development.

Real Whirled began in 1999 with two major goals to achieve: Increase the diversity of the sales organization and equip Whirlpool sales representatives with the best knowledge and skills for competitive advantage on the sales floor. The program has been successful in its two major goals, and is now entering a new phase with greater emphasis on leadership development. The new imperative for Real Whirled is to bring great talent into the organization, train them well and develop next generation sales leaders.

Real Whirled consists of eight weeks of focused training and skill development with emphasis on products, brands and selling skills. Real Whirled participants also host dinners for senior leaders and conduct meetings and lunches as well. Sharing meals, a house and experiences along the way creates teambuilding among participants.

Accelerated career development is targeted toward those who perform well in the SDR role upon advancement after graduating from the Real Whirled. Whirlpool offers meaningful summer internship programs and experiences, and an excellent training program that sets the stage for a successful Sales career.

Ready to enter the Real Whirled? The job requirements are a bachelor’s degree in business with emphasis in sales or marketing and a minimum GPA of 3.0. Past work experience or internship in sales or marketing. Must be a self-starter with the ability to develop and drive sales strategy and be able to work autonomously. Must be a dynamic presenter with strong public speaking skills. A compelling leader and relationship builder with a strong ability to persuade and motivate others. Proven results and track record of sales success. Needs to be competitively driven with a strong desire to meet and exceed revenue, profit and volume goals. Individuals will have the ability to work flexible schedules including some evening and weekend hours and are open to and excited about relocating.

The Whirlpool Corporation is the world’s leading marketer and manufacturer of home appliances generating approximately $19 billion in revenues with 70,000 employees and 68 manufacturing and technology centers.

Mark Hannon, associate director of the Ball State University Career Center and representative for employer relations recently visited the Real Whirled house in Benton Harbor, Michigan. Mark stated his experience meeting the current participants of the Real Whirled program and being able to witness how the program provides hands on training and immersion in product development was phenomenal. Mark was a guest at one of the dinners the participants host for Whirlpool senior leaders and their guests. “This program provides professional development and so much more on the highest level,” Mark noted.

How real are you? Can you see yourself as a Real Whirled participant? Stop by and visit with the representatives of Whirlpool at the Fall Career Fair in Worthen Arena on September 23, 2009. Be sure you are registered with Cardinal Career Link so you won’t miss any opportunities! Cardinal Career Link may be accessed through the Ball State University Career Center web site: www.bsu.edu/careers. The Career Center is excited about the new collaboration with Whirlpool to bring Ball State students the best career opportunities available to college graduates and alumni.
Got Skills? Your experience goes a long way; use it!

Skill development is one of your most important college accomplishments. Employers seek people who have developed and enhanced their skills in a variety of areas. If you want to be marketable and ultimately the best candidate, you will have to develop skills that set you apart from your competition and effectively demonstrate to potential employers how you have obtained those skills. Richard N. Bolles, author of *What Color Is Your Parachute?*, explained it best:

> When you are face-to-face with a person who has the power to hire you, you want to be able to explain what makes you different from nineteen other people who can basically do the same thing that you can do.

Transferable skills are abilities and characteristic ways of working with people, information, or things. You can apply them to a wide variety of jobs or situations, and they can be transferred from one job to another. Some examples are coordinating, creative thinking, budgeting, communicating, managing, supervising, and problem solving.

The time to begin developing new transferable skills and refining those you already have is now. It is important to first assess or take inventory of the skills you already have. You can find one of the best tools for doing this in Bolles’s *What Color Is Your Parachute?*, which is available in the Career and Experiential Learning Lab in the Career Center; you can also find skill inventories on the Web. Check out the Career Assessment section of the Career Center’s Web site. One of the easiest ways to assess your skills is to study a comprehensive list of skills and check the ones you have. Compare these to job descriptions for your field to see if you have what you need. Most job descriptions will list both required and preferred skills that employers are looking for in their candidates.

After doing your own skills inventory you will have a clearer picture of your professional strengths, and you will know what skills you need to work on. It’s then time to take action! There are many ways, in addition to your course work, to begin acquiring and refining skills. These include participating in student organizations and activities, volunteering, student employment, and internships.

**Finding Opportunities for Skill Development**

As a Ball State University student, you have a number of opportunities available to you that will help you develop and enhance skills that you can transfer from one place to another over your lifetime.

- **Student Employment**
  Part-time employment offers the opportunity to gain new skills at the same time you are earning money! Through part-time employment you could obtain clerical, interpersonal, supervision, and customer service skills. Holding a part-time job while in school can also help build time-management and organizational skills as you learn to balance multiple tasks and activities. In addition, your job gives you the opportunity to work for people who can become part of your network and serve as future references by telling potential employers how you used your skills on the job. The Career Center posts on-campus part-time job vacancies on Cardinal ViewJobs at www.bsu.edu/careers/viewjobs. Part-time off-campus jobs are listed on Cardinal Career Link at http://cms.bsu.edu/About/AdministrativeOffices/CareerCenter/MyCareerPlan/CCL.aspx.

- **Leadership and Service Learning**
  Volunteering is another excellent way to obtain skills. Employers often seek candidates who show interest and have experience in serving their communities. Through volunteering you can develop valuable leadership, teamwork, problem solving, and creative thinking skills. The Office of Leadership and Service Learning is home to one of Ball State’s largest active student programs, Student Voluntary Services (SVS). Each year SVS collaborates with more than 100 non-profit service agencies to offer more than 2,000 students opportunities to engage in community service. Semester long, short-term, and one-time programs and
activities are available. For more information about volunteer opportunities visit the Office of Leadership and Service Learning’s Web site, www.bsu.edu/lsl, or the Student Voluntary Services’ Web site, www.bsu.edu/students/svs.

• Student Organizations and Activities
Getting involved on campus is an important part of college life, and student organizations offer many opportunities for skill building. Ball State University has more than 300 student honorary, athletic and recreational, multicultural, special interest, social, professional, and performing arts organizations. Holding an office in and providing leadership to an organization is a great way to develop important leadership and management skills. Some organizations may also directly relate to your chosen career and allow you the chance to gain professional experience. The Pride Guide offers a list of all student organizations with brief descriptions and contact information. You can pick up a printed copy in the Student Life offices, or visit http://cms.bsu.edu/campuslife/studentorganizations.

• Internships
Internship programs offer you the chance to integrate classroom theory with career-related work experience. Employers prefer candidates who have developed job-related skills and knowledge; internships are one of the best ways to gain that experience. In addition, internships expand your network of professionals in your field of interest, they allow you to explore and clarify your career goals, and they give you the opportunity to discover what skill areas you still need to acquire or refine. You can find more information on internships through your department, by visiting the Career Center’s Web site, or by visiting the Career and Experiential Learning Lab, Lucina 235.

For more information on skill development visit the Career and Experiential Learning Lab in Lucina Hall 235, where you will find books on the importance of demonstrating your skills during an interview.

“Pleasure in the job puts perfection in the work.”
~ Aristotle

Employers Interviewing on Campus Following Fall Career Fair

September 24
Consolidated Electrical Distributors
Goodyear
Hormel Foods
Mattress Firm
NAVSEA Warfare Centers
Quad Graphics
Sun Communities
Total Quality Logistics, Inc.
U.S. Peace Corps
Village Green Companies
Weidner Properties
Whirlpool Corporation

September 25
Aflac
digitalKnowledge
IKON
Interactive Intelligence
Rowley, Bushue & Company, LLP
U.S. Marines

Are you registered in Cardinal Career Link? Don’t miss an opportunity to interview without even leaving campus.
YOUR OWN CUBICLE?
OR YOUR OWN BUSINESS.

Choose wisely.
Choose the Enterprise Management Training Program. This tells the world you’re serious. Serious about learning how to run a million-dollar business, serious about joining an industry leader, and serious about having fun with a team that’s as motivated as you. That’s why BusinessWeek magazine keeps naming us to their list of “Best Places To Launch A Career”.

IT’S TIME TO TAKE A BIG STEP. GO.
go.enterprise.com

Jamie Meyer
Recruiting Supervisor
jamie.l.meyer@erac.com
(260) 436-8483

©2009 Enterprise Rent-A-Car Company. 908684-0209
Choose wisely.
Choose the Enterprise Management Training Program. This tells the world you're serious. Serious about learning how to run a million-dollar business, serious about joining an industry leader, and serious about having fun with a team that's as motivated as you. That's why BusinessWeek magazine keeps naming us to their list of "Best Places To Launch A Career".

it's time to take a big step. go.
go.enterprise.com

EOE/MFDV

Jamie Meyer
Recruiting Supervisor
jamie.l.meyer@erac.com
(260) 436-8483

Your own cubicle?
Or your own business.

©2009 Enterprise Rent-A-Car Company. 908684.02/09
Confused by what qualifies as “business casual?” You’re not alone; we’re here to lay it out for you. Business casual is a gray area. Sometimes people hear the words business casual and want to break out the jeans and flip flops. In reality, business casual varies from company to company. One company may allow employees to wear jeans and tennis shoes while another prefers employees wear khakis or dress pants.

Always ask. The easiest way to make a negative first impression is to show up to your first day as an intern underdressed or dressed inappropriately. Before you start an internship or job, ask about the dress code. Your workplace may have written guidelines to follow, or your supervisor will be able to tell you what is considered appropriate or not for their work environment.

Consider your work environment and responsibilities. Do you sit at a desk all day, or are you up running around, bending over, lifting things, you name it? Your daily tasks should be a big part of what type of casual wardrobe you choose. Take your day’s schedule into account when dressing. You might want to step it up a notch with a blazer or jacket for when you meet with clients or the bigwigs in your office, or if you have a presentation or important meeting.

When in doubt, leave it out. If you’re not comfortable, you won’t be able to focus at work. Chances are, if you are tugging on piece of clothing to “make it fit” or are questioning whether something is appropriate, you should probably leave it in the closet.

General Guidelines:
• Clothing should be clean, ironed, and without holes or frayed areas. There is a difference between wearing a pair of khakis that are freshly pressed and a pair of khakis that have lain crumpled up in the corner of your closet for days.
• Hairstyle and accessories should project a professional appearance: clean, neatly trimmed, and well-groomed. Keep it simple and remember, “Less is more.”
• Keep cologne or perfume at a minimum, or not at all. The “Less is More” rule applies to this as well.
• Shoes should be polished. Wear sandals and tennis shoes only if the dress code allows it.
• For ladies, skirts should be no shorter than just above the knee. Casual choices for women are almost endless, especially when you can combine separates in a variety of ways. Combining some of your existing business clothes with casual attire is easy to do.
• For men, wear a belt for a more polished appearance. Not sure what shirt to wear? Try button down shirts, polo-style shirts, and sweaters. Ties, jackets, and sport coats are optional.

Every job is a self-portrait of the person who does it. Autograph your work with excellence. ~ Unknown Author

Items to Avoid:
• Short skirts or any clothes that show too much skin
• Halter tops, strapless or spaghetti strap tops (avoid cleavage)
• Flip-flops
• Workout attire
• Beachwear
• T-shirts with offensive slogans or logos
Business Casual
(less is more!)

Jacket
(optional, but encouraged)

Collared, button-down shirt

A belt for men, sets a polished look

Simple 'no-fuss' hair style

Coordinating separates (dress pants, jacket)

Clean, closed-toe shoes
Communication is a basic skill employers expect of you, whether as an intern or full-time employee. You may think you know what it takes to communicate well, but in reality employers have low expectations of college students’ (particularly 20-somethings’) communication style. While some generational differences make this issue complex, there are basic tips to follow no matter where you work or how old you are. Whether answering the phone, making a phone call, or sending an e-mail, using the proper etiquette is necessary in order to be a successful professional in the workplace. Proper etiquette leaves others with a positive impression of you and your employer. You may also notice that others treat you with respect and trust you to carry out your responsibilities simply by the nature in which you conduct yourself. Though you should always ask about your employer’s communication policies, here are some tips to help you as you start your internship or full-time job.

Phone Etiquette

Mind your manners. Remember the Golden Rule and treat others the way you would want to be treated. It sounds simple but it works!

Greeting

All calls should be answered in three rings or less. When answering an outside call:
• Identify your employer/department (“Parkview YMCA”)
• Identify yourself (“John speaking.” Or “This is Sarah.”)
• Offer to serve client (“How may I help you?”)

Messages

If taking or leaving a message, all messages should include
• Name of caller
• Organization (and location if appropriate)
• Phone number of caller
• Nature of call and any other pertinent information
• Date and time of call
• Method of response (please call, urgent, etc.)

Personal Voicemail Use

Your outgoing message should be professional and up to date at all times. An extended absence message should be used if you will be out of the office for a full day or longer.

Cell Phone Use at Work

• Know your employer’s policy about cell phone use at work. Your employer may not mind using a cell phone on breaks, but they may not be either. Better safe than sorry, so ask about it first.
• Respect other people, especially if you share a work space. No one wants to hear your personal conversation with a significant other, mom or dad, landlord, or whoever at the office. This goes for talking on the phone in the hallway, in the elevator, in your cubicle, or even in the bathroom stall. (Yes, this happens, and yes, this is awkward!)

E-mail Etiquette

Message format. Do you know what is appropriate? It’s always best to know before making the wrong choice in your communication methods. Below are a few points to keep in mind and help you to err on the side of caution.

• Plz Don’t Abbrvt. E-mail does not equal text message. Though you may use shorthand with your friends, you should not use it in a professional setting. Use your best judgment when using emoticons :) . There is a time and place for everything.
• Concise and to the point – preferably one page so readers do not have to scroll.
• Subject line should be appropriate and specific.
• Address the e-mail recipient by name. When in doubt, use appropriate job titles (Mr., Ms., Dr.)
• Include a greeting and a sign-off for a friendlier, personal touch.
• Punctuation, spelling, and capitalization are important! Avoid using ALL CAPS and read the message before sending to make corrections. Avoid using all lower case because it may make you seem less intelligent.
• Make sure your message answers all questions and pre-empts obvious follow-up questions from the sender.
• Be polite. Use please and thank you. Watch your tone. Since e-mail cannot express tone of voice or nonverbal information, be careful with your wording.
• Stay away from colored fonts, images, backgrounds, or anything that could be construed as spam.

The Don’t List

• Do not forward chain letters or other types of spam.
• Do not request delivery and read receipts.
• Do not copy a message or attachment without permission.
• Do not send/forward e-mails containing libelous, defamatory, offensive, racist, or obscene remarks.
• Do not include information that is confidential.

Though you may delete an e-mail, it is never truly deleted from a computer. Remember, e-mails are public documents despite the fact that you may send an e-mail to someone privately. They are easily forwarded and shared with others. E-mail also puts everything you say in writing.

Is E-mail Appropriate?

• Know what your supervisor prefers. Ask your first day on the job. They might prefer a face-to-face conversation or a phone call rather than an e-mail.
• Some topics that should generally be resolved outside of e-mail are
  • Disciplinary action
  • Confidential information
  • Concerns about workmates
  • Complaints

Positive etiquette is easy to adopt. When you keep in mind the way you wish to be addressed and treated by others while in a professional environment or workplace, it makes it easy for you to do the same when you are the one people come to seeking information.
Rewarding Careers.

We are proud of our long-term commitment to meeting the fueling and convenience needs of the nearly 2 million customers who shop our stores on a daily basis. With over 1600 stores throughout the Midwest United States, we are committed to making Speedway stores the first choice for value and convenience for our customers.

If you are a career-minded, motivated person looking for an exciting retail opportunity please visit us at our booth today!

Speedway offers excellent benefits including: medical/dental/life insurance (full time), weekly paychecks, paid vacation, holiday pay, advancement opportunities and more!

If you don't have an opportunity to talk with us today, please forward your resume to Rick Lightholder at rlightholder@ssallc.com or via mail to 5000 W. 86th St., Indianapolis, IN 46268.

EOE
Large enough to challenge you
small enough to guide you.

KB Parrish & Co. LLP
CERTIFIED PUBLIC ACCOUNTANTS

“THE” best choice for
- Friendly work environment with “open door” policy and social events
- 56-hour workweek during tax season
- 36-hour work week during summer
- Direct interaction with clients
- A jump-start on your career - be an important part of the big picture!

6840 Eagle Highlands Way
Indianapolis, Indiana 46254
Phone: (317) 347-5200
Fax: (317) 347-5211
www.kbparrish.com
Companies Receive More Than 75 Résumés on Average for Open Positions. How Will YOU Stand Out?

The Career Center can help you polish your resume in a number of ways.

**Résumé Builder**
Create a new résumé or cover letter from scratch, or use it as a guide to plug in your existing information.

**Résumé Books**
This is an optional tool that allows you to circulate your résumé to potential employers, allowing them to identify you as a candidate.

**Free Résumé Review**
Your uploaded résumé will be reviewed within one business day to give you the best possible feedback.

The Career Center
Lucina Hall 220 • 765-285-2430
www.bsu.edu/careers
Auditing

General Accounting

Tax Planning & Preparation

Personal Financial Planning

Our totally integrated, state-of-the-art computer system will permit you to be innovative and develop creative problem solving skills.

Along with offering diverse work opportunities, Ent & Imler encourages all employees to be active in community and professional organizations.

Our mentoring program provides opportunities to discuss personal development with certified public accountants who are active members of the AICPA and the INCPAS.

Stop today and discuss your future with Ent & Imler, CPA Group, PC.
CAREER MAP 1: EXPLORE YOUR INTERESTS

CAREER MAP 2: DEVELOP KEY SKILLS

CAREER MAP 3: GET PROFESSIONAL EXPERIENCE

CAREER MAP 4: FIND EMPLOYMENT OR GO TO GRAD SCHOOL

HAVE YOU HAD YOUR FOUR SERVINGS TODAY?

LUCINA 220
www.bsu.edu/careers
765-285-1522
How to Use Challenging Times to Your Advantage

In a compelling speech, Bill Rancic will both entertain and educate his audience by taking them on a journey through his life as a businessman and entrepreneur. Rancic will also address how to succeed in challenging times.

An estimated 27.6 million viewers tuned in to watch Donald Trump say, "You're hired!" to Bill Rancic on NBC's hit reality show “The Apprentice.” Rancic has been a true entrepreneur even since he started his own business to put himself through school. A former real estate developer for the Trump Corporation, he is an avid business speaker on leadership and entrepreneurship. Now A&E’s business guru on the new hit show “We Mean Business,” he uses his savvy to help struggling entrepreneurs succeed.

Rancic discusses his secrets for personal and professional success using anecdotes from his entrepreneurial experiences and high-profile stint as the first-reigning Apprentice. Charismatic and always glib, Rancic is entertaining, informative, and an audience favorite.

Bill Rancic will be speaking on campus September 22, 2009, at 7 p.m. in the newly renovated Student Center Ballroom. The event is sponsored by Ball State’s Building Better Communities Fellows, the Career Center, and the Digital Corps. This event is free and open to students and the public.

We’re All In The Same Gang

Named by Hispanic Magazine as the nation's most influential Hispanic-American, celebrity speaker Edward James Olmos is a respected actor and a passionate community activist. An award-winner on Broadway (“Zoot Suit”), in film (“Stand and Deliver,” “Selena,” “Blade Runner”), and on television (“Miami Vice,” “American Family”), he also starred in the Sci-Fi Channel’s critically acclaimed hit show “Battlestar Galactica”—which won numerous awards and was named by Time magazine and Rolling Stone as the best show of 2005. Olmos also directed HBO's “Walkout,” a drama that tells the true but little-known story of a group of Chicano students who staged a compelling 1968 walkout to protest the injustices of the public high-school system in East Los Angeles.

Edward James Olmos emphasizes culture, diversity, and racial harmony as the American ideal. In his presentations, Olmos explains his heritage and how it relates to our need to reconcile history books with actual history, as well as the importance of being an activist for the causes in which you believe.

Edward James Olmos will be speaking on campus October 28, 2009, at 8 p.m. in Pruis Hall. Sponsored by Excellence in Leadership, Building Better Communities, the Career Center, Latino Student Union, the Multicultural Center, College of Communication, Information and Media, Miller College of Business, Teachers College, and Athletics. This event is free and open to students and the public.

Additional speakers coming to campus:

Govenor Howard Dean, November 16, 2009, Emens Auditorium at 7 p.m. Sponsored by EIL, Housing and Residence Life, Political Science, and the Division of Student Affairs.

Meghan McCain, November 16, 2009, Pruis Hall at 7 p.m. Sponsored by EIL and Political Science.
Employers Recruiting at Fall Career Fair 2009

AEROTEK
http://www.aerotekcareers.com

Since 1983 Aerotek has been providing the highest quality technical professionals to a wide range of industries and clients, including 95% of the Fortune 500. Aerotek is a part of Allegis Group, the largest recruiting agency in the United States, and sixth largest recruiting agency in the world. We serve a wide range of technical and industrial staffing markets in the United States, Canada and Europe.

Today there are more than 150 Aerotek offices throughout the United States, Canada and Europe. Our team includes more than 3,000 internal employees and 45,000 contract employees working with clients around the world.

Majors Recruiting: Business Majors.

AFLAC
http://www.aflac.com

Brothers John, Paul and Bill Amos founded Aflac in 1955. A Fortune 500 company, Aflac Inc. is an international holding company based in Columbus, Georgia. Aflac introduced one of the world’s first cancer expense insurance polices in 1958. Since the 1990’s, Aflac has added many new insurance policies, including accident, short-term disability, hospital intensive care, hospital confinement indemnity, long-term care, lump sum cancer, lump sum critical illness, specified health event, life, dental and vision.

Aflac has the largest on-site child-care facilities in Georgia: Imagination Station and Imagination Station Too. Together, the facilities have capacity for 621 children.

Aflac has a presence in all 50 United States and in U.S. territories.

Majors Recruiting: Business Majors.

AIT LABORATORIES
http://www.aitlabs.com

The mission of AIT Laboratories is to provide superior laboratory services in the sciences of pharmacology and toxicology for the healthcare, pharmaceutical, and forensic professions. Our services are provided with integrity and quality by employees encouraged with dignity and respect. Each service response is given in truthfulness in order that every client receives continued satisfaction with demonstrated gratitude.

Majors Recruiting: Unspecified.

BALL MEMORIAL HOSPITAL
http://www.accessbmh.org

Ball Memorial Hospital, a Clarian Health Partner, serves as a regional tertiary referral center and teaching hospital and the largest non-government employer in East Central Indiana. Ball Memorial is accredited by the Joint Commission on Accreditation of Healthcare Organizations.

Ball Memorial Hospital has more than 1.2 million square feet of facilities and offers an array of services. Included among those services are a state-of-the-art level 2 trauma emergency department, a recently constructed critical care tower, and comprehensive cancer centers in Muncie and New Castle.

Majors Recruiting: College of Sciences & Humanities, College of Applied Sciences & Technology.

BCBGB PARTNERS, LLP
http://www.bgbc.com

BGBC Partners is a full service, Indianapolis-based accounting firm offering assurance, tax, wealth management, and consulting services, including litigation support, business valuations, mergers and acquisitions, cost management, and SOX 404 compliance. BGBC Partners is PCAOB registered.

Employers noted in RED will be conducting on-campus interviews the following day(s) after Fall Career Fair 2009.
Our team of professionals focuses on each client, developing a keen sense of each company’s strengths, opportunities and goals. Using our various areas of expertise and a broad range of services, we deliver personalized solutions that contribute to the long-range success of each client.

BGBC Partners is locally owned and operated, ensuring that our clients will receive close, personal and prompt attention. Our staff of approximately 50 makes us larger than most other local firms in the Indianapolis area, providing our clients with seasoned professionals with expertise in many different financial areas. In addition, our alliance with BDO Seidman allows us access to the resources of an international firm that are usually too expensive for local firms to maintain and afford.

The bottom line: Our clients get the benefit of years of experience and vast resources without sacrificing personal attention.

**Majors Recruiting:** Miller College of Business/Accounting.

**BKD, LLP**
http://www.bkd.com

Join a team with a People First attitude. Polish your skills, build your personal assets and foster relationships with clients and colleagues.

Enjoy fast-paced assignments with growing domestic and international companies and high net worth individuals.

Specialty niches include construction/real estate, financial services, health care, manufacturing/distribution and nonprofit industries.

Become an advisor who cares with our People First support system that includes a buddy and a coach to help you grow.

BKD is one of the 10 largest CPA and advisory firms in the country. We got here because we care. About people like you.

**Majors Recruiting:** Miller College of Business/Accounting.

**BLUE & CO., LLC**
http://www.blueandco.com

Blue & Co., LLC, one of the 100 largest CPA firms in the U.S. has grown from a startup in 1970 to six offices in three states (IN, KY & OH) by developing a culture of responsive solutions for our clients. Our 200+ employees are dedicated to applying their technical expertise to provide sound advice to our clients.

At Blue we work side-by-side with our clients on issues as diverse as auditing, business planning, financial controls, mergers and acquisitions, employee benefits and litigation support. We have a solid reputation for providing candid, accurate business advice that helps our clients succeed. When you work with Blue you work with a group of professionals grounded in Midwest values who serve each of our client’s unique needs with the same enthusiasm and dedication.

**Majors Recruiting:** Miller College of Business/Accounting.

**BROWN & BROWN, INC. (FL)**
Graham Kolperjohn

**Majors Recruiting:** Miller College of Business/Finance - Business, Miller College of Business/Business Administration, Miller College of Business/Accounting.

**CINTAS CORPORATION**
http://www.cintas.com

Headquartered in Cincinnati, OH, Cintas Corporation provides highly specialized services to businesses of all types throughout North America.

Cintas operates more than 400 facilities in the U.S. and Canada, including 11 manufacturing plants and eight distribution centers that employ more than 31,000 people.

Cintas has grown for 39 consecutive years, with fiscal 2008 sales of $3.9 billion, an increase of 6% from 2007. Net income for the year was $335 million, and earnings per diluted share increased 3 percent from $2.09 last year to $2.15 this year.

**Majors Recruiting:** All Majors.

**CONSOLIDATED ELECTRICAL DISTRIBUTORS**
www.cedcareers.com

In 1957, the two locations of the Electric Corporation of San
Francisco became Consolidated Electrical Distributors, Inc. CED has since expanded into a coast-to-coast network of sales and distribution warehouses, with more than 500 locations nationwide. The CED management philosophy allows each manager to operate an independent business or “Profit Center” remaining sensitive to local customers’ needs while still deriving the advantages of a national distributor. Managers are guided by the principles of “service, integrity and reliability.”

**Majors Recruiting:** Miller College of Business/Management - General, Entrepreneurship & Small Business Mgt, Business Administration.

---

**CROWE HORWATH LLP**  
http://www.GoCrowe.com

Crowe Horwath LLP is one of the top 10 public accounting and consulting firms in the United States. Under its core purpose of “Building Value with Values®,” Crowe assists clients in reaching their goals through audit, tax, risk and consulting services. Crowe professionals provide public and private company clients with thought leadership in many sectors, including financial and diversified financial services, healthcare, government, private equity sponsored, inventory-based, retail, not-for-profit, higher education and food and commodities. With more than 20 offices and more than 2,500 personnel, Crowe is recognized by many organizations as one of the country’s best places to work. Crowe serves clients worldwide as a leading independent member of Crowe Horwath Inter.

**Majors Recruiting:** Miller College of Business/Accounting.

---

**DAUBY O’CONNER & ZALESKI, LLC**  
http://www.doz.net

- Never heard of us? That’s ok! We are one of the top 3 Firms in the country in real estate accounting, and while we may not be well known in Indiana, we are very well known and respected in our industry throughout the USA.
- Want to work in cities all over the USA? We have one office in Indianapolis, Indiana. We have 100 employees and we work in 40 of the largest and best cities in America.
- Do you have an interest in real estate accounting?
- Interested in an internship or full-time opportunity? We offer spring and fall 3 month internships and full-time opportunities during the same time period.
- In the 20+ years we’ve been in business we’ve doubled in size twice and plan to double in size again in 5 years!

**Majors Recruiting:** Unspecified.

---

**DEFENSE FINANCE & ACCOUNTING SERVICE**  
http://www.dod.mil/dfas

Overview: The Defense Finance & Accounting Service (DFAS) is one of the world’s largest accounting and payment operations. Our mission is to provide the best accounting and financial services in support of the soldiers, sailors, marines and airmen who defend America and the civilian personnel who support these efforts.

**Majors Recruiting:** Miller College of Business/Information Systems, Human Resources Management, Finance - Business, Accounting.

---

**DELOITTE U. S. FIRMS**  
http://www.us.deloitte.com/careers

Deloitte Touche Tohmatsu is an organization of member firms around the world devoted to excellence in providing professional services and advice, focused on client service through a global strategy executed locally in nearly 150 countries. With access to the deep intellectual capital of 120,000 people worldwide, Deloitte delivers services in four professional areas — audit, tax, consulting, and financial advisory services — and serves more than one-half of the world’s largest companies, as well as large national enterprises, public institutions, locally important clients, and successful, fast-growing global growth companies.

**Majors Recruiting:** Miller College of Business/Accounting.

---

**digitalKNOWLEDGE**  
http://www.digitalknowledge.biz

At digitalKnowledge, we solve complex business problems for our clients by developing solutions that combine people, processes, and technology to drive positive results. Our company offers a distinctly different direction in IT consulting.

**Majors Recruiting:** All Majors.
Overview: Ent & Imler CPA Group is a locally owned Indianapolis CPA firm, established in 1953. We are dedicated to providing the highest quality accounting, tax and management advisory services possible to small and medium sized businesses in central Indiana.

Ent & Imler has been meeting the changing needs of clients by providing clients all the services of a traditional accounting firm as well as the following non-traditional services: Benefit Plan Audits, Financial Planning, Estate Planning, and Business Valuations.

Ent & Imler offers a challenging career opportunity with exposure to many diverse areas of accounting and tax practice. We would like to meet with you to discuss the opportunities available at Ent & Imler, and to help you further your professional development.

Majors Recruiting: Miller College of Business/Accounting.

Enterprise Rent-A-Car is the largest car rental company in North America and arguably the world. We are an $11.7 billion company with more than 1.1 million vehicles in our rental and leasing fleet, more than 74,000 employees and over 10,600 locations in the U.S., Canada, Germany, the United Kingdom and Ireland.

Hiring for the following positions: Sales/Management Trainee (FULL-TIME); 2010 Summer Management/Sales Intern.

Majors Recruiting: All Majors.

The members of the Ernst & Young global organization help companies in businesses across all industries, from emerging growth companies to global powerhouses, deal with a broad range of business issues. Our 130,000 people in more than 140 countries around the globe pursue the highest levels of integrity, quality and professionalism to provide clients with a broad array of services relating to audit and risk-related services, tax, and transactions.


Full service accounting and computer services firm.

Majors Recruiting: Miller College of Business/Accounting.

The Federal Bureau of Investigation (FBI) is a law enforcement and intelligence agency responsible for investigating federal violations and protecting national security. The FBI is recruiting
highly qualified and critically skilled individuals for various positions throughout the country. Specific positions available include special agents, language specialist, intelligence analyst, surveillance specialist, non-agent attorneys, forensic examiners, financial managers and analysts, etc. The FBI offers a paid summer internship in Washington, D.C., open to full-time undergraduate, graduate, and law school students. To learn more or apply for any position/internship, please visit the FBI Web site at www.fbijobs.gov.

**Majors Recruiting:** All Majors.

---

**FIRST INVESTORS CORPORATION**
www.firstinvestors.com

We invest in our clients.
We invest in our people.

At First Investors, a Wall Street based financial services firm with over 79 years of experience, we don’t just invest for our clients, we invest in our people. It’s why we offer them a complete training program, mentors to guide them through the learning process, advancement opportunities and generous compensation and incentives. If you have talent, dedication and a strong work ethic, we invite you to join our team of successful professionals.

First Investors
Putting Investors First Since 1930
Equal Opportunity Employer
recruit.425@firstinvestors.com
888-6886-4342


---

**FIRST STEPS**
http://www.eastcentralfirststeps.org

First Steps is Indiana’s early intervention program which provides therapy services to children 0-3 with developmental delays and disabilities. We are looking for potential providers with degrees in Speech Pathology and Audiology, Early Childhood/Elementary Education or Special Education for Developmental Therapy, and Nutrition/Dietetics.

**Majors Recruiting:** Teachers College/Special Education, Elementary Education, Early Childhood Education, College of Sciences & Humanities/Speech Lang Pathology & Audiology, Dietetics.

---

**FISHERS POLICE DEPARTMENT**
http://www.fishers.in.us/police

Full service law enforcement department for the Town of Fishers. The department has approximately 90 sworn police officers that service a population estimated near 70,000.

**Majors Recruiting:** Unspecified.

---

**FLAHERTY & COLLINS PROPERTIES**
http://www.FlahertyCollins.com

We are one of the Midwest’s largest and most experienced developers of multifamily properties and a leader in construction and property management. With offices in Indianapolis and Cincinnati, we have the proven expertise and the commitment to guide your project from start to finish.

At Flaherty & Collins, we’re developing trust. We’re building relationships. We’re managing partnerships.

**Majors Recruiting:** College of Applied Sciences & Technology/Fam & Consumer Sci - Residential Property Mgt.

---

**GAYLOR, INC.**
http://www.gaylor.com

Gaylor is a leading design-build electrical contractor, insured and licensed in 34 states. We pride ourselves in being one of the most progressive, high tech construction firms in the country. We are passionate about people and are committed to attracting, retaining and developing high performing talent.

**Majors Recruiting:** Unspecified
GREENWALT SPONSEL & CO., INC.
http://www.gscocpa.com

Greenwalt Sponsel (GS&Co) is a medium-sized accounting firm located just minutes from downtown Indianapolis and has been in existence for over 60 years. GS&Co has roughly 60 employees and performs services in areas such as audits, tax compliance and consulting, financial/wealth planning, estate planning, business valuation and litigation services, just to name a few!
GS&Co provides numerous benefits for its employees including:
- your own personal office
- limited traveling
- competitive pay/benefits
- flex scheduling
- the ability to work in a team atmosphere and work with individuals your age

If living in or around Indianapolis is a possible part of your future plans, be sure to check us out at www.gscocpa.com or look us up on Facebook.

Majors Recruiting: Miller College of Business/Accounting.

HORMEL FOODS
http://www.hormelfoods.com

Hormel Foods is a 6.7 billion dollar Fortune 500 Corporation established in 1891; a multinational producer and marketer of consumer branded food products currently exporting over 1600 products to more than fifty countries. We are built on traditions of brand strength, quality, innovation, and value, while taking advantage of trends and technology. Our company controls the #1 or #2 market share in many of the categories in which we compete. We have some of the strongest and most recognized brand names in the industry!

Majors Recruiting: All Majors.

IKON
http://www.ikon.com

IKON Office Solutions, a Ricoh company, leverages the manufacturing and engineering expertise of Ricoh, a $22 billion global technology innovator, with the experience and reach of its locally based sales and services teams. IKON integrates copiers, printers and MFP technologies, and document management software and systems, to deliver tailored, high-value solutions. IKON sales professionals utilize a consultative approach to selling. We start by listening to the customer’s needs, and then develop a customized solution to meet those needs. IKON offers a compelling value proposition for today’s businesses, which can translate into considerable opportunity for success for quality, motivated individuals. One of the 50 Best Companies to Sell For - Selling Power Magazine.

Majors Recruiting: Teachers College, Miller College of Business, Interdepartmental.

INDIANA STATE SENATE
http://www.in.gov/legislative/house_republicans

The Senate offers spring-semester internships to college sophomores, juniors, seniors, graduate students and recent graduates. Interns work at the Statehouse assisting senators with constituent correspondence, research, scheduling and coordinating the senators’ daily activities involving standing committee meetings and floor sessions.

Daily hours required of interns vary, but days sometimes are longer than eight hours.

Academic credit for internships is arranged between interns and their colleges.
Interns receive a stipend of $350 per week to help with living expenses while in Indianapolis.

At the end of each year’s legislative session, Verizon Communications offers a $3,000 scholarship to the outstanding Senate Republican intern.

Majors Recruiting: All Majors.

INDIANA WESLEYAN UNIVERSITY - LEAP PROGRAM
http://www.indwes.edu

Business and business related degrees designed to fit the lifestyle of working adults.

Majors Recruiting: Unspecified.
JOHN HANCOCK FINANCIAL SERVICES

http://www.jhnetwork.com

A highly defined sales/marketing program focusing on specific markets.

Progress of the candidate is monitored on a daily basis. Upon successful completion of the required training curriculum and activity expectations, candidates will become full time associates with the Midwest Financial Partners General Agency. Future career opportunities include management skill development through the agency’s mentoring program and the corporate Leadership Development Program and continuous training for eventual attainment of advanced designations.

Majors Recruiting: Unspecified.

KAPLAN TEST PREP & ADMISSIONS

http://www.kaptest.com

Kaplan Test Prep and Admissions is an educational company that specializes in helping people achieve their professional and educational goals. We build futures one success story at a time.

Kaplan Test Prep and Admissions is seeking part-time teachers to prepare students for admission exams. If you scored well on your admission test and would like to help others do the same, apply today! Our teachers come from diverse backgrounds but share a common goal in their commitment to helping students achieve higher test scores.

Kaplan is a great place to work if you’re seeking teaching experience or if you want a challenging and fulfilling part-time job. Teachers receive paid training and ongoing support to build their teaching, presenting, and mentoring skills.

We are offering: Part-Time Off-Campus (Student Employment).

Majors Recruiting: Unspecified.

K. B. PARRISH & COMPANY, LLP

http://www.kbparrish.com

K.B. Parrish & Co. LLP (KBP) provides a wide range of services exclusively for non-public companies and not-for-profit organizations. These services include audits, financial statements, tax preparation and planning, industry-specific consulting, and much more. At KBP, the culture is designed to offer challenging work to professionals in a rewarding and educational environment. While working with a diverse group of local, regional and national clients, you’ll experience an environment committed to the growth of each individual through hands-on participation and professional support. At KBP, the success of our business is dependent on the professional growth and achievement of our employees. If you are interested in our firm please visit www.kbparrish.com for more information.

Majors Recruiting: Miller College of Business/Accounting.

KATZ, SAPPER & MILLER

http://www.ksmcpa.com

With over 60 years of experience, Katz, Sapper and Miller has steadily expanded services to meet client needs. Today, we are the second largest accounting firm in Indianapolis and provide accounting, audit, tax, and consulting services to thousands of clients in a variety of industries.

Our tradition of relationship-building means we are genuinely interested in your success.

By establishing long-term working relationships, we not only can help solve problems, but help prevent them in the first place.

Majors Recruiting: Miller College of Business/Accounting.

KEMPER CPA GROUP, LLP

http://www.kempercpa.com

A top 100 firm...offices in four states...highly skilled professionals. Kemper CPA Group LLP is the local accounting firm with nationally recognized professionals. Since our founding in 1958, Kemper CPA Group LLP has seen steady growth, while adding a
technology consulting division, an asset management group, and a payroll processing service. We now have offices in Illinois, Indiana, California, and Kentucky; regardless of our size, however, we will always remain first and foremost dedicated to providing personalized service with our clients’ best needs in mind.

We are committed to helping our clients and our communities grow. Our client base is diverse, and is as small as individuals and sole proprietors to as large as corporations with multiple locations.

Majors Recruiting: Miller College of Business/Accounting.

LARRY E. NUNN & ASSOCIATES, L.L.C.
http://www.nunncpas.com

Founded in 1976, Larry E. Nunn & Associates, L.L.C. is a full-service accounting firm dedicated to the philosophy of serving all clientele with the highest levels of professional competence, integrity and objectivity. Motivation, courtesy, confidentiality and training are of utmost importance in our firm’s efforts to be the best at what we do.

Majors Recruiting: Miller College of Business/Accounting.

LONDON WITTE GROUP, LLC
http://www.londonwittegroup.com

At London Witte Group, we’re not your typical certified public accounting firm. We’re a group of strategic thinkers who are dedicated to finding ways to make businesses more successful.

Our firm is comprised of a talented group of experienced professionals dedicated to an unwavering mission - to provide our clients with in-depth financial solutions and comprehensive service. Our motto is, “You’ll like the way we think.” We recruit thinkers, not just bean counters. Anybody can be taught to crunch numbers. To become a part of London Witte Group, he or she must be knowledgeable, eager to serve and willing to look beyond the bottom line for new ways to benefit our clients. Accounting may be our business, but ideas are our currency of choice.

Majors Recruiting: Miller College of Business/Accounting.

MATTRESS FIRM
http://www.mattressfirm.com

“I feel good. What do you want out of life? Knowledge? Challenge? Personal satisfaction? Open the door to something better. Look in the mirror and see success. What lies before you is not merely a job opportunity. It is a future. Filled with rewards.” Founded in 1986, Mattress Firm, Inc. has grown to become one of the largest and fastest growing specialty bedding companies in the world. We currently operate over 530 stores in 38 markets nationwide and we’re growing! With a strategic growth plan in place, Mattress Firm will nearly triple in size over the next five years. We are currently looking for candidates motivated by growth and advancement opportunity to join our management training program!

Majors Recruiting: All Majors.

MEIJER, INC.
http://www.meijer.com

Recruiting hourly associates as well as retail leadership for stores in Indiana, Ohio, and Michigan.

Majors Recruiting: All Majors.

NAVSEA WARFARE CENTERS
http://www.crane.navy.mil

NSWC Crane is a high-tech acquisition and fleet support organization focused on ordnance, electronics, and electronic warfare located in southern Indiana. Nationally recognized for capabilities in radar systems, strategic systems, acoustic sensors, microelectronics, electrochemical power systems, night vision/electro-optics, air & sea electronic warfare, combat and command/control systems, chemical & biological warfare detection, ordnance products, microwave components, and physical security. Employees at the Fallbrook Site in southern California provide life-cycle weapons systems assessment and engineering support of Marine Corps combat systems. NSWC Crane is a world-class organization involved in virtually every ship, submarine, aircraft, and missile system fielded by the Navy.

Majors Recruiting: All Majors.
NEBRASKA BOOK COMPANY
http://www.nebook.com

In 1915, Nebraska Book Company started as a small retail bookstore and grew into an operation serving 2.1 million college students through 250 bookstores coast to coast. The company also provides wholesale textbook operations, distance learning book sales, consulting services, cooperative buying programs, computer services and e-commerce solutions. It’s a student-centered approach that embodies a team and extensive corporate resources—making Nebraska Book Company the industry leader today.

Majors Recruiting: Miller College of Business/Management - General, Human Resources Management, Entrepreneurship & Small Business Mgt, Business Administration.

NEW YORK LIFE
http://www.newyorklife.com

New York Life is one of the strongest and most respected life insurance companies in America today. New York Life is dedicated to prudent financial management, high quality products, and impeccable service. The Company has never wavered from its “promise to pay” for over 155 years.

Life and annuity products sold by the field force represent the Company’s main engine. However, New York Life has successfully diversified into related businesses, including mutual funds and pension products. New York Life has led the Million Dollar Round Table with more agent memberships than any other company in the nation every production year since 1954.


NORTHWESTERN MUTUAL FINANCIAL NETWORK
http://rapp-agency.com

The Northwestern Mutual Financial Network offers a personalized approach to uncovering financial solutions tailored to each client’s individual needs.

Financial representatives with the Network provide expert guidance and innovative solutions to help meet a client’s financial goals and objectives at every life stage. They offer exclusive access to insurance products from a top-rated company, the Northwestern Mutual Life Insurance Company, as well as an array of quality financial products and services available through network subsidiaries and affiliates.

Northwestern Mutual’s longevity and strength is a result of the enduring relationships representatives build with their clients by providing them with expert guidance for a lifetime of financial security.


Noble Consulting Services, Inc. is a professional accounting firm located on the northwest side of Indianapolis. Noble has professionals with various designations ranging from individuals with a CPA designation to individuals with information system designations, such as a CISA or CISM designation. Noble takes great pride in the work products we produce and our relationships with the various state insurance companies located throughout the U.S. Our examinations are similar yet different from the regular CPA audits that take place on a yearly basis. Our examinations conclude with an examination report rather than an audit opinion on the financials. We provide internship opportunities for each of the summer and winter terms.

Majors Recruiting: Miller College of Business/Information Systems, Business Information Technology, Accounting.

NOBLE CONSULTING SERVICES, INC.
http://www.noblecon.net

NTS DEVELOPMENT COMPANY
http://www.ntsdevelopment.com

NTS is a full-service, diversified real estate company with apartment homes, residential communities and commercial properties located in Kentucky, Indiana, Tennessee, Virginia, Georgia and Florida. We have been providing high quality developments and real estate services for over 40 years. We are committed to excellence in our approach and in our product.

We have developed and/or operated over 7 million square feet of commercial and residential properties and 8,000 acres of land in 11 major markets throughout the Midwest and Southeast United
NTS employs over 350 of the finest professionals who are dedicated to the management and support of our properties.

NTS is a team of highly motivated individuals dedicated to the development and management of diversified real estate.

**Majors Recruiting:** Miller College of Business, Interdepartmental, College of Sciences & Humanities, College of Fine Arts, College of Communication, Information & Media, College of Architecture & Planning.

---

**PRICEWATERHOUSECOOPERS**
http://www.pwc.com/apply

The PricewaterhouseCoopers network of firms provides industry-focused assurance, tax and advisory services. More than 146,000 people in 150 countries across our network share their thinking, experience and solutions to develop fresh perspectives and practical advice. At PwC, you will be part of a high-performance environment that promotes learning, growth and development. Here at PwC, excellence is rewarded and individuality is respected and valued. We offer a flexible career progression model that allows for a variety of challenging opportunities to develop your career. Explore the many benefits of joining this distinctive firm at www.pwc.tv.

**Majors Recruiting:** Miller College of Business/Accounting.

---

**QUAD/GRAPHICS**
http://www.qg.com

Quad/Graphics is a 2-billion-dollar, Milwaukee-based printing company, providing print manufacturing services for top magazine and catalog clients. You may not have heard of us, but we’re sure you know our clients: National Geographic, People, Sports Illustrated, Time, Newsweek, In Style, and many more! Quad/Graphics has 12,000 employees, operates in 30 sites nationwide.

**Majors Recruiting:** All Majors.

---

**REYNOLDS & REYNOLDS**
http://www.reyrey.com

The Reynolds and Reynolds Company delivers information technology, software solutions, and professional services that support every aspect of automotive retailing. We are in the business of helping automobile dealers sell cars and take care of customers. Our leadership is built on deep automotive industry experience, technological knowledge, and the unique ability to bring both together in solutions that connect car companies, automobile retailers, and consumers.

**Majors Recruiting:** Unspecified.

---

**PRUDENTIAL**
http://www.prudential.com

Prudential companies have over $600 billion in total assets under management. This includes the Prudential Insurance Company of America, one of the largest insurance companies in the United States. We offer a variety of products and services including life insurance, mutual funds, annuities, pension and retirement related services and administration, asset management, securities brokerage, banking and trust services, real estate brokerage franchises and relocation services. We serve 15 million individual and institutional customers worldwide. We have approximately 39,000 employees.

**Majors Recruiting:** All Majors.

---

**ROWLEY, BUSHUE & COMPANY**
http://www.RBCLLP.com

Rowley, Bushue & Company is in a progressive, yet family-friendly community in Northwest Indiana. Located on the shores of Lake Michigan and between Chicago and South Bend, we offer valuable experience, career opportunities and personal fulfillment. Quality living with access to big city excitement! Current
staff size is between 20 & 25 individuals. We are a full service accounting and consulting firm with corporate clients throughout the Mid-West. Rowley, Bushue & Company offers all the excitement and opportunity that comes with a large accounting firm, yet the personality, characteristics and loyalty of a small agency.

**Majors Recruiting:** Unspecified.

**SHEPARD SCHWARTZ & HARRIS, LLP**
http://www.ssh-cpa.com

Shepard Schwartz & Harris is a leading tax, accounting, and consulting firm serving privately owned enterprises. Our clients select us because of our insight into their business needs. They stay with us because of our enthusiastic personal service, integrity, and commitment to excellence. Our office is located in Chicago, Illinois. We have opportunities for entry level accounting professionals in our audit and tax departments.

**Majors Recruiting:** Miller College of Business/Accounting.

**SHERWIN-WILLIAMS**
http://www.sherwin-williams.com

Sherwin-Williams, the largest independent manufacturer and distributor of paint and coatings in the U.S., is a $5 billion industry leader in the paint and coatings industry. A Fortune 500 Company, Sherwin-Williams celebrates 143 years in 2009, and will enter the 30th consecutive year of increased dividends. Our customer base includes professional, industrial, commercial and retail customers, primarily in North America. The company’s Paint Stores Segment consists of nearly 3,000 company-operated specialty paint stores. Sherwin-Williams has been named as one of Fortune’s Top 100 Companies To Work For.

**Majors Recruiting:** Miller College of Business/Accounting.

**SOMERSET CPA, P.C.**
http://www.somersetcpas.com

Somerset is a full-service certified public accounting and professional services firm made up of CPAs, business advisors and financial planners and analysts to help you meet your business and individual challenges. The mission of Somerset CPAs is to provide a wide range of business and personal financial services to our clients, which will empower them to make sound financial decisions. We strive to create a relationship with our clients that will be the foundation to help them achieve and surpass their financial goals. We aim to be our clients’ most trusted advisor, and we always keep their interests in mind. We work together as a team with unquestionable commitment and integrity. Clients see our true commitment in our work.

**Majors Recruiting:** Miller College of Business/Accounting.

**SPEEDWAY SUPERAMERICA, LLC**
http://www.speedway.com

When you choose a career in retail operations with Speedway SuperAmerica LLC, you are choosing to work at the heart of our business. You have the opportunity to interact with our valued customers and the challenge of being part of a team focused on meeting the high expectations of an industry leader. A career with us means weekly paychecks, bonuses, great benefits, a diverse work environment and unlimited opportunities.

Corporate opportunities at Speedway SuperAmerica LLC are primarily based at our headquarters located off Interstate 70 between Springfield and Dayton in Enon, Ohio. There are entry level and professional positions in areas such as Accounting and Finance, Information Technology, Marketing, Human Resources, Benefits, Payroll, Maintenance, Safety and Security, Engineering, and Environmental.

---

*The supreme accomplishment is to blur the line between work and play.* ~Arnold Toynbee
Majors Recruiting: All Majors.

STATE AUTO INSURANCE COMPANY
http://www.stateauto.com

The State Auto Insurance Group employs approximately 2,000 associates and markets its products through more than 3,000 independent agencies in 33 states. Group assets are in excess of $3.25 billion with annual direct written premium in excess of $1.5 billion. Corporate headquarters is in Columbus, Ohio, where State Auto was founded in 1921. Regional headquarters are located in Nashville TN, Indianapolis IN, Columbus OH, Austin TX and Baltimore MD.

Majors Recruiting: College of Sciences & Humanities/Actuarial Science, All Majors.

STATE FARM INSURANCE COMPANIES
http://www.statefarm.com

State Farm’s mission is to help people manage the risks of everyday life, recover from the unexpected and realize their dreams.

We are people who make it our business to be like a good neighbor; who built a premier company by selling and keeping promises through our marketing partnership; who bring diverse talents and experiences to our work of serving the State Farm customer.

Our success is built on a foundation of shared values -- quality service and relationships, mutual trust, integrity and financial strength.

Our vision for the future is to be the customer’s first and best choice in the products and services we provide. We will continue to be the leader in the insurance industry and we will become a leader in the financial services arena.

Majors Recruiting: All Majors.

SUN COMMUNITIES, INC.
http://www.suncommunities.com

Sun Communities, Inc. is Redefining Property Management

Imagine this…a position where your input is important. Where company leadership actively seeks to grow the company you work for and is focused on you and your career. Where you know that your ideas and efforts are actually making a difference. Sound revolutionary? Consider Sun Communities, Inc.!

With over 130 properties in the United States, these are the things that set Sun apart and have allowed us to emerge as one of the nation’s premier providers of manufactured home communities and RV resorts.

Majors Recruiting: All Majors.

SUPERLATIVE REHABILITATION, LLC

Superlative Rehabilitation, LLC specializes in adult and geriatric rehabilitation. Currently, we have opportunities throughout the state of Indiana and plan on continued growth into other areas of the country.

Majors Recruiting: College of Sciences & Humanities/Speech Lang Pathology & Audiology.

TARGET
http://www.target.com/careers

Target delivers today’s best trends at affordable prices to guests
in more than 1,600 stores in 49 states. Target is committed to providing an inclusive and friendly work environment, great design through innovative products, satisfying in-store and online experiences and groundbreaking community partnerships.

As part of its commitment to the community, Target gives more than $3 million every week in grants through special programs and sponsorships to local communities. Since opening its first store in 1962, Target has partnered with nonprofit organizations, guests and team members to support education, social services and the arts.

**Majors Recruiting:** Unspecified.

### TOTAL QUALITY LOGISTICS, INC.
http://www.tqljobs.com

Rated one of Cincinnati’s Best Places to Work, TQL is a great place to launch your career. TQL is a premier third-party logistics provider & the sixth largest freight brokerage firm in the U.S. We partner with thousands of companies nationwide to facilitate their truckload freight movements. Our team produced over $570 million in revenue in 2008 and set itself apart from the competition by exceeding the customer’s expectations, working with the Fortune 500 to deliver on this promise with integrity & professionalism.

TQL attributes its success to its most valuable asset: hard working, quality employees. We constantly invest in our employees by providing on-going training & amenities and have a 74% promotion from within rate. We are now hiring! Check us out at www.tqljobs.com to learn more.

**Majors Recruiting:** All Majors, Miller College of Business, College of Communication, Information & Media.

### U.S. ARMY RECRUITING BATTALION
INDIANAPOLIS
http://www.goarmy.mil

The oldest branch of the U.S. Armed Forces, the Army offers entry-level positions in more than 200 career specialties and part-time employment opportunities with the Army Reserve. College student loan repayment programs are available in both components. We also recruit for officer candidates, pilots, musicians, and linguists.


Degree Levels Recruited: Associate, Bachelor, Undergraduate License, Masters, Specialist in Education, Graduate License, Doctoral, Post-Doctoral, Certificate, Professional.

Position Types: Part-Time Off-Campus (Student Employment), Professional Employment, Volunteer.

### U.S. MARINES
http://marineofficer.com

Interns
Pilots
Lawyers
Ground Officers

**Majors Recruiting:** All Majors.

### U.S. PEACE CORPS
http://www.peacecorps.gov

Peace Corps is a government agency that sends skilled volunteers overseas to lead international development projects. The Peace Corps currently serves in over 70 countries throughout Africa, Europe, Asia, the Mediterranean, the Pacific, Inter-America and the Caribbean. It offers more than 30 different assignments in the areas of Business, Information Technology, Natural Resource Management, Agriculture, Health, Engineering, Urban Planning and Education. Peace Corps volunteers live and work at a grass roots level in a community that has requested assistance with their community and economic development. Volunteers receive round-trip international airfare, complete medical and dental benefits, over $6000 readjustment allowance, etc.

Visit www.peacecorps.gov for more information.

**Majors Recruiting:** Teachers College, Business Education, College of Sciences & Humanities/NREM - Environmental Mgt, College of Applied Sciences & Technology.

### UNIVERSITY OF MEDICINE & HEALTH SCIENCES
http://www.umhs-sk.com
IMPORTANT FACTS ABOUT IUON
IUON has partnered with colleges and universities in the U. S., collaborating with them to develop the first international nursing school. The modern campus integrates audiovisual and computer technology.

The International University of Nursing offers a traditional associate and bachelor’s degree in nursing. Thereafter, students transfer to one of our fully accredited U. S. affiliates to complete their senior year. We are pleased to announce the addition of our newest partner for the BSN program, Purdue University, Calumet.

Graduates receive two degrees, one from our U.S. affiliate and the other from IUON. As a result, graduates qualify to apply to sit for the NCLEX examination. Our pass rate on the NCLEX is 95%.

**Majors Recruiting:** College of Sciences & Humanities/Medical Technology, College of Applied Sciences & Technology/Nursing.

---

**VERIZON WIRELESS**
http://www.verizonwireless.com/careers

You know us as the wireless service provider with the nation’s most reliable network and best customer service. Now it’s time to get to know us as the industry’s most impressive employer. Explore our site to learn how we’ll empower you, treat you with respect, and help you maximize your outstanding potential.

We’re committed to rewarding the individuals who work hard to provide the nation’s best wireless network and most admired customer service. That’s why we are always reviewing our benefits package, to ensure that it is among the best in the wireless industry. And since your contributions to Verizon Wireless begin on your first day here, we start your medical/dental/vision/life insurance, paid vacation, training, and tuition reimbursement benefits on that same day. We also offer a wide array of benefits that promote work/life balance and give you the tools to manage and improve your life.

**Majors Recruiting:** College of Sciences & Humanities/Medical Technology, College of Applied Sciences & Technology/Nursing.

---

**VILLAGE GREEN COMPANIES**
http://www.villagegreen.com

At Village Green Companies our We Care philosophy is the driving factor in our personal service and hospitality approach to management. It pledges our commitment to provide constant attention to every detail of our apartment communities. Our commitment starts with you. Join Village Green where we develop, build and manage exciting careers...and create a new generation of leaders!

**Majors Recruiting:** Miller College of Business/Marketing, Management - General, Finance - Business.

---

**VON MAUR**
http://www.vonmaur.com

Von Maur is a family-owned, privately held department store and we’ve been creating our own unique style in the fashion industry since 1872. We are currently a 24-store chain with locations in IA, IL, IN, KS, KY, MI, MN, NE and OH. Our success comes from understanding our Midwest customers and earning their loyalty through quality merchandise and services. We continue to open new stores and need talented people who can bring Von Maur’s unique shopping experience and culture to new markets.

We are interested in developing a select group of talented individuals for careers in store management or buying. Our Executive Training Program is designed to accelerate the training and development of our future executives.

**Majors Recruiting:** All Majors.

---

**WAL-MART STORES, INC.**
http://www.wal-mart.com/careers

As a recent—or soon to be—college graduate we know you are thinking big about your future career. At Wal-Mart, we are too.

Whether you are a BA or an MBA, there are numerous opportunities throughout our company to put your education to work. We are always looking for qualified candidates who are eager to be a part of Wal-Mart.

It’s a big first step, so why not make it with the world’s largest company?

As our more than 2.1 million associates can attest, working for Wal-Mart is the chance to be a part of a company unlike any other in the world. It’s more than a job; it’s a place to develop your
skills and build a career with competitive pay and health benefits for you and your family. To work for Wal-Mart is to be welcomed into a diverse family, where the individual contributions of every associate are respected and valued. Above all, it’s an opportunity to join a team 1.9 million strong who are helping the world live better every day.

We do this by saving our customers money on the things they need for their families, their homes and their businesses. We do it by reaching out and giving back to the communities where our customers and our associates live. And we do it by working together to solve some of the biggest challenges facing our world today, like the environment, energy and health care.

**Majors Recruiting:** Unspecified.

**WALGREENS**
http://www.walgreens.jobs

Walgreens is America’s best-known, largest-volume, most-trusted pharmacy retailer. We lead the U.S. chain drugstore industry in sales, store growth, and profits. Founded in 1901, Walgreens serves more than 4.7 million customers daily and each store averages approximately $7.9 million in annual sales. In 2008, sales reached $59 billion marking our 34th consecutive year of record sales and earnings. We’re listed in Fortune’s “Most Admired Companies in America” for the 15th straight year and are ranked among the top in food and drugstore retailers. Walgreens has employment opportunities available in our retail stores, corporate office, distribution centers & Walgreens Health Services.

**Majors Recruiting:** All Majors.

**WEIDNER PROPERTY MANAGEMENT**
http://www.weidnerapartmenthomes.com

Weidner Apartment Homes is a real estate investment company that provides quality apartment home living. We manage our properties for the long term through teamwork, communication, growth, and excellence in service. Our people are our most valuable asset.

**Majors Recruiting:** College of Applied Sciences & Technology/Fam & Consumer Sci - Residential Property Mgt

**WESTPOINT FINANCIAL/MASS MUTUAL**
http://www.westpointfinancialgroup.com

WestPoint Financial Group is a comprehensive financial services firm committed to helping our clients improve their long term financial success. We offer a wide range of quality financial products and expertise of some of the best financial professionals in the industry. Headquartered in Indianapolis, IN, WPFG/MM is firmly committed to providing you with expertise, proven strategies and quality products, unparalleled service and training support to launch you in your new career.

**Majors Recruiting:** All Majors, Miller College of Business/Risk Mgt & Insurance, Finance - Financial Planning & Investments, Finance - Business, Entrepreneurship & Small Business Mgt.

**WHIRLPOOL CORPORATION**
http://www.whirlpool.com

Whirlpool Corporation is a leader of the $100 billion global home appliance industry. Our appliances are marketed in nearly every country around the world.

Whirlpool manufactures appliances across all major categories, including fabric care, cooking, refrigeration, dishwashers, countertop appliances, garage organization and water filtration.

**Majors Recruiting:** Miller College of Business/Marketing.

**WOLSELEY NORTH AMERICA**
http://www.wolseley.com

Wolseley’s North American Division is the number one distribu-
tor of heating and plumbing products to the professional market. Our employee-centric mentality has helped shape us into the $16 billion company we are today with over 1900 locations. Every day, our associates take pride in working for an industry leader.

We are looking for entrepreneurial type college graduates who are seeking a professional long term career. The ideal candidate must possess a strong work ethic, outgoing personality, drive to succeed, confidence, strong interpersonal skills, self motivation, trustworthiness, persistence, attention to details, and the ability to follow through. If this is you, we just might be the company you are looking for.

**Majors Recruiting:** All Majors.

---

**YOUTH OPPORTUNITY CENTER**  
http://www.yocinc.org

The Youth Opportunity Center, Inc., is a private, non-profit residential and outpatient treatment facility that exists to aid troubled children and their families. Located in Muncie, Indiana, YOC’s mission is to help families break the cycle of dependence on child welfare and juvenile justice systems by eliminating future legal and financial interventions. YOC seeks to achieve this goal by teaching socially acceptable behavior, instilling emotional and mental stability, and facilitating family reunification. Since 1993, YOC has helped over 3000 youth overcome past behavioral problems. This record of achievement has enabled YOC to develop a solid reputation as a recognized leader in delivering mental health and juvenile justice services in Indiana.

**Majors Recruiting:** Unspecified.

---

Be sure to stop by the Fall Career Fair Rest Stop and take a moment to relax and store your personal belongings you may not want to carry with you throughout the job fair. The Rest Stop is located just past the student check-in area.
Additional Employers Recruiting at the 2009 Fall Career Fair

(This is a list of employers who registered after the publication deadline for the Career Center Magazine. Look for them at the Fall Career Fair!)

ALERDING AND CO., LLC
http://www.alerdingandco.com

Alerding & Co., LLC was formed in May 1998 by Michael P. Alerding, Michael A. Staton, and Michael E. Farmer. Our firm is one of the top 20 accounting and consulting firms in Indianapolis serving closely held businesses throughout Indiana. Our firm’s extensive experience and expertise as independent auditors, tax compliance specialists and advisory consultants for closely held companies enable us to provide timely, targeted and professional services to any individual or organization. We view every client relationship like a partnership, and believe that our success is a result of our clients’ success.

Alerding & Co., LLC’s foundation for the success of our Firm is based upon the quality of our staff - currently 26 employees with 70% being CPAs - and the reputation of the clients we serve. The depth of experience among our partners and professional staff enables us to compete head to head with regional firms for audit and consulting engagements. We have progressively grown the firm through our extensive business relations and our highly trained staff.

Majors Recruiting: Miller College of Business/Accounting.

BECKER PROFESSIONAL EDUCATION
http://Becker.com

Our company is the world leader in CPA and CFA review.

Majors Recruiting: Miller College of Business/Finance - Business, Miller College of Business/Accounting.

BEST BUY
http://www.bestbuy.com

Retailer of the latest and greatest in electronics and services.

Majors Recruiting: Miller College of Business/Finance - Business, Miller College of Business/Accounting.

CONSOLIDATED GRAPHICS
http://www.cgxoncampus.com

Consolidated Graphics (CGX) is the leading commercial printing company in the nation – more than double the size of our nearest competitor. We have 67 printing facilities, 12 fulfillment centers and two technology centers strategically located across 26 states.

Print is essential to life. A life in print touches every other life on the planet. Commercial printing includes books, magazines, brochures, pamphlets, annual reports, displays and so much more. You name it, we print it. Our clients consist of the top Fortune 500 companies in addition to over 19,000 clients nationwide.

It’s promoting from within our ranks that makes our business so successful.
**Majors Recruiting:** Miller College of Business, College of Sciences & Humanities, College of Fine Arts, College of Communication, Information & Media, College of Applied Sciences & Technology.

**DEACONESS HOSPITAL**
http://www.deaconess.com

Deaconess Health System is a system of five hospitals located in southwestern Indiana. Also included are a freestanding cancer center, a physician practice group with 14 ambulatory sites, two urgent care facilities, a preferred provider organization, and multiple partnerships with other health care providers. We are a premiere provider of health care services in a 26-county area of Indiana, Kentucky and Illinois.

**Majors Recruiting:** Miller College of Business/Information Systems, College of Sciences & Humanities/Chemistry, College of Sciences & Humanities/Biology - Microbiology, College of Applied Sciences & Technology/Nursing.

**DELOITTE US FIRMS**
http://www.us.deloitte.com/careers

Deloitte Touche Tohmatsu is an organization of member firms around the world devoted to excellence in providing professional services and advice, focused on client service through a global strategy executed locally in nearly 150 countries. With access to the deep intellectual capital of 120,000 people worldwide, Deloitte delivers services in four professional areas — audit, tax, consulting, and financial advisory services — and serves more than one-half of the world’s largest companies, as well as large national enterprises, public institutions, locally important clients, and successful, fast-growing global growth companies.

**Majors Recruiting:** Miller College of Business/Information Systems, College of Sciences & Humanities/Chemistry, College of Sciences & Humanities/Biology - Microbiology, College of Applied Sciences & Technology/Nursing.

**digitalKNOWLEDGE**
http://www.digitalknowledge.biz/

At digitalKnowledge, we solve complex business problems for our clients by developing solutions that combine people, processes, and technology to drive positive results. Our company offers a distinctly different direction in IT consulting.

**Majors Recruiting:** Unspecified.

**EDWARD ROSE COMPANIES**
http://edwardrose.com

We are a nationally recognized privately held property management company that boasts an award-winning portfolio. Our division of the company is 17 properties strong, with expected annual growth of approximately 1,000 units (3-4 assets).

**Majors Recruiting:** Miller College of Business/Management - General, Finance - Real Estate, College of Applied Sciences & Technology/Fam & Consumer Sci - Residential Property Mgt, All Majors.

**ERNST & YOUNG LLP**
http://www.ey.com

The members of the Ernst & Young global organization help companies in industries from emerging growth companies to global powerhouses, deal with a broad range of business issues. Our 130,000 people in more than 140 countries around the globe pursue the highest levels of integrity, quality and professionalism to provide clients with a broad array of services relating to audit and risk-related services, tax, and transactions.

**Majors Recruiting:** Miller College of Business/Information Systems, Miller College of Business/Finance - Business, Miller College of Business/Accounting.

**ESTEP * DOCTOR & COMPANY**
http://www.edcpa.com

Founded in 1979, Estep * Doctor & Company, PC has become one of the largest CPA firms in East Central Indiana. The firm is a professional corporation comprising progressive Certified Public Accountants and an experienced support team - dedicated to providing personalized accounting, consulting, and advisory services to a broad spectrum of businesses. We have the experience and expertise to meet your needs while maintaining a personal family touch. The benefits are many - you receive the attention to detail you deserve, quality services at appropriate, cost efficient levels, and a single, direct line of communication to your accountant. Our office is equipped with the latest technology to position Estep * Doctor & Company, PC at the leading edge of innovation. In addition, our print, electronic, and on-line libraries give us up to the minute access to research that allows us to better serve your accounting and tax needs.
All of our CPA’s hold memberships in the American Institute of Certified Public Accountants (AICPA) and the Indiana CPA Society. The firm adheres to the high standards set forth by these organizations including peer reviews. To sustain the highest levels of technical proficiency, personnel participate in frequent programs of continuing education. Regular training sessions and team meetings are held to update our team of professionals regarding emerging issues and changing laws.

Our mission statement emphasizes the importance we place on our clients and adding value to their businesses and personal lives. We are totally committed to providing the individual attention each deserves. Please call us so we can discuss how we may work with you.

The mission of Estep Doctor & Company is to provide the highest quality team of professionals, serving top quality clients in many geographic regions. To be viewed by our clients as providing unequalled value-added services from a multi-functional menu including business development, consulting, information technology, finance and compliance. To be unsurpassed in the utilization of technology. To be a dynamic and progressive leader in our industry, our profession, and our community. To be known for helping our clients achieve tremendous growth and profitability in their businesses and personal finance. In short, to be our clients’ greatest resource.

**Majors Recruiting:** Unspecified.

**EXACTTARGET**
http://www.exacttarget.com/college

ExactTarget is an on-demand marketing and one to one digital communication platform. Headquartered in Indianapolis, IN, ExactTarget is dedicated to helping marketers deliver permission-based email and other forms of digital communication to their subscribers, customers, and partners. Clients include Microsoft, CareerBuilder, Papa John’s, Finish Line, The Home Depot and Expedia. We recruit a knowledgable, friendly, and enthusiastic team of employees who are 100% committed to clients’ success. Ready to join the team?

**Majors Recruiting:** Unspecified.

**FEDERATED MEDIA**
http://www.federatedmedia.com

Federated Media is an independent family owned company that offers top quality products to our customers. Whether they listen to one of our 15 radio stations in the Midwest or read The Truth our newspaper located in Elkhart Indiana, we keep Northern Indiana, Southern Michigan, and Northwest Ohio informed and entertained!

**Majors Recruiting:** Miller College of Business, College of Communication, Information & Media.

**FRITO LAY**
http://www.fritolay.com/about-us.html

Join an industry leader and a winning team and be a part of a company that sells over $13 billion of fun foods made at our manufacturing facilities! You will be rewarded with generous opportunities for career growth, a competitive compensation package, comprehensive benefits, performance based bonus program, 401k match, and participation in the PepsiCo stock option plan.

**Majors Recruiting:** Unspecified.

**GOODYEAR TIRE & RUBBER COMPANY**
http://www.goodyear.com/corporate

Goodyear is one of the world’s largest tire companies. *Fortune* magazine named Goodyear the World’s Most Admired Motor Vehicle Parts Company in its 2008 list of the World’s Most Admired Companies. The publication ranked Goodyear No. 1 in innovation, people management, use of assets and global orientation. The company is also listed on *Forbes* magazine’s list of the Most Respected Companies in America and its list of the Most Trustworthy Companies in America and *CRO* magazine’s ranking of the 100 Best Corporate Citizens. Goodyear employs approximately 75,000 people and manufactures its products in more than 60 facilities in 25 countries around the world. For more information about Goodyear, go to www.goodyear.com/corporate.

**Majors Recruiting:** Miller College of Business.

**GOVENDOR BOB ORR INDIANA ENTREPRENEURIAL FELLOWSHIP**
http://www.orrfellowship.org

The Governor Bob Orr Indiana Entrepreneurial Fellowship provides a unique opportunity for undergraduate students searching for their first salaried, full-time position following graduation. Some of Indiana’s fastest growing entrepreneurial companies host Orr Fellows for a two-year period, engaging them in innova-
Fellows will work with their host company to determine a position that highlights their strengths and passions in order to promote personal growth and jump start their careers. In addition, Fellows meet with Indiana’s most accomplished business leaders on a monthly basis, plan and participate in community service projects, networking, personal development programs and social gatherings.

**Majors Recruiting:** All Majors.

**HORIZON PLANNING GROUP**
http://www.horizonplanninggroup.com

At Horizon Planning Group we provide expertise and assistance in the following areas:

* Services
  * Asset Accumulation Planning
  * Estate Planning
  * Business & Corporate Analysis
  * Continuation & Succession Planning
  * Benefits
  * Investment Analysis
  * Risk Management Analysis & Planning
  * Retirement & Pension Planning
  * Group Insurance Analysis
  * Full-service Broker/Dealer
* Products
  * Whole Life Insurance
  * Universal Life
  * Variable Life/Variable Universal Life
  * Term Insurance
  * Survivorship Life Insurance
  * Disability Income Insurance
  * Group Life & Disability Insurance
  * Group Pension Plans
  * Variable & Fixed Annuities
  * A Wide Variety of Mutual Funds
  * Traditional, Roth and SEP IRAs

**Majors Recruiting:** All Majors.

**INDIANA CPA SOCIETY**
http://incpas.org/students

The Indiana CPA Society is a professional association representing more than 7,000 CPAs in public practice, industry, government and education. INCPAS serves the public interest as well as its members. The organization functions as an advocate for the profession through education, public awareness, government relations and promotion of high ethical standards. Programs and services offered by the Society are designed to meet the needs identified for its diverse membership.

**Majors Recruiting:** Miller College of Business/Accounting.

**INDIANA HOUSE OF REPRESENTATIVES**
http://www.in.gov/legislative/house_republicans/intern.html

Indiana House of Representatives Republican Caucus.

**Majors Recruiting:** All Majors.

**INDIANA INTERNnet**
http://www.indianaintern.net

Indiana INTERNnet is an internship-matching program linking employers, students, high schools, colleges and universities by providing both high-tech and high-touch support. It is a powerful high-tech Web-based search, matching and reporting system.
coupled with “high touch” personal assistance, a toll-free hotline to answer questions and provide internship guidance, resource materials, creating or expanding high quality internship opportunities within the state.

**Majors Recruiting:** All Majors.

**INDIANA STATE SENATE**
http://www.in.gov/legislative

The Senate offers spring-semester internships to college sophomores, juniors, seniors, graduate students and recent graduates. Interns work at the Statehouse assisting senators with constituent correspondence, research, scheduling and coordinating the senators’ daily activities involving standing committee meetings and floor sessions.

Daily hours required of interns vary, but days sometimes are longer than eight hours.

Academic credit for internships is arranged between interns and their colleges.

Interns receive a stipend of $350 per week to help with living expenses while in Indianapolis.

At the end of each year’s legislative session, Verizon Communications offers a $3,000 scholarship to the outstanding Senate Republican intern.

**Majors Recruiting:** All Majors.

**INTERACTIVE INTELLIGENCE, INC.**
http://www.inin.com

Interactive Intelligence, Inc. (Nasdaq: ININ) is a global provider of unified business communications solutions for contact center automation, enterprise IP telephony, and business process automation. The company was founded in 1994 and has approximately 3,000 customers worldwide. Interactive Intelligence is among *Software Magazine*’s top 500 global software and services suppliers, is ranked among *Network World*’s top 200 North American networking vendors, is a *BusinessWeek* “hot growth 50” company, and is among *Fortune Small Business* magazine’s top 100 fastest growing companies. The company is also positioned in the leaders’ quadrant of the Gartner 2008 Contact Center Infrastructure, Worldwide Magic Quadrant report.

**Majors Recruiting:** College of Sciences & Humanities/Computer Science - Information Systems, College of Sciences & Humanities/Computer Science - General.

**PRAXIS CONSULTING, INC.**
http://www.praxisconsulting.com

Praxis Consulting is a service provider specializing in subrogation benchmarking, outsourcing and closed-file reviews, enhancing the recognition and recovery results of U.S. auto insurers, self insureds and municipalities. Praxis was founded in 1997 with an emphasis on no-fault markets and within a few years expanded its service offerings to the collision platform.

The Praxis group is made up of young, competitive, and vibrant individuals who each enjoy significant earning opportunities. Praxis Consulting has developed into a widely respected organization, achieving rapid revenue growth and substantial increased market share.

**Majors Recruiting:** All Majors.

**RICHMOND GRADUATE UNIVERSITY**
http://www.richmont.edu

Richmont Graduate University (formerly PSI) is the third oldest graduate institution that provides master’s-level training in Christian counseling. In addition, Richmont is involved in research efforts to demonstrate the effectiveness of integrating applied psychology with practical theology. Richmont is fully accredited by the Southern Association of Colleges and Schools (SACS) to confer the following degrees: MA in Professional Counseling; MA in Marriage and Family Therapy; & MS in Christian Psychological Studies.

**Majors Recruiting:** All Majors.

**TALKING STICK COMMUNICATIONS**
http://am1340.com

Federated Media is an independent family owned company that offers top quality products to our customers. Whether they listen to one of our 15 radio stations in the Midwest or read *The Truth* our newspaper located in Elkhart Indiana, we keep Northern Indiana, Southern Michigan, and Northwest Ohio informed and entertained!

**Majors Recruiting:** Miller College of Business, College of
Communication, Information & Media.

TRAVELERS INSURANCE COMPANY
http://www.travelers.com/careers

The Travelers Companies, Inc. (NYSE: TRV) is a leading property casualty insurer selling primarily through independent agents and brokers. Travelers is a Fortune 100 company, with 2007 revenues of $26.02 billion and total assets of $115.22 billion.

Recognized by BusinessWeek as a Best Place to Launch a Career and Best Internship, Travelers offers tremendous opportunities for students and new graduates, including:

- National opportunities in Claim, Environmental Claim, Human Resources, Product Management and Underwriting
- Summer internships

Majors Recruiting: All majors will be considered.

TRUSTBEARER LABS
http://trustbearer.com

TrustBearer is a rapidly growing authentication software company selling software products and services to customers in the government and healthcare verticals. We have a staff of software engineers, project managers, and graphic/web designers with experience in all aspects of online security software development. TrustBearer Access, the company’s flagship product platform, simplifies integration of authentication devices such as smart cards, biometrics, and PKI credentials with web-based applications enabling instant deployment of online applications using strong authentication on a variety of platforms. This approach reduces the complexity typically associated with adding high levels of security to online applications.

Majors Recruiting: College of Applied Sciences & Technology/Industrial Tech - Computer Technology.

WLS has a history of high performance and sustainable, profitable growth. We have achieved these results as a company, but we recognize they have been accomplished by many individual efforts that have enabled us to sharpen our focus and continuously improve. Our past experience and success are our foundation. Our people are our strength. Our vision and growth strategy are our future. Our promise is to maximize the value of every asset we manage.

Majors Recruiting: Miller College of Business, College of Communication, Information & Media/TCOM - Sales & Promotion.

The Ball State Career Center wants to thank all the employers participating in the 2009 Fall Career Fair.

WHITE LODGING SERVICES
http://www.whitelodging.com

White Lodging Services is a trusted leader in the hotel management industry.
RESUME READY?

How fast can you get your résumé in front of an employer?
Can you say instantly? 16 industry-specific résumé books put your résumé before more than 9,400 recruiters at 6,500 organizations. Advance books for job fairs extend your reach to employers before they even come to campus. How fast is that?

Go to https://bsu-csm.symplicity.com/students/

Create your job search profile □ Upload your résumé (or create one using the online Résumé Builder) □ Pick a résumé book for your résumé □ Insert your résumé □ Wow!

Cardinal Career Link—Ball State’s personal job search site. Call the Career Center to set up a video practice interview today.

Lucina Hall 220 □ 765-285-1522  www.bsu.edu/careers
Create Balance
# SEPTEMBER 2009

<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td></td>
<td>WORKSHOP Job Search &amp; Future 5p, BL 104</td>
<td>WORKSHOP Resume Writing 5p, BL 104</td>
<td>WORKSHOP How To Work a Career Fair 5p, BL 104</td>
<td>Meet Your Major 3 - 5p University Green</td>
<td>WORKSHOP Interviewing Skills 5p, BL 104</td>
</tr>
<tr>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
</tr>
<tr>
<td></td>
<td></td>
<td>BILL RANOC Lecture 7p, SC Ballroom</td>
<td>FALL CAREER FAIR Noon - 4p Worthen Arena</td>
<td>WORKSHOP Internships &amp; Internet 3p, BL 104</td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

# OCTOBER 2009

<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>WORKSHOP Professional Communication &amp; Imaging 5p, BL 104</td>
<td>Financial Services, Insurance &amp; Actuarial Science Fair 1 - 4p Worthen Arena</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ETIQUETTE DINNER 4:30 - 6:30p Alumni Center</td>
<td>WORKSHOP Surf &amp; Seek Internet Job Search 2p, BL 225</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td>31</td>
</tr>
</tbody>
</table>

- **Homecoming Bed Race (outreach)** Noon
- **LATE NITE** 8p - 1a Irving Gym
# EVENT CALENDARS

## NOVEMBER 2009

<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>Focus On Graduate School</td>
<td>3 How to Give a Good Presentation</td>
<td>4 ETIQUETTE DINNER</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>2 - 7p Bracken Library 7p, SC 301</td>
<td>5 - 7p Alumni Center</td>
<td>6</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>WORKSHOP Interviewing Skills 5p, BL 104</td>
<td>10 WORKSHOP How to Write a Resume 5p, BL 104</td>
<td>11</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>13</td>
<td>Black Issues Conference Location TBA All day event</td>
<td>13</td>
<td>12</td>
<td>13</td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>20</td>
<td>20</td>
<td>21</td>
<td>21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>27</td>
<td>27</td>
<td>28</td>
<td>28</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>29</td>
<td>29</td>
<td>30</td>
<td>30</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## DECEMBER 2009

<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>11</td>
<td>12</td>
<td>12</td>
<td>13</td>
<td>13</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>18</td>
<td>18</td>
<td>19</td>
<td>19</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>25</td>
<td>25</td>
<td>26</td>
<td>26</td>
<td>27</td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>30</td>
<td>30</td>
<td>31</td>
<td>31</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Cardinal Career Link

Your mission begins here

Through us you can land the big one.

Lucina Hall 220  765-285-1522

www.bsu.edu/careers
20
Experts available in the Career Center to give you personal assistance for professional success!

36,272
Students who had contact with the Career Center last year!

8,000
Jobs filled on-campus by students in 2008-09 (some students worked multiple jobs).

2,700+
Students who came to the Career Center for advising in 2008-09.

496
Employers that came to campus and connected with students during 2008-09.

3,000+
Entered the Career & Experiential Learning Lab in the Career Center last year.

1,900
Students interviewed on-campus by employers in 2008-09.

4
Number of Etiquette Dinners offered this year, due to high demand and sold out status last year!

254
Presentations given to classes, residence halls, and student organizations by Career Center staff.

4,500
Students who worked on-campus jobs last year.

5,000+
Number of students the Career Center has been in direct contact with during the first week of classes 2009!
Sweaty Palms?

Dry Mouth?

Sudden inability to speak coherently?

Have a video practice interview.

It’s better to get the nervous quirks out of your system with help from the Career Center before the real deal. We don’t mind your nervous habits, but an employer will. Setting up a video practice interview with the Career Center can help. Watching yourself stumble through an interview on camera can stink, but it will help you know how to act (or not to act) next time.

Feedback will include advice on:

- Professionalism and First Impressions
- Oral Communication Skills
- Quality of Answers
- General Interview Skills

Call the Career Center to set up a video practice interview today.

Lucina Hall 220 765-285-1522

www.bsu.edu/careers
SEPTEMBER 22, 2009

HOW TO USE CHALLENGING TIMES TO YOUR ADVANTAGE

with BILL RANCIC, Business Entrepreneur and Winner of “The Apprentice”

Call 765-285-1817 for more information.

Bill Rancic will be speaking on campus September 22, 2009, at 7 p.m. in the newly renovated Student Center Ballroom. The event is sponsored by Ball State’s Building Better Communities Fellows, the Career Center, and the Digital Corps. This event is free and open to students and the public.

The Building Better Communities Fellows, Emerging Media Fellows, and Health Fellows programs offer immersive learning projects and give students the opportunity to gain valuable work experience while earning academic credit. Our projects enable students to put classroom knowledge into practice by solving a real problem for Indiana businesses and organizations.

Our partnerships with campus organizations, such as the Career Center and the Digital Corps, provide job skills as well as specific technical training needed to complete a successful project. The Fellows programs help to develop and polish the skills needed to find a job after graduation.

GET INVOLVED AND MAKE A DIFFERENCE!

Contact Building Better Communities ■ 765-285-2773 ■ www.bsu.edu/bbc ■ bbc@bsu.edu
Opt-in to the Career Development area of the communications center.
Check us out on Twitter and Facebook

www.bsu.edu/careers