ABSTRACT

TITLE: Development of an Online Application Form and Database for Indiana Businesses who Apply for the AchieveWELL Certificate through the Wellness Council of Indiana

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The purpose of this creative project was to develop an electronic form to be used by businesses that apply for the AchieveWELL certification in Indiana through the Wellness Council of Indiana (WCI). To be eligible to receive an AchieveWELL certificate, each workplace must meet criteria for 11 specific components. At this time, however, there is no formal application process for wellness programs to utilize, making the determination of eligibility problematic for the WCI and the application process confusing for the worksites attempting to become certified. An electronic form will make the process more efficient for the applicant and reviewing committee and help WCI reach their certification goals while concomitantly providing up-to-date data on the health of Indiana businesses. The electronic form will abstract and store key components in a companion data source, allowing future data analysis and tracking of the AchieveWELL companies. To create the electronic form, this researcher: 1) completed training for the Adobe interactive form software; 2) engaged in conversation with WCI leaders and stakeholders to become fully entrenched in the nuances of the project, 3) and developed the online electronic template for the AchieveWELL certificate application form and database.