**WORK TO DO - FUTURE - Will become Due between dates: Detail**

**JES FOODS, INC**

**EQUIPMENT**

**BLENDER ROOM**

**RIBBON BLENDER (4050)**

**Status:** ok  **P.M. ID:** 25

**Completed:** 7/24/2013  **Next Due:** 8/23/2013

1 Time Per Month

**Assigned To:**

TitleCraft: **MAINTENANCE ASSOCIATE**  **Shift:** Day

**PAINTED GUARD, LUBRICATED, REPLACED MOTOR FAN GUARD & WELDED HANDRAIL INTO CORRECT POSITION**

**Info:**

FOLLOW LOCKOUT/TAGOUT SOP
BLENDER INSPECTION & LUBRICATION

**Action:**

1. REPLACE DRIVE CHAIN IF WORN & CORRECT ANY LOOSENESS
2. LUBRICATE CHAIN & BEARINGS WITH PROPER LUBRICANT
3. CHECK & TIGHTEN BEARING PACKINGS
4. REPAINT AREAS SHOWING RUST OR PEELING PAINT
5. INSPECT POWER CORD FOR INTEGRITY & ADDRESS ANY ISSUES
6. ENSURE PROPERLY FUNCTIONING SAFETY SWITCHES

# People  Min Per Unit  = Man Hours  Next Due Reading:  Last Reading:
1  X  45  0.75  Completed Reading:  Last Read Date:

**Completed By _________________________ Date _________  New Reading _____________**

**P.M. Cost:**

PAINTED GUARD, LUBRICATED, REPLACED MOTOR FAN GUARD & WELDED HANDRAIL INTO CORRECT POSITION

**EQUIPMENT**

25

**If Low Qty To Order**

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
COMPRESSOR ROOM
GARDNER DENVER AIR COMPRESSOR (8025)

FOLLOW LOCKOUT/TAGOUT SOP
COMPRESSOR INSPECTION, CLEANING & LUBRICATION

1. REPLACE WORN OR FRAYING DRIVE BELTS
2. BLOW OUT COOLING COIL WITH AN AIR HOSE
3. ENSURE OIL EXISTS 1/2 WAY UP FILL PLUG PIPE

# People × Min Per Unit = Man Hours
1 × 45 = 0.75

Completed: 8/9/2013
Next Due: 8/24/2013
2 Times A Month
HEAT EXCHANGER SERVICING
FOLLOW LOCKOUT/TAGOUT SOP

1. LUBRICATE PLATE CARRYING SURFACES, TIGHTENING SPINDLE THREADS & INTERNAL PARTS OF RATCHET WRENCH LIGHTLY WITH APPROPRIATE LUBRICANT
2. INSPECT ALL GASKETS CAREFULLY & REPLACE WORN PARTS
3. ENSURE PLUMBING CONTAINS NO SIGNIFICANT LEAKS

# People × Min Per Unit = Man Hours
1 × 45 = 0.75 Man Hours

Completed By ________________ Date __________ New Reading __________

PM Cost: ∅

Qty Used Part # or Int # Part Descriptions If Low Qty To Order

---

---

---
WORK TO DO - FUTURE - Will become Due between dates: Detail

JES FOODS, INC
EQUIPMENT
FILL ROOM
HEAT SHRINK TUNNEL (2066)

Status: ok
P.M. ID: 72
Completed: 7/22/2013
Next Due: 8/21/2013
1 Time Per Month

Assigned To: MAINTENANCE ASSOCIATE
Shift: Day

---

INFO:
FOLLOW LOCKOUT/TAGOUT SOP
INSPECTION & LUBRICATION

ACTION:
1. LUBRICATE BEARINGS
2. INSPECT FOR WEAR & ADDRESS ANY ISSUES

# People  Min Per Unit = Man Hours  Next Due Reading:  Last Reading:
1  x  10  0.16667  Completed Reading:  Last Read Date:

Completed By _________________________ Date _________ New Reading ____________

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

NOT COMPLETED. HEAT SHRINK TUNNEL NOT CURRENTLY IN USE

---

Catalog: JES FOODS, INC; Date between 8/19/2013 - 11/1/2013, Sorted by Catalog
FILL ROOM
SIMPLEX (5040)

INFO:
- FOLLOW LOCKOUT/TAGOUT SOP
- SIMPLEX INSPECTION & LUBRICATION

ACTION:
1. REPLACE WORN BELTS, VARISPEED PULLEYS & ADJUSTMENT CAM & GUIDE
2. LUBRICATE CAM PLATE, ROLLER & ALL GREASE FITTING WITH APPROPRIATE LUBRICANT

# People  Min Per Unit  = Man Hours  Next Due Reading:  Last Reading:
1  x  20  0.33333  Completed Reading: 0  Last Read Date:

PM Cost: 1 Time Per Month

Completed By _________________________ Date _________ New Reading _____________
### JES FOODS, INC
**EQUIPMENT**
**FILL ROOM**
**TURNTABLES (5000)**

**Status:** ok  
**P.M. ID:** 93
**Completed:** 7/30/2013  
**Next Due:** 8/29/2013  
**1 Time Per Month**

**Assigned To:**  
**TitleCraft:** MAINTENANCE ASSOCIATE  
**Shift:** Day

---

**Info:** TURN TABLES INSPECTION & LUBRICATION

**Action:**
1. LUBRICATE ROLLERS, ADJUSTMENT SCREW & SLIDES WITH APPROPRIATE LUBRICANT  
2. ENSURE DRIVE COUPLING IS LINKED CORRECTLY

<table>
<thead>
<tr>
<th># People</th>
<th>Min Per Unit</th>
<th>Man Hours</th>
<th>Next Due Reading:</th>
<th>Completed Reading:</th>
<th>Last Reading:</th>
<th>Last Read Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>30</td>
<td>0.5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Completed By _________________________ Date __________ New Reading __________**

**PM Cost:**

---

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
STRAIGHTENED & WELDED SHOOT

Info:
FOLLOW LOCKOUT/TAGOUT SOP
BARREL DUMPER INSPECTION & LUBRICATION

Action:
1. LUBRICATE ALL GREASE FITTINGS, BEARINGS & CHAIN WITH APPROPRIATE LUBRICANT
2. TIGHTEN LOOSE NUTS AND OTHER CONNECTORS
3. REPAIR ANY MALFUNCTIONING CASTERS
4. INSPECT POWER CORD FOR INTEGRITY & ADDRESS ANY ISSUES

# People  Min Per Unit  = Man Hours  Next Due Reading:  Last Reading:
1  x 15  0.25  Completed Reading:  Last Read Date:

Completed By ____________________________ Date __________  New Reading ____________

PM Cost:
**KETTLE ROOM**  
**KETTLE 1 (4010)**

**Info:**  
- FOLLOW LOCKOUT/TAGOUT SOP  
- KETTLE INSPECTION

- A-4819 UHMW BEARING (TOP)  
- A-4396 UHMW BEARING (BOTTOM)  
- A-4458 BRONZE SHAFT BEARING (BOTTOM)  
- A-4558 S/S BEARING PIN  
- B-2639 NYLON SCRAPER BLADES

**Action:**  
1. REPLACE TOP, BOTTOM & BRONZE SHAFT BEARINGS & BEARING PIN AS NECESSARY  
2. INSPECT SCRAPER BLADES & REPLACE IF DAMAGED  
3. REPORT ALL OBSERVATIONS TO QC OR MAINTENANCE

---

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Assigned To:**  
**Title/Craft:** SANITATION ASSOCIATE  
**Shift:** Night

---

**Equipment**  
**P.M. ID:** 165

**Status:** ok  
**Completed:** 7/19/2013  
**Next Due:** 10/18/2013  
4 Times A Year

---

**JES FOODS, INC**

---

**TitleCraft:** SANITATION ASSOCIATE  
**Shift:** Night

---

**PM Cost:** 4 Times A Year

---

**Catalog:** JES FOODS, INC, Date between 8/19/2013 - 11/1/2013, Sorted by Catalog  
**KeepTrak**
JES FOODS, INC
EQUIPMENT
KETTLE ROOM
KETTLE 1 (4010)

Qty
Used

Part #

or Int #

Part Descriptions

If Low Qty
To Order

INFO:
FOLLOW LOCKOUT/TAGOUT SOP
KETTLE VALVE INSPECTION & LUBRICATION

ACTION:
1. DISASSEMBLE VALVE
2. REPLACE ANY DAMAGED OR WORN COMPONENTS
3. CLEAN, LUBRICATE & REASSEMBLE

# People  Min Per Unit  = Man Hours  Next Due Reading:  Completed Reading:  Last Reading:
1  X  45  0.75

Completed By _______  Date ________  New Reading __________  PM Cost:

Completed By _________________________ Date __________

Last Reading:

TitleCraft: MAINTENANCE ASSOCIATE  Shift: Day
JES FOODS, INC
EQUIPMENT
KETTLE ROOM
KETTLE 2 (4015)

 Assigned To: _________________________ Date ____________

TitleCraft: MAINTENANCE ASSOCIATE Shift: Day

Status: ok P.M. ID 168

Completed: 7/19/2013
Next Due: 10/18/2013
4 Times A Year

Info:
FOLLOW LOCKOUT/TAGOUT SOP
KETTLE VALVE INSPECTION & LUBRICATION

Action:
1. DISASSEMBLE VALVE
2. REPLACE ANY DAMAGED COMPONENTS
3. CLEAN, LUBRICATE & REASSEMBLE

# People X Min Per Unit = Man Hours
1  X  45  0.75

Next Due Reading: 7/19/2013
Completed Reading: 7/19/2013

Last Reading: 10/18/2013
Last Read Date: 10/18/2013

PM Cost: 4 Times A Year

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Catalog: JES FOODS, INC, Date between 8/19/2013 - 11/1/2013, Sorted by Catalog
**WORK TO DO - FUTURE - Will become Due between dates: Detail**

<table>
<thead>
<tr>
<th>JES FOODS, INC</th>
<th>Status: ok</th>
<th>P.M. ID: 170</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EQUIPMENT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KETTLE ROOM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>KETTLE 2 (4015)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Assigned To:**

- **TitleCraft:** MAINTENANCE ASSOCIATE  
- **Shift:** Day  

**Info:**

- FOLLOW LOCKOUT/TAGOUT SOP  
- KETTLE INSPECTION & LUBRICATION

**Action:**

1. ENSURE APPROPRIATE AMOUNT OF OIL IN GEAR BOXES  
2. REPAIR ANY CRACKS IN LID  
3. REPAINT AREAS WITH PAINT CHIPS AND/OR RUST ON MOTOR  
4. REPAIR FAN IN MOTOR IF NECESSARY  
5. ENSURE SHAFT IS SEALED TIGHTLY  
6. REPAIR ANY STEAM LEAKS  
7. LUBRICATE ALL GREASE FITTINGS

**EQUIPMENT**

<table>
<thead>
<tr>
<th># People</th>
<th>Min Per Unit</th>
<th>Man Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>30</td>
<td>0.5</td>
</tr>
</tbody>
</table>

**Next Due Reading:**

- **Completed Reading:**  
- **Last Reading:**

**Completed By _________________________ Date _________**

**PM Cost:**

1 Time Per Month

---

**Qty Used | Part # or Int # | Part Descriptions | If Low Qty To Order**

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**TitleCraft:** MAINTENANCE ASSOCIATE  
**Shift:** Day

---

**Catalog:** JES FOODS, INC  
**Date between 8/19/2013 - 11/1/2013, Sorted by Catalog**
REPLACED BOTTOM VALVE FITTINGS WITH BRASS FITTINGS

**Info:**
FOLLOW LOCKOUT/TAGOUT SOP
KETTLE VALVE INSPECTION & LUBRICATION

**Action:**
1. DISASSEMBLE VALVE
2. REPLACE ANY DAMAGED OR WORN COMPONENTS
3. CLEAN, LUBRICATE & REASSEMBLE

- **# People**
- **Min Per Unit**
- **Time**
- **Next Due Reading**
- **Completed Reading**
- **Last Reading**
- **PM Cost**

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
REPAIRED BROKEN WELD ON LID

INFO:
- FOLLOW LOCKOUT/TAGOUT SOP
- KETTLE INSPECTION & LUBRICATION

ACTION:
1. ENSURE APPROPRIATE AMOUNT OF OIL IN GEAR BOXES
2. REPAIR ANY CRACKS IN LID
3. REPAINT AREAS WITH PAINT CHIPS AND/OR RUST ON MOTOR
4. REPAIR FAN IN MOTOR IF NECESSARY
5. ENSURE SHAFT IS SEALED TIGHTLY
6. REPAIR ANY STEAM LEAKS
7. LUBRICATE ALL GREASE FITTINGS

# People  Min Per Unit  =  Man Hours  Next Due Reading:  Last Reading:
1  X  45  0.75  Completed Reading:  Last Read Date:

Completed By _________________________ Date ___________ New Reading ___________

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Catalog: JES FOODS, INC, Date between 8/19/2013 - 11/1/2013, Sorted by Catalog
**Info:**
- FOLLOW LOCKOUT/TAGOUT SOP
- KETTLE VALVE INSPECTION & LUBRICATION

**Action:**
1. DISASSEMBLE VALVE
2. REPLACE ANY DAMAGED OR WORN COMPONENTS
3. CLEAN, LUBRICATE & REASSEMBLE

<table>
<thead>
<tr>
<th># People</th>
<th>Min Per Unit</th>
<th>= Man Hours</th>
<th>Next Due Reading:</th>
<th>Last Reading:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>X 45</td>
<td>0.75</td>
<td>Completed Reading:</td>
<td>Last Read Date:</td>
</tr>
</tbody>
</table>

**Completed By _________________________ Date _________ New Reading _____________**

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
</table>
REPAIRED BROKEN WELD ON LID

FOLLOW LOCKOUT/TAGOUT SOP
KETTLE INSPECTION & LUBRICATION

1. ENSURE APPROPRIATE AMOUNT OF OIL IN GEAR BOXES
2. REPAIR ANY CRACKS IN LID
3. REPAINT AREAS WITH PAINT CHIPS AND/OR RUST ON MOTOR
4. REPAIR FAN IN MOTOR IF NECESSARY
5. ENSURE SHAFT IS SEALED TIGHTLY
6. REPAIR ANY STEAM LEAKS
7. LUBRICATE ALL GREASE FITTINGS

# People  Min Per Unit  =  Man Hours  Next Due Reading:  Completed Reading:  Last Reading:  Last Read Date:  PM Cost:
1  x 45  0.75

Completed By ___________________________ Date _________  New Reading ___________________
WORK TO DO - FUTURE - Will become Due between dates: Detail

JES FOODS, INC
EQUIPMENT
KETTLE ROOM
MICROCUTTER (2015)

Status : ok  P.M. ID  65
Completed: 4/23/2013
Next Due: 10/22/2013
2 Times A Year

Assigned To: TitleCraft: MAINTENANCE ASSOCIATE  Shift: Day

Info:
FOLLOW LOCKOUT/TAGOUT SOP
MICROCUTTER INSPECTION & CLEANING

Action:
1. ENSURE SHAFT ASSEMBLY IS FREE & CLEAN

# People  Min Per Unit  = Man Hours  Next Due Reading:  Completed Reading:
1  X  5  0.08333  4/23/2013  4/23/2013

Completed By _________________________ Date ___________ New Reading _____________

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mode: Maintenance

Catalog: JES FOODS, INC,  Date between 8/19/2013 - 11/1/2013, Sorted by Catalog
KeepTrak
OIL IS GOOD, GREASED FITTING & LUBRICATED SHAFTS

**Info:**
FOLLOW LOCKOUT/TAGOUT SOP
PUMP INSPECTION, CLEANING & LUBRICATION

**Action:**
1. REMOVE STAINLESS COVER
2. CLEAN MOTOR & GEAR BOXES
3. ENSURE PROPER AMOUNT OF OIL EXISTS
4. LUBRICATE ALL GREASE FITTINGS
5. INSPECT POWER CORD FOR INTEGRITY & ADDRESS ANY ISSUES
6. REPLACE WORN O-RINGS & OTHER WORN INTERIOR PARTS

# People  Min Per Unit  =  Man Hours
1  x  30  0.5

### Table

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Completed By _________________________ Date ___________ New Reading ___________**
**WORK TO DO - FUTURE - Will become Due between dates: Detail**

**JES FOODS, INC**  
**EQUIPMENT**  
**KETTLE ROOM**  
**PUMP (6005)**

**Status:** ok  
**P.M. ID:** 62  
**Completed:** 7/25/2013  
**Next Due:** 9/5/2013  
**Every 6 Weeks**

**Assigned To:**  
**TitleCraft:** MAINTENANCE ASSOCIATE  
**Shift:** Day

---

**INFO:**  
FOLLOW LOCKOUT/TAGOUT SOP  
PUMP INSPECTION, CLEANING & LUBRICATION

**ACTION:**  
1. REMOVE STAINLESS COVER  
2. CLEAN MOTOR & GEAR BOXES  
3. ENSURE PROPER AMOUNT OF OIL EXISTS  
4. LUBRICATE ALL GREASE FITTINGS  
5. INSPECT POWER CORD FOR INTEGRITY & ADDRESS ANY ISSUES  
6. REPLACE WORN O-RINGS & OTHER WORN INTERIOR PARTS

---

**# People**  
1  
**Min Per Unit**  
30  
**= Man Hours**  
0.5  
**Next Due Reading:**  
**Completed Reading:**  
**Completed By**

---

**RETAIL HOLE FOR MOTOR COVER & REINSTALLED**

---

**Qty Used**  
**Part # or Int #**  
**Part Descriptions**  
**If Low Qty To Order**

---

**Catalog:** JES FOODS, INC  
**Date between:** 8/19/2013 - 11/1/2013, Sorted by Catalog  
**KeepTrak**
P.M. ID 177
Status: ok
Completed: 8/1/2013
Next Due: 9/12/2013
Every 6 Weeks

# People 45
Min Per Unit = Man Hours 0.75
Completed Reading: 0
Last Read Date: 9/12/2013

INFO:
FOLLOW LOCKOUT/TAGOUT SOP
PUMP INSPECTION, CLEANING & LUBRICATION

ACTION:
1. REMOVE STAINLESS COVER
2. CLEAN MOTOR & GEAR BOXES
3. ENSURE PROPER AMOUNT OF OIL EXISTS
4. LUBRICATE ALL GREASE FITTINGS
5. INSPECT POWER CORD FOR INTEGRITY & ADDRESS ANY ISSUES
6. REPLACE WORN O-RINGS & OTHER WORN INTERIOR PARTS

PM Cost: Every 6 Weeks

Completed By _________________________ Date __________ New Reading _____________

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**equipment**

**Kettle Room**

**Puree Machine (1015)**

**Info:**

- FOLLOW LOCKOUT/TAGOUT SOP
- PUREE MACHINE INSPECTION & LUBRICATION

**Action:**

1. INSPECT MACHINE FOR ANY UNUSUAL WEAR OR IMPROPER OPERATION AND ADDRESS ALL ISSUES
2. LUBRICATE ALL GREASE FITTINGS & OTHER REQUIRED AREAS WITH PROPER LUBRICANT
3. REINSTALL ALL COMPONENTS & ENSURE PROPER FUNCTIONING OF SAFETY SWITCHES

<table>
<thead>
<tr>
<th># People</th>
<th>Min Per Unit</th>
<th>Min Unit</th>
<th>Man Hours</th>
<th>Next Due Reading:</th>
<th>Completed Reading:</th>
<th>Last Reading:</th>
<th>Last Read Date:</th>
<th>PM Cost:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>X</td>
<td>15</td>
<td>0.25</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Completed By _________________________ Date __________ New Reading __________**

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Assigned To:**

TitleCraft: **MAINTENANCE ASSOCIATE**

Shift: **Day**

**Status:** ok

**P.M. ID:** 164

**Completed:** 8/13/2013

**Next Due:** 8/20/2013

1 Time Per Week
WORK TO DO - FUTURE - Will become Due between dates: Detail

8/15/2013 - 21 / 42

JES FOODS, INC
EQUIPMENT
KETTLE ROOM
RECIRCULATING PUMP

Status : ok
P.M. ID 175

Completed: 7/29/2013
Next Due: 9/9/2013
Every 6 Weeks

Assigned To: TitleCraft: MAINTENANCE ASSOCIATE Shift: Day

Info:
FOLLOW LOCKOUT/TAGOUT SOP
PUMP INSPECTION, CLEANING & LUBRICATION

Action:
1. CLEAN MOTOR & GEAR BOXES
2. ENSURE PROPER AMOUNT OF OIL EXISTS
3. LUBRICATE ALL GREASE FITTINGS
4. INSPECT POWER CORD FOR INTEGRITY & ADDRESS ANY ISSUES
5. REPLACE WORN O-RINGS & OTHER WORN INTERIOR PARTS

# People Min Per Unit = Man Hours Next Due Reading: Last Reading:
X Completed Reading: 0 Last Read Date:

Completed By _________________________ Date _________ New Reading _____________

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Catalog: JES FOODS, INC, Date between 8/19/2013 - 11/1/2013, Sorted by Catalog KeepTrak
JES FOODS, INC  
EQUIPMENT  
LABEL ROOM  
INDUCTION SEALER (2065)  

Status: ok  
P.M. ID: 57  
Completed: 8/8/2013  
Next Due: 10/8/2013  
6 Times A Year  

Assigned To:  
TitleCraft: MAINTENANCE ASSOCIATE  
Shift: Day  

NOT IN USE AT THIS TIME  

Info:  
FOLLOW LOCKOUT/TAGOUT SOP  
SEALER INSPECTION & LUBRICATION  

Action:  
1. LUBRICATE ALL GREASE FITTINGS & ADJUSTMENT SCREW WITH PROPER LUBRICANT  
2. INSPECT POWER CORD FOR INTEGRITY & ADDRESS ANY ISSUES  

# People  Min Per Unit = Man Hours  Next Due Reading:  
1  X  15  0.25  Completed Reading:  

Last Reading:  
Last Read Date:  
PM Cost:  

Completed By _________________________ Date ___________ New Reading ___________  

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PERFORMED PM ACTIONS & SERVICED AS NEEDED. LABELER NOT IN USE AT THIS TIME

Info: LABELER INSPECTION, CLEANING & LUBRICATION

Action:
1. ENSURE LABELER IS LEVEL & BOTTLE IS CENTERED
2. LUBRICATE CHAINS & BEARINGS APPROPRIATELY
3. INSPECT TABLE TRACK & ADDRESS ANY ISSUES
4. REPLACE BLACK BELT & PAD IF WORN
5. CLEAN ROLLERS

# People  Min Per Unit = Man Hours  Next Due Reading:  Completed Reading:  Last Reading:  Last Read Date:  PM Cost:
1  x  45  0.75

Completed By _________________________ Date __________  New Reading ______________

Qty Used  Part # or Int #  Part Descriptions  If Low Qty To Order

---

---

---
NO LOOSE BOLTS. BRUSH USED TO PUSH LABELS ON IS MELTED AND NEEDS REPLACED.

**Info:**
- FOLLOW LOCKOUT/TAGOUT SOP
- TOP LABELER INSPECTION

**Action:**
1. INSPECT FOR WEAR
2. TIGHTEN LOOSE NUTS & OTHER CONNECTORS

<table>
<thead>
<tr>
<th># People</th>
<th>Min Per Unit</th>
<th>= Man Hours</th>
<th>Next Due Reading:</th>
<th>Completed Reading:</th>
<th>Last Reading:</th>
<th>Last Read Date:</th>
<th>PM Cost:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>5</td>
<td>0.08333</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Completed By __________________________ Date __________ New Reading ______________

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
JES FOODS, INC  
EQUIPMENT  
OVEN ROOM  
CRYOVAC SEALER (3015)

Status: ok  
P.M. ID: 18
Completed: 4/16/2013  
Next Due: 10/15/2013  
2 Times A Year

Assigned To:  
TitleCraft: MAINTENANCE ASSOCIATE  
Shift: Day

Info:
FOLLOW LOCKOUT/TAGOUT SOP  
SEALER INSPECTION & CLEANING

Action:
1. ENSURE HEATING ELEMENTS ARE FUNCTIONING CORRECTLY  
2. CLEAN SOLINIOIDS & HOUSING WITH APPROPRIATE SOLVENT  
3. REPLACE SEAL ON LID IF DAMAGE EXISTS

# People  Min Per Unit  = Man Hours  Next Due Reading:  
1  x  20  0.33333  Completed Reading:  

PM Cost:  
2 Times A Year

Completed By _________________________ Date _________  
New Reading _____________  
Completed Reading:  
Last Reading:  
Last Read Date:  
Completed Reading:  
Last Reading:  
Last Read Date:  
Completed Reading:  
Last Reading:  
Last Read Date:  

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
WORK TO DO - FUTURE - Will become Due between dates: Detail  

JES FOODS, INC  
EQUIPMENT  
OVEN ROOM  
STAND UP MIXER (2045)  

Status: ok  
P.M. ID 54  
Completed: 5/1/2013  
Next Due: 8/31/2013  
3 Times A Year  

Assigned To:  
TitleCraft: MAINTENANCE ASSOCIATE  
Shift: Day  

Info:  
FOLLOW LOCKOUT/TAGOUT SOP  
MIXER INSPECTION & LUBRICATION  

Action:  
1. LUBRICATE LIFTING SCREW  
2. ENSURE PROPER OIL LEVEL IN HEAD  
3. REPLACE ANY WORN BELTS  

# People  Min Per Unit = Man Hours  Next Due Reading:  
1  x  15  0.25  Completed Reading:  

Completed By: ____________________________ Date: __________ New Reading: __________  
PM Cost:  

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Catalog: JES FOODS, INC, Date between 8/19/2013 - 11/1/2013, Sorted by Catalog  
KeepTrak
JES FOODS, INC
EQUIPMENT
PROCESSING ROOM
DICER (1035)

Status: ok
P.M. ID: 48
Completed: 8/14/2013
Next Due: 8/21/2013
1 Time Per Week

Assigned To: MAINTENANCE ASSOCIATE
Title: MAINTENANCE ASSOCIATE
Shift: Day

Info:
FOLLOW LOCKOUT/TAGOUT SOP
DICER INSPECTION & LUBRICATION

Action:
1. INSPECT BLADE BACKINGS & REPORT ABNORMAL FINDINGS TO QC
2. LUBRICATE DRIVE SHAFT HOUSING & ALL GREASE FITTINGS
3. ENSURE SAFETY SWITCHES ARE FUNCTIONING CORRECTLY

# People  Min Per Unit  =  Man Hours  Next Due Reading:  Last Reading:
1  x  15  0.25  Completed Reading:  Last Read Date:

Completed By _________________________ Date _________

New Reading _____________

PM Cost:

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
JES FOODS, INC
STRUCTURAL COMPONENTS
AIR HANDLERS
CENTER KETTLE ROOM UNIT (8301)

Assigned To: TitleCraft: MAINTENANCE ASSOCIATE Shift: Day

Status: ok
P.M. ID 126
Completed: 7/23/2013
Next Due: 10/22/2013
4 Times A Year

# People Min Per Unit = Man Hours Next Due Reading: Last Reading:
1 X 20 0.33333 Completed Reading: Last Read Date:

Completed By _________________________ Date _________ New Reading _____________

Info: FOLLOW LOCKOUT/TAGOUT SOP
COOLING SECTION CLEANING

Action: 1. REMOVE OVERFLOW STANDPIPE & ALLOW WATER TO DRAIN
2. CLEAN OUT ALL SEDIMENT & PAINT SCRATCHES OR BARE METAL WITH PROTECTIVE PAINT OR UNDERCOATING IF NEEDED
3. WATER DISTRIBUTION TROUGHS MUST BE UNOBSUCRTED

Qty Used Part # or Int # Part Descriptions If Low Qty To Order

NOT COMPLETED. CENTER KETTLE ROOM UNIT NOT CURRENTLY IN USE
WORK TO DO - FUTURE - Will become Due between dates: Detail

JES FOODS, INC
Status: ok
P.M. ID 127
Completed: 7/23/2013
Next Due: 8/22/2013
1 Time Per Month

Assigned To: TitleCraft: MAINTENANCE ASSOCIATE Shift: Day

NOT COMPLETED. CENTER KETTLE ROOM UNIT NOT CURRENTLY IN USE

Info:
FOLLOW LOCKOUT/TAGOUT SOP
COOLING SECTION CLEANING
BLOWER BELT ADJUSTMENT

Action:
1. REMOVE HARDENED FILTER MEDIA CAREFULLY WITHOUT BENDING OR CRACKING THE FILTERS
2. CLEANING IS MADE EASIER BY USING A SOLUTION OF 10 PARTS WATER TO 1 PART MURIATIC ACID (ALWAYS ADD ACID TO WATER). USE 3 GALLONS OF SOLUTION PER PAD & SOAK ONE-HALF HOUR OR UNTIL DEPOSITS ARE REMOVED. CAREFULLY HOSE PAD WITH FRESH WATER & REINSTALL (DO NOT WRING OR PRESS PADS DRY).
3. INSPECT BELT & ADJUST UNTIL BELT CAN BE DEFLECTED 0.5" TO 0.75" IN THE CENTER

# People Min Per Unit = Man Hours Next Due Reading: Last Reading:
1 x 45 0.75 Completed Reading: Last Read Date:

PM Cost:

Completed By _________________________ Date _________ New Reading ________________

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FOLLOW LOCKOUT/TAGOUT SOP
COOLING SECTION CLEANING

1. REMOVE OVERFLOW STANDPIPE & ALLOW WATER TO DRAIN
2. CLEAN OUT ALL SEDIMENT & PAINT SCRATCHES OR BARE METAL WITH PROTECTIVE PAINT OR UNDERCOATING IF NEEDED
3. WATER DISTRIBUTION TROUGHS MUST BE UNOBSTRUCTED

# People  Min Per Unit = Man Hours  Next Due Reading:  Completed Reading:
1    x    20    0.33333

Completed By _________________________ Date _________ New Reading _____________

PM Cost:
NOT COMPLETED. EAST KETTLE ROOM UNIT NOT CURRENTLY IN USE

**DIRECTIONS:**
1. REMOVE HARDENED FILTER MEDIA CAREFULLY WITHOUT BENDING OR CRACKING THE FILTERS
2. CLEANING IS MADE EASIER BY USING A SOLUTION OF 10 PARTS WATER TO 1 PART MURIATIC ACID (ALWAYS ADD ACID TO WATER). USE 3 GALLONS OF SOLUTION PER PAD & SOAK ONE-HALF HOUR OR UNTIL DEPOSITS ARE REMOVED. CAREFULLY HOSE PAD WITH FRESH WATER & REINSTALL (DO NOT WRING OR PRESS PADS DRY).
3. INSPECT BELT & ADJUST UNTIL BELT CAN BE DEFLECTED 0.5" TO 0.75" IN THE CENTER
INFO: FOLLOW LOCKOUT/TAGOUT SOP  
FURNACE & BURNERS INSPECTION

ACTION:
1. REMOVE CONTROL ACCESS SIDE PANEL  
2. DISCONNECT PILOT TUBING & THERMOCOUPLE LEAD OR PILOT TUBING & FLAME SENSOR LEADS FROM SWITCH  
3. DISCONNECT ELECTRIC VALVE LEADS  
4. UNCouple UNION IN GAS SUPPLY  
5. TAKE OUT SHEET METAL SCREWS IN TOP CORNERS OF BURNER DRAWER ASSEMBLY  
6. PULL BURNER DRAWER OUT  

DISASSEMBLE BURNER DRAWER:  
1. REMOVE LIGHTER TUBE ORIFICE SUPPLY TUBING AFTER BREAKING CONNECTION AT MANIFOLD FITTING  
2. REMOVE RETAINING SCREWS IN DRIP SHIELD & REMOVE SHIELD. PULL LIGHTER TUBE OUT AFTER REMOVING SHEET METAL RETAINING SCREW.  
3. PULL MAIN BURNERS HORIZONTALLY AWAY FROM INJECTION OPENING & LIFT OUT  
4. REMOVE MANIFOLD BRACKET SCREWS & REMOVE MANIFOLD  
5. CHANGE MAIN BURNER ORIFICES, IF NECESSARY  
6. LIFT OUT PILOT BURNER AFTER REMOVING RETAINING SCREWS  
7. REPLACE ALL REMOVED PARTS IN REVERSE PROCEDURE  

CLEANING MAIN & PILOT BURNERS  
1. MAIN BURNERS ONLY NEED CLEANED ANNUALLY ALONG WITH THE HEAT EXCHANGER  
2. INSPECT BURNERS FOR PLUGGED PORTS. OBSTRUCTIONS CAN BE REMOVED WITH AN AIR HOSE OR A THIN PIECE OF SHEET METAL.  
3. DISMANTLE PILOT BURNER AND CLEAN
NOT COMPLETED. WEST KETTLE ROOM UNIT NOT CURRENTLY IN USE

**Action:**
1. REMOVE OVERFLOW STANDPIPE & ALLOW WATER TO DRAIN
2. CLEAN OUT ALL SEDIMENT & PAINT SCRATCHES OR BARE METAL WITH PROTECTIVE PAINT OR UNDERCOATING IF NEEDED
3. WATER DISTRIBUTION TROUGHS MUST BE UNOBSTRUCTED

---

### Parts Used

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**NOT COMPLETED. WEST KETTLE ROOM UNIT NOT CURRENTLY IN USE**

**Info:**
- FOLLOW LOCKOUT/TAGOUT SOP
- COOLING PAD CLEANING
- BLOWER BELT ADJUSTMENT

**Action:**
1. REMOVE HARDENED FILTER MEDIA CAREFULLY WITHOUT BENDING OR CRACKING THE FILTERS
2. CLEANING IS MADE EASIER BY USING A SOLUTION OF 10 PARTS WATER TO 1 PART MURIATIC ACID (ALWAYS ADD ACID TO WATER). USE 3 GALLONS OF SOLUTION PER PAD & SOAK ONE-HALF HOUR OR UNTIL DEPOSITS ARE REMOVED. CAREFULLY HOSE PAD WITH FRESH WATER & REINSTALL (DO NOT WRING OR PRESS PADS DRY).
3. INSPECT BELT & ADJUST UNTIL BELT CAN BE DEFLECTED 0.5" TO 0.75" IN THE CENTER

<table>
<thead>
<tr>
<th># People</th>
<th>Min Per Unit</th>
<th>Man Hours</th>
<th>Next Due Reading</th>
<th>Completed Reading</th>
<th>Last Reading</th>
<th>Last Read Date</th>
<th>PM Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>45</td>
<td>0.75</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PM Cost</td>
</tr>
</tbody>
</table>

Completed By _________________________ Date ___________ New Reading ___________

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Catalog: JES FOODS, INC, Date between 8/19/2013 - 11/1/2013, Sorted by Catalog*
**Exterior Property Inspection**

**Action:**
1. Pick up trash and/or debris around the entire perimeter of the building
2. Remove any debris from drains
3. Change or notify maintenance of any burnt out bulbs in spot lights or recessed lighting
4. Remove any weeds, trash or debris within 18" of the building
5. Remove bird's nests from any building structure
6. Observe any other pest activity & notify management promptly
7. Notify maintenance of any tree branches hanging near the building

<table>
<thead>
<tr>
<th># People</th>
<th>Min Per Unit</th>
<th>Man Hours</th>
<th>Next Due Reading</th>
<th>Completed Reading</th>
<th>Last Reading</th>
<th>Last Read Date</th>
<th>PM Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20</td>
<td>0.33333</td>
<td></td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Completed By _________________________ Date _________ New Reading _____________**

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Info:
**ROOF INSPECTION**

### Action:
1. **PICK UP TRASH AND/OR DEBRIS EXISTING ON THE ROOF**
2. **REMOVE ANY DEBRIS FROM ROOF DRAINS**
3. **CHANGE OR NOTIFY MAINTENANCE OF ANY BURNT OUT BULBS IN SPOT LIGHTS**
4. **REMOVE BIRD’S NESTS FROM ANY BUILDING STRUCTURE**
5. **OBSERVE ANY OTHER PEST ACTIVITY & NOTIFY MANAGEMENT PROMPTLY**

<table>
<thead>
<tr>
<th># People</th>
<th>Min Per Unit</th>
<th>= Man Hours</th>
<th>Next Due Reading</th>
<th>Completed Reading</th>
<th>Last Reading</th>
<th>Last Read Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>X</td>
<td>20</td>
<td>0.33333</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**PM Cost:** 1 Time Per Month

---

<table>
<thead>
<tr>
<th>P.M. ID</th>
<th>Status</th>
<th>Assigned To:</th>
<th>Completed:</th>
<th>Next Due:</th>
<th>1 Time Per Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>179</td>
<td>ok</td>
<td>MAINTENANCE ASSOCIATE</td>
<td>8/1/2013</td>
<td>8/31/2013</td>
<td>Day</td>
</tr>
</tbody>
</table>

---

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
WORK TO DO - FUTURE - Will become Due between dates: Detail

8/15/2013 - 37 / 42

JES FOODS, INC

STRUCTURAL COMPONENTS
FANS
EXHAUST
BOILER ROOM (8503)

Assigned To: TitleCraft: MAINTENANCE ASSOCIATE Shift: Day

Status: ok

P.M. ID 156

Completed: 6/3/2013
Next Due: 9/2/2013
4 Times A Year

Info:
FOLLOW LOCKOUT/TAGOUT SOP
CLEANING & LUBRICATION

Action:
1. CLEAN THE EXTERIOR SURFACES OF THE MOTOR
2. REMOVE ANY DUST & DIRT BUILDUP ON THE MOTOR HOUSING
3. OIL MOTOR THROUGH OIL HOLES WHERE APPLICABLE
4. INSPECT & CLEAN PROPELLER & VENTURI
5. CHECK ALL FASTENERS FOR TIGHTNESS

# People Min Per Unit = Man Hours
1 X 30 0.5

Completed By __________________ Date __________
New Reading __________

Completed Reading: 0 Last Reading: 

Last Read Date: 9/2/2013

PM Cost: BOILER ROOM (8503) 4 Times A Year

Catalog: JES FOODS, INC, Date between 8/19/2013 - 11/1/2013, Sorted by Catalog

KeepTrak
WORK TO DO - FUTURE - Will become Due between dates: Detail

JES FOODS, INC

STATUS : ok

P.M. ID  100

Completed: 5/28/2013
Next Due: 8/27/2013
4 Times A Year

Assigned To: TitleCraft: MAINTENANCE ASSOCIATE Shift: Day

Info: FOLLOW LOCKOUT/TAGOUT SOP
CLEANING & LUBRICATION

Action:
1. CLEAN THE EXTERIOR SURFACES OF THE MOTOR
2. REMOVE ANY DUST & DIRT BUILDUP ON THE MOTOR HOUSING
3. OIL MOTOR THROUGH OIL HOLES WHERE APPLICABLE
4. INSPECT & CLEAN PROPELLER & VENTURI
5. CHECK ALL FASTENERS FOR TIGHTNESS

# People X Min Per Unit = Man Hours Next Due Reading: Last Reading:
1 X 60 1 Completed Reading: 0 Last Read Date: PM Cost:

Completed By _________________________ Date _________ New Reading _____________

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
WORK TO DO - FUTURE - Will become Due between dates: Detail

JES FOODS, INC

STRUCTURAL COMPONENTS
FANS
EXHAUST
EAST KETTLE ROOM (8500)

Assigned To: TitleCraft: MAINTENANCE ASSOCIATE Shift: Day

Info:
FOLLOW LOCKOUT/TAGOUT SOP
CLEANING & LUBRICATION

Action:
1. CLEAN THE EXTERIOR SURFACES OF THE MOTOR
2. REMOVE ANY DUST & DIRT BUILDUP ON THE MOTOR HOUSING
3. OIL MOTOR THROUGH OIL HOLES WHERE APPLICABLE
4. INSPECT & CLEAN PROPELLER & VENTURI
5. CHECK ALL FASTENERS FOR TIGHTNESS

# People Min Per Unit = Man Hours Next Due Reading: Last Reading:
1 X 60 1 Completed Reading: 0 Last Read Date: PM Cost:

Completed By _________________________ Date _________ New Reading _____________

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Catalog: JES FOODS, INC, Date between 8/19/2013 - 11/1/2013, Sorted by Catalog KeepTrak
WORK TO DO - FUTURE - Will become Due between dates: Detail

JES FOODS, INC

STRUCTURAL COMPONENTS

FANS

EXHAUST

LAB (8514)

Completed: 6/3/2013
Next Due: 9/2/2013
4 Times A Year

Assigned To: TitleCraft: MAINTENANCE ASSOCIATE
Shift: Day

Info:
FOLLOW LOCKOUT/TAGOUT SOP
CLEANING & LUBRICATION

Action:
1. CLEAN THE EXTERIOR SURFACES OF THE MOTOR
2. REMOVE ANY DUST & DIRT BUILDUP ON THE MOTOR HOUSING
3. OIL MOTOR THROUGH OIL HOLES WHERE APPLICABLE
4. INSPECT & CLEAN PROPELLER & VENTURI
5. CHECK ALL FASTENERS FOR TIGHTNESS

# People  Min Per Unit = Man Hours  Next Due Reading:  Last Reading:
1  x 30  0.5  Completed Reading: 0  Last Read Date:

Completed By _________________________ Date _________  New Reading _____________

Catalog: JES FOODS, INC, Date between 8/19/2013 - 11/1/2013, Sorted by Catalog

KeepTrak
FANS
EXHAUST
PROCESSING ROOM (8505)

Structural Components

Info:
FOLLOW LOCKOUT/TAGOUT SOP
CLEANING & LUBRICATION

Action:
1. CLEAN THE EXTERIOR SURFACES OF THE MOTOR
2. REMOVE ANY DUST & DIRT BUILDUP ON THE MOTOR HOUSING
3. OIL MOTOR THROUGH OIL HOLES WHERE APPLICABLE
4. INSPECT & CLEAN PROPELLER & VENTURI
5. CHECK ALL FASTENERS FOR TIGHTNESS

# People Min Per Unit = Man Hours
1 x 30 0.5

Completed Reading: 0
Last Read Date: 9/2/2013
Last Reading: 6/3/2013

Completed By _________________________ Date _________ New Reading _____________
STRUCTURAL COMPONENTS
FANS
EXHAUST
WEST KETTLE ROOM (8502)

 Installed New Bearings

**FOLLOW LOCKOUT/TAGOUT SOP**

**CLEANING & LUBRICATION**

1. CLEAN THE EXTERIOR SURFACES OF THE MOTOR
2. REMOVE ANY DUST & DIRT BUILDUP ON THE MOTOR HOUSING
3. OIL MOTOR THROUGH OIL HOLES WHERE APPLICABLE
4. INSPECT & CLEAN PROPELLER & VENTURI
5. CHECK ALL FASTENERS FOR TIGHTNESS

# People  Min Per Unit  =  Man Hours  Next Due Reading:  Completed Reading:  Last Reading:
1  X  30  0.5  

Completed By _________________________ Date __________  New Reading ___________

### Parts

<table>
<thead>
<tr>
<th>Qty Used</th>
<th>Part # or Int #</th>
<th>Part Descriptions</th>
<th>If Low Qty To Order</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**JES FOODS, INC**

**P.M. ID 155**

**Completed: 6/19/2013**

**Next Due: 9/18/2013**

**4 Times A Year**

**Shift: Day**

**Assigned To:**

**TitleCraft: MAINTENANCE ASSOCIATE**

**PM Cost:**