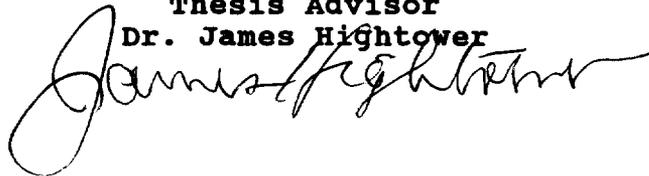


**DIRECTORY OF INTERNATIONAL  
INTERNSHIPS**

**An Honors Project (HONRS 499)  
by  
Cynthia L. Ford**

**Thesis Advisor  
Dr. James Hightower**

A handwritten signature in cursive script that reads "James Hightower". The signature is written in black ink and is positioned below the typed name of the thesis advisor.

**Ball State University  
Muncie, Indiana**

**April 27, 1992**

**Date of Graduation:  
May 2, 1992**

Sp6011

thesis

LD

2487

.24

1992

.F67

Purpose of Project

As a student, it is sometimes difficult to relate class material to what is actually taking place in the 'real world.' In addition, many students live in smaller towns, so finding summer employment related to the area of their major may be impossible. When graduation arrives, they often find that they do not know exactly what type of job to apply for, or what it entails. Internships help students to see first-hand what opportunities are available to them. Business majors and majors in the technical fields are often required to complete an internship, but many of the liberal arts majors and other various majors do not realize that internships are available to them as well. This directory provides a general list of internships abroad for all majors, including a list of addresses to write for additional information. It is hoped that this directory will be of assistance to persons in the Study Abroad and Experiential Education offices, and that in the future those offices will revise and expand it as needed.

TABLE OF CONTENTS  
(By Organization)

Introduction.....i  
People To People International.....1  
International Internship Program.....2  
George Washington University - England.....4  
George Washington University - Madrid.....6  
Georgetown University - Chile.....8  
Georgetown University - U.S. Sites.....9  
Georgetown University - East Central Europe.....10  
Georgetown University - Indonesia.....11  
Georgetown University - China.....13  
Georgetown University - Mongolia.....15  
Georgetown University - Egypt.....16  
CDS International.....17  
University of Rochester - England.....18  
University of Rochester - France.....20  
University of Rochester - Belgium.....21  
University of Rochester - Germany.....22  
Additional Addresses.....24

INDEX  
(By Subject Area)

Archaeology.....	2
Arts .....	1, 18
Art Galleries.....	2
Banking.....	20
Broadcasting.....	2, 22
Business.....	1, 2, 4, 6, 17, 18, 20, 21, 22
Care of Young Offenders.....	2
Community Health.....	2
Computer Companies.....	20
Development Management.....	8
Education.....	1, 2, 4, 6, 10, 11, 13, 15, 16
Family Work.....	2
Financial Services.....	2, 20
Government.....	2, 20
Health Care.....	1, 18, 20
Hotel Marketing.....	2
Immigration Assistance.....	9
Interest Groups.....	21
International Relations.....	1
Journalism (Newspaper).....	2, 22
Law.....	2, 22
Legal Services.....	1, 22
Media.....	1
Medical Research.....	18, 20
Migrant Worker.....	9
Museums.....	2, 18
Politics.....	2, 4, 6, 18, 20, 21, 22
Psychiatric Care.....	2
Public Affairs Consultancy.....	2
Public Relations.....	2
Quality Control Engineering.....	2
Real Estate.....	2
Recycling.....	2
Refugee Resettlement.....	9
Social Services.....	1, 2, 4, 6, 20, 22
Theater.....	18
Urban Planning and Architecture.....	20

## INTRODUCTION

### **What Exactly is an Internship?**

An Internship is defined as work experience in a practical environment. It is an excellent opportunity for college students to get hands-on training in the 'real world' while possibly earning college credit. Internships help students decide whether or not they have chosen to study a field in which they will enjoy working later. Students supply their energy, enthusiasm, and willingness to work in exchange for a position related to their field of study. The Company will do its best to provide insights into the field that the student has chosen.

### **Am I Eligible for an Internship?**

Usually interns are juniors or seniors when they do their internship, but there are exceptions. Graduates and sophomores may also find positions open to them, though not as frequently. The average required grade point average is a 3.0/4.0, or a 'B', but keep in mind that requirements for internships vary from program to program. It is not carved in stone that you must apply for an internship in the field of your major, but you will want to make sure that you have enough background knowledge of the field in order to be an asset to your host company. In addition to those items already mentioned, every position has specific requirements. Please take time to read each description carefully to find out how you can prepare yourself, and do not hesitate to write the company or program for more information.

### **How Does the Internship Process Work?**

You must first decide that it is something you want to do. Accepting a position and then declining at the last minute or leaving early is highly discouraged. Just as you would not do this with a regular job, so must you take your internship seriously and put forth the effort that is expected in a regular job.

Next comes the application process. Every internship requires candidates to fill out an application at the very least, and usually there are several more steps, although these steps need not be complicated. There may be a general information sheet, recommendation forms, essays to write, school authorizations, language evaluation forms, medical forms, and transcripts required. Take care to submit the appropriate forms to the organization you choose: one missing information sheet or a late application may eliminate you from all consideration. Keep in mind that there will always be red tape involved in traveling abroad.

The organization will review applications and notify applicants whether or not they were placed. The time it takes between submission of application and notification of acceptance

varies, but in general the companies are as anxious as you are to get the ball rolling.

You must make sure that your home college or university can accommodate the dates of your internship. Summer internships usually pose no problem to academic schedules, but if you desire an internship beginning in August and lasting until May, you should speak with your regular advisor about which options are best for you. Six month internships abound, as well as those of even shorter duration.

### **What is Included in the Internship?**

#### Pay

Many internships do not offer a salary, both because it limits the number of positions available and because they believe it defeats the purpose altogether. However, there are paid internships to be found. Obviously enough, these internships are also the most competitive ones, and a paid position may mean you have much more pressure to contend with and much more expected of you. Are you willing to spend additional time running around to meet a deadline that unpaid interns would not have to deal with?

#### Housing

Again, housing for each intern varies greatly from position to position. Some allow students to choose whether they would prefer to live with a family or in an apartment with other interns. Others expect the student to live in whatever accommodations have been provided.

#### Transportation

In most cases the internship is offered in a city with decent public transportation. Europe is known for its excellent public transit systems; other places may house you close enough that transportation is not necessary. Purchasing a bike, motorcycle, or a low-priced used car for the duration of your stay is also an option if you want to make the investment and feel you can resell the vehicle.

#### **Costs**

##### Application Fee

There will be administrative fees to pay from the time you begin the application process up until the time you leave. Such fees cover the cost of preparing all the details for your internship. There is usually a non-refundable application fee of at least \$25.00.

##### Deposits

Some organizations require that accepted applicants pay deposit representing a percentage of the price of the program. This ranges from no deposit at all to \$300.00.

### Cost of Program

The price of obtaining an internship through an organization is not always cheap, but the experience is invaluable and most people feel it is money well-invested. Most of the quoted price includes costs for room and board and food allowance, but there are some exceptions. Some also include the cost of tuition when the program offers a joint work/study internship. It may also include insurance costs.

### Travel to your Country of Employment

With few exceptions, it is up to you to arrange your own transportation, both there and back. There are many travel agencies that offer excellent student rates - call around for the best deal.

### Miscellaneous

You must keep in mind that you will also have fees for your passport, work visas, and any other required identification necessary to enter your chosen country. Sometimes organizations require you to carry their company's insurance as well while you are an intern, or it may already have been taken care of as part of your program fee.

### **In What Countries are Internships Available?**

Internships can be found virtually anywhere, although there may be fewer positions available in some than others. Positions abound in Canada and Europe - particularly England, France, Spain, Germany, and Belgium.

### **In What Fields are Internships Offered?**

Here is a general list of what is available. Check the subject area index for a more detailed listing.

Advertising  
Business  
Education  
Health Sciences and Medical Research  
Law Firms  
Museum and Art Galleries  
Politics and Pressure Groups  
Retailing  
Social Sciences  
Theater  
Town Planning

### **Can Credit Be Obtained?**

It is up to you to speak with appropriate faculty and guidance personnel to inquire whether or not they will give credit for

internships. The organizations encourage students to get as much credit as they can from their time abroad, especially for internship/study combinations. Many organizations suggest that you 'adopt a university' - apply for the internship through a university that you know will give credit for the internship (the organization to which you apply can give you the names of a few). Then upon returning you can transfer that credit to your home university.

### **How Long Will My Internship Last?**

As stated earlier, the duration of internships varies. One of the main factors in choosing an internship will probably be its duration and how it fits into your academic schedule. Some internships last a year and a half; others may last two weeks. Keep in mind that you want to spend enough time with a company to actually practice what you have learned; with the shorter internships it is harder to measure your progress.

### **Is Knowing A Foreign Language Necessary?**

The different companies decide whether or not you must be proficient in the language of their country. It is suggested that you take at least two semesters of the language of the country you will be entering, but in many cases it is not required. Your knowledge of English may have been one of the reasons you were selected as an intern, but you should make the effort to learn a little of their language, for the obvious reasons of convenience in performing daily chores outside of the workplace, and for making friends.

### **Will there be Other Students Working with Me?**

There is a good chance the answer to this question will be yes. Often the companies that take on interns are large enough to offer several positions in the same or different departments. Of course this varies depending on the company. There are advantages and disadvantages to both. In working with other students, you will be able to discuss problems you may have and search for a solution together, you may be able to cut work time in half by sharing duties, and you can enjoy their company. Disadvantages might be added competition (which isn't always bad), an increase in 'busy work' when you have completed the work in less time, and the possibility of disagreeing on how a certain task should be handled.

Keep in mind that this directory provides an overview of several different internships. Applications must be obtained from the organization or firm offering the position. Also note the additional addresses listed at the back of this guide.

PEOPLE TO PEOPLE INTERNATIONAL

**Subject Areas:** Business, International Relations, Legal Services, Education, Arts, Media, Social Services, and Health Care.

**Location:** London, Dublin, Holland, and possibly Paris, Stockholm, and other countries

**Description:** Applicants state what organizations and issues are of concern to them through the application, cover letter, and other materials. PTP then selects an appropriate placement site. An initial orientation/settling in week, followed by an eight week, full-time non-paid work assignment with a company, government organization, educational institution, or other appropriate association. The principal dates are from June 15-August 15, so early application is highly recommended.

**Language Note:** Requirements depend on country selected.

**Age:** Upper level undergraduate-graduate/professional level, in good academic standing at their own institution. Interns are typically juniors, seniors, and graduate students in their early to mid-twenties. However, a number of older, more mature individuals have also participated. Appropriate settings are found to accomodate everyone.

**Housing:** People to People arranges housing the first week. You are expected to find housing for the remainder of your stay, and a coordinator can assist you in the search. Depending on where you do your internship, housing usually ranges from \$80-150 per week.

**Cost:** The program fee is \$1,775.00 plus housing, food, and travel expenses.

**Academic Credit:** Six semester hours of credit (grad/undergrad) may be earned through the University of Missouri-Kansas City or participants may enroll for non-credit (audit). Students should check with their home institutions to verify the credit that may be earned.

**For More Info:** Alan M. Warne  
Vice President for Programs  
501 East Armour Boulevard  
Kansas City, Missouri 64109 Ph. (816)531-4701

## THE INTERNATIONAL INTERNSHIP PROGRAM

**Subject Areas:** Social Services: Psychiatric care, family work, care of young offenders, community health and pre-school children. Business: financial services, hotel marketing, public affairs consultancy, and the running of an art gallery. Communications: local and minority newspaper journalism, public relations, and broadcasting. Also, quality control engineering, law and its related fields, recycling, archaeology, museum archives, real estate, education, and politics.

**Location:** London, England

**Description:** The program runs a fourteen week group during the fall and spring semesters, and a 10-12 week program in the early summer. All internship students are expected to work between 28 and 32 hours per week, or four days. Fall and spring semester students will be expected to attend a university or polytechnic class on their free workday. Students will be asked to attend seminars and prepare work. Each internship is customized and a program of supervision is established for and with the home university.

**Language Note:** All in English

**Age:** Applicants to the program are usually in their junior or senior year at the beginning of the program. A grade point average of at least 2.8/4.0 is required. The choice of a suitable placement for each student is based on the goal, the classes he/she has taken, his/her interests, skills, and previous experiences, both personally and in the workplace.

**Housing:** Acorn Accomodation Services houses all students. These are centrally located, well-furnished flats. They are all carpeted, with a television and central heating. Washing machines, dryers, and telephones are available on the premises.

**Cost:** Spring or fall semester (14 weeks) with full supervision is 650 British Pounds, while the same with half supervision is 350 Pounds. The summer term, which is 10-11 weeks between May and August, is 600 Pounds, while part supervision is 500 Pounds. For a 12 week term, full supervision is 600 Pounds, and half supervision is 350 Pounds.

**Academic  
Credit:**

All academic credit to be earned must be pre-arranged with your home institution. This is usually discussed in the initial stages of the development of the internship.

**For More  
Info:**

Elizabeth G.M. Watkins  
International Internship Program  
35 Wildwood Road  
Hampstead Garden Suburb  
London NW11 6UB

Ph. 081-458-5756

THE GEORGE WASHINGTON UNIVERSITY  
LONDON STUDY CENTER PROGRAM

- Subject Areas:** Business and Management, Politics, Social Services, and Education.
- Location:** London/The George Washington University London Campus, located at the Bloomsbury Centre.
- Description:** The GW London semester program offers students the opportunity to enroll in a variety of GW courses. The courses are regular GW offerings taught by British faculty from local institutions. Students are encouraged to work at internships throughout the semester for 10-12 hours per week as well. Each internship group will have a coordinator/tutor, and students will be required to write a paper of approximately 20 pages, as well as give an oral presentation based on their work. The fall semester usually runs from September 8 to December 18, and spring semester runs from January 12 to May 7. These dates are subject to change.
- Language Note:** All in English
- Age:** In order to be eligible, students must be at least second-semester sophomores and have earned a B average or better in previous, university-level course work.
- Housing:** Students will be housed in double rooms in Park Crescent Mews, located within walking distance of the Bloomsbury Centre. Breakfast is served seven days a week. Participants are responsible for their other meals.
- Cost:** The cost of the program for fall 1992 or spring 1993 is \$7,300 per semester. This includes tuition, fees, room and breakfast. Students pay the costs of additional meals and their own round-trip transportation. A \$300.00 deposit is payable upon admission into the program. The George Washington University reserves the right to modify or cancel the program as may be required by unforeseen contingencies. A full refund will be made in the case of cancellation by the University.
- Academic Credit:** Students earn George Washington University credit. Each student is responsible for transferring that credit to his or her home university. In addition, it is possible to earn credit for completion of an internship.

**For More  
Info:**

Jennifer Wright, Director, Study Abroad  
The George Washington University  
Elliott School of International Affairs  
Washington, DC 20052

Ph. (202) 994-6242

THE GEORGE WASHINGTON UNIVERSITY  
MADRID STUDY CENTER SEMESTER PROGRAM

- Subject Areas:** Business and Management, Politics, Social Services, and Education
- Location:** Madrid/The George Washington University Madrid Campus, located at the Universitas Nebrissensis
- Description:** The GW Madrid semester program offers students the opportunity to enroll in a variety of Spanish language courses. In addition, other courses offered by Universitas Nebrissensis will be available to qualified students. Students are encouraged to work at internships throughout the semester for 10-12 hours per week as well. Each internship group will have a coordinator/tutor, and students will be required to write a paper of approximately 20 pages, as well as give an oral presentation based on their work. The fall semester usually runs from September 8 to December 18, and spring semester usually runs from January 12 to May 7. These dates are subject to change.
- Language Note:** Prior study of Spanish is recommended but not required.
- Age:** Students must be at least second-semester sophomores, and have earned a B average or better in previous university-level course work.
- Housing:** Students will be housed with local families and will receive three meals a day.
- Cost:** The cost of the program for fall 1992 or spring 1993 is \$7,800.00 per semester. This includes tuition, fees, room, and full board. Students will pay the cost of their own round-trip transportation. A \$300.00 deposit is payable upon admission into the program. The George Washington University reserves the right to modify or cancel the program as may be required by unforeseen contingencies. A full refund will be made in the case of cancellation by the University.
- Academic Credit:** Students earn George Washington University credit. Each student is responsible for transferring that credit to his or her home university. In addition, it is possible to earn credit for completion of the internship.

**For More  
Info:**

Jennifer Wright, Director, Study Abroad  
The George Washington University  
Elliott School of International Affairs  
Washington, DC 20052

Ph. (202) 994-6242

GEORGETOWN UNIVERSITY  
CENTER FOR IMMIGRATION AND REFUGEE ASSISTANCE POLICY

**Subject Area:** Development Management

**Location:** Santiago, Chile and surrounding area

**Description:** Interns work with Hogar de Cristo, which is a Jesuit charitable organization. It runs foster homes as well as a men's shelter, a center for juvenile offenders, a women's shelter, a hospital, a cancer hospice, three old-age homes, and a walk-in clinic. Generally the interns' work has focused on the programs for children. There is the possibility of a flexible schedule which offers interns a variety of opportunities. The internship is an academic program worth six credit hours at Georgetown University. Interns are registered for the course "Issues in Development Management," which is an intensive two-week program that takes place prior to the interns' departure. While in the field, interns are required to write bi-monthly reports to the CIPRA (Center for Immigration Policy and Refugee Assistance). After completing the six-month field assignments, interns submit a final report and a research paper on a topic of their choice. Internships run from January to July and from July to January.

**Language Note:** All applicants must be proficient in Spanish.

**Age:** Undergraduates and graduates are welcome to apply.

**Housing:** Hogar de Cristo provides room and board.

**Cost:** Financial responsibilities are divided among CIPRA, Hogar de Cristo, and the interns. CIPRA pays the interns a small monthly stipend. Interns are responsible for tuition for the course (currently \$1620.00) and airfare to Santiago.

**Academic Credit:** Six Credit Hours may be obtained through Georgetown University. Interns are responsible for transferring credit to their home university.

**For more Info:** Dr. Catherine A. Phee, Ph.D.  
Director of Internship Programs  
Center for Immigration Policy and Refugee Assistance  
Georgetown University  
P.O. Box 2298  
Washington, D.C. 20057  
Ph. (202) 687-7032

GEORGETOWN UNIVERSITY  
CENTER FOR IMMIGRATION POLICY AND REFUGEE ASSISTANCE

- Subject Area:** Migrant worker, Immigration Assistance, and Refugee Resettlement
- Location:** Sites throughout the United States
- Description:** The Center for Immigratiion Policy and Refugee Assistance, along with other non-profit organizations that provide services to migrant workers, immigrants, and refugees is offering students the opportunity to work as Migrant Worker and Immigration Assistance/Refugee Resettlement Interns. Internships run for a ten-week period beginning June 8th. There will be an 80 hour orientation which will begin May 26th and end June 5th. This course will be titled "Issues in Immigration Assistance" and will be held on the Georgetown University campus.
- Language Note:** Most placements will require some knowledge of Spanish.
- Age:** Not Available
- Housing:** Room and board will be provided to the interns by the host organization.
- Cost:** The current cost of the course is \$310.00 per credit. In addition to housing, the host organization will provide \$100.00 per week stipend. Interns will be responsible for transportation to and from the site.
- Academic Credit:** Three credit hours may be obtained through Georgetown University. Interns are responsible for transferring credit to their home university.
- For more Info:** Dr. Catherine Phee, Ph.D., Director  
Moira A. Lenehan-Razzuri, Coordinator  
Internship Programs  
Center for Immigration Policy and Refugee Assistance  
P.O. Box 2298  
Georgetown University  
Washington, D.C. 20057
- Ph. (202) 298-0229

GEORGETOWN UNIVERSITY  
ACADEMY FOR INTERCULTURAL TRAINING

**Subject Area:** Teaching - English

**Location:** Poland, Hungary, Czechoslovakia, and Bulgaria

**Description:** The Academy for Intercultural Training at Georgetown University has established an internship for persons interested in teaching conversational English in the Czech and Slovak, Polish, Bulgarian, or Hungarian educational systems. The internship is titled "Teaching English in East Central Europe" and will be offered as a course in teaching conversational English to speakers of other languages as well as one academic year of teaching conversational English in a Central European University. Before the course begins interns must complete forty hours as a volunteer teacher of English as a second language. Interns must also file monthly field reports from Central Europe, written final debriefing, and a research paper. The academic year runs from September to July.

**Language Note:** Six hours of weekly instruction in the country's native language will be provided by the host institution.

**Age:** Graduates of four-year colleges

**Housing:** The host institution is responsible for providing a furnished room with facilities to the intern.

**Cost:** Tuition for the course is currently \$250.00/credit hour. Interns are also expected to pay for roundtrip airfare and to contract for health insurance. In addition to room, the host institution also provides a monthly living stipend during the stay.

**Academic Credit:** Six credit hours may be obtained through Georgetown University. Interns are responsible for transferring credit to their home university.

**For more Info:** Internship Programs  
P.O. Box 2298  
Hoya Station  
Georgetown University  
Washington, D.C. 20057-1011

Ph. (202) 298-0200

GEORGETOWN UNIVERSITY  
ACADEMY FOR INTERCULTURAL TRAINING

**Subject Areas:** Teaching - English

**Location:** Semarang, Indonesia - The Universitas Katolik Soegijaprananata, and possibly other universities

**Description:** The Academy for Intercultural Training, Internship Programs at Georgetown University has established an internship for persons interested in teaching conversational English at an Indonesian University. The internship is titled "Teaching English in Indonesia" and will be offered as a course. It involves an intensive two-week pre-departure course in teaching English to intermediate and advanced students in Indonesia and one academic year of teaching English conversation at an Indonesian University. Before the two weeks of class, all interns must have completed forty hours of volunteer teaching of English as a second language. Interns must also file monthly field reports from Indonesia, a written final debriefing, and a research paper. The Indonesian academic year runs from August to June.

**Language Note:** Six hours of free Indonesian language instruction will be provided to the intern.

**Age:** Graduates of four-year colleges

**Housing:** The intern will be provided with modest housing.

**Cost:** A monthly stipend of Rp. 500,000 will be given to the intern, which is equal to the salary of a senior lecturer at a university. The cost of living in Semarang is not very high. A typical family's living expenses would be about Rp. 300,000, so the stipend should be more than enough to cover an intern's living expenses. Tuition for the internship is to be paid by the interns to the School of Summer and Continuing Education. Currently, the cost is \$250.00/credit hour, and this course is worth six credits. Interns are expected to pay for roundtrip airfare, as well as to contract for health insurance.

**Academic Credit:** Six credit hours may be obtained through Georgetown University. Interns are responsible for transferring that to their home university.

For more  
Info:

Internship Programs  
P.O. Box 2298  
Hoya Station  
Georgetown University  
Washington, D.C. 20057-1011

Ph. (202) 298-0200

GEORGETOWN UNIVERSITY  
ACADEMY FOR INTERCULTURAL TRAINING

**Subject Areas:** Teaching - English

**Location:** The People's Republic of China - Chinese universities and technical institutes throughout the country

**Description:** The Academy for Intercultural Training, Internship Programs at Georgetown University has established an internship for persons interested in teaching conversational English in the People's Republic of China. The internship is titled "Teaching English in China" and will be offered as a course through Georgetown University. It involves an intensive two-week pre-departure course in teaching English skills to Chinese speakers and then one academic year of English teaching conversation in a Chinese university or technical institute to intermediate and advanced students. Prior to the two-week course at Georgetown, all interns must complete forty hours of volunteer teaching of English as a second language. Interns must also file monthly field reports from China, a written final debriefing, and a research paper. The academic year runs from September to July.

**Language Note:** Six hours of free Chinese language instruction per week is offered to the intern

**Age:** Graduates of four-year colleges

**Housing:** Interns will be provided a furnished room with Western facilities

**Cost:** Tuition for the six-credit course is to be paid by the intern to the School of Summer and Continuing Education. Currently, the cost is \$250.00/credit hour. Interns are also expected to pay for roundtrip airfare, as well as to contract for health insurance. A monthly stipend is provided to the interns, and the host school also pays a vacation allowance during the Spring Festival break.

**Academic Credit:** Six hours of credit may be obtained through Georgetown University. Interns are responsible for transferring that credit to their home university.

**For more  
Info:**

Internship Programs  
P.O. Box 2298  
Hoya Station  
Georgetown University  
Washington, D.C. 20057-1011

Ph. (202) 298-0200

GEORGETOWN UNIVERSITY  
ACADEMY FOR INTERCULTURAL TRAINING

**Subject Areas:** Teaching - English

**Location:** Mongolia - The National Academy of Sciences in Ulaanbaatar

**Description:** The Academy for Intercultural Training, Internship Programs at Georgetown University has established an internship for persons interested in teaching conversational English in Mongolia. This internship is titled "Teaching English in Mongolia" and will be offered as a course through Georgetown University. It involves an intensive two-week pre-departure course in teaching English conversation to intermediate and advanced students in Mongolia and one academic year of teaching English conversation at the Mongolian National Academy of Sciences in Ulaanbaatar. Before the two weeks of class, all interns must have completed forty hours of volunteer teaching of English as a second language. Interns must also submit monthly field reports from Mongolia, a written final debriefing, and a research paper.

**Language Note:** All candidates must have a working knowledge of Russian. Six hours of free Mongolian language instruction will also be provided weekly.

**Age:** Graduates of four-year colleges

**Housing:** Interns will be provided with modest housing

**Cost:** Tuition for the six-hour credit course is to be paid by the intern to the School of Summer and Continuing Education. Currently, the cost is \$250.00/credit hour. Interns are also expected to pay for roundtrip airfare, as well as to contract for health insurance. Interns will be provided with a monthly stipend.

**Academic Credit:** Six hours of credit may be obtained through Georgetown University. Interns are responsible for transferring that credit to their home university.

**For more Info:** Internship Programs  
P.O. Box 2298  
Hoya Station  
Georgetown University  
Washington, D.C. 20057-1011  
Ph. (202) 298-0200

GEORGETOWN UNIVERSITY  
ACADEMY FOR INTERCULTURAL TRAINING

**Subject Areas:** Teaching - English

**Location:** Cairo, Egypt - Either the College of the Holy Family (a tri-lingual high school with English, French, and Arabic as their principal languages), or the Coptic Seminary.

**Description:** The Academy for Intercultural Training, Internship Programs at Georgetown University has established an internship for persons interested in teaching conversational English in Egypt. The internship is offered as a six-credit course titled "Teaching English in Egypt" through Georgetown University. It involves an intensive two-week pre-departure course in teaching English conversation to intermediate and advanced students in Egypt and one academic year of teaching English conversation at one of the two sites listed above under location. Before the two weeks of orientation, all interns must have completed forty hours of volunteer teaching of English as a second language. Interns must also submit monthly field reports from Egypt, a written final debriefing, and a research paper.

**Language Note:** Hosts will provide six hours of free Arabic language instruction per week, according to your present level of proficiency.

**Age:** Graduates of four-year colleges

**Housing:** Interns will be provided with modest housing

**Cost:** Tuition for the six-hour credit course is to be paid by the interns to the School of Summer and Continuing Education. Currently, the cost is \$250.00/credit hour. Interns are also expected to pay roundtrip airfare and to contract health insurance. Interns will receive a monthly stipend.

**Academic Credit:** Six hours of credit may be obtained through Georgetown University. Interns are responsible for transferring that credit to their home university.

**For More Info:** Internship Programs  
P.O. Box 2298  
Hoya Station  
Georgetown University  
Washington, D.C. 20057-1011  
Ph. (202) 298-0200

CDS INTERNATIONAL  
SUMMER WORK/STUDY PROGRAM IN COLOGNE, GERMANY

**Subject Area:** Business and Government

**Location:** Cologne, Germany

**Description:** The program includes a four-week intensive course in German language given by the faculty of the Carl Duisberg Centers, located in Cologne. The course carries a total of thirty-five contact hours per week. One feature of the program is a three-day trip to Berlin and an excursion on the Rhine, with expenses paid by the employer, Bayer AG. After the schooling, Bayer employs the students in a variety of jobs at its 40,000 employee main site at Leverkusen. The jobs last two or three months.

**Language Note:** Interns must have completed four or more semesters of college-level German, or equivalent, with at least a B average.

**Age:** Interns must be between 21 (18) and 30 years of age, a U.S. citizen, in good health, and a student in good standing at an accredited U.S. university.

**Housing:** Interns are usually housed in rooms in downtown Cologne and ride public transportation.

**Cost:** The estimated initial outlay is \$3,000.00, covering travel, lodging, insurance, and fees. Interns will receive a good summer salary.

**Academic Credit:** Students are responsible for talking to advisors about course credit transferring to their home university.

**For more Info:** Professor Christa-Maria Yates  
Program Coordinator  
1610 Southeast Drive  
South Bend, Indiana 46614

Ph. (219) 289-3405

UNIVERSITY OF ROCHESTER  
LONDON SEMESTER AND SUMMER INTERNSHIPS

**Subject Areas:** Politics, Museums, Health Sciences and Medical Research, Business, and Theater

**Location:** London, England

**Description:** There is an initial two-week orientation in London. In addition to the internship, Fall/Spring semester interns take two courses. (Summer interns take no courses).

BRITISH POLITICS INTERNSHIPS

Interns work as research and administrative assistants to Members of Parliament, in law offices, pressure groups, party headquarters, and constituency offices. Interns work three to four days a week, and take two courses associated with the internship. Applicants do not have to be political science majors.

MUSEUM INTERNSHIPS

Museum internships offer positions as research or administrative assistants. The program is open to students of all backgrounds who are interested in a wide range of museum-related work. Placements are selected to correspond to the interests of the individual students as well as the needs of the museum; a detailed knowledge of a particular interest in a specific field should be noted in a cover letter to the application.

HEALTH SCIENCE AND MEDICAL RESEARCH INTERNSHIPS

Open to all students regardless of major whose background provides preparation for the type of work they wish to do. Areas include the following: hospital administration, economic planning, health education, nutrition, occupational therapy, physical therapy, psychiatric institutions, psychology departments of teaching hospitals, research in respiratory diseases and molecular genetics, pre-natal research, chemical pathology, clinical chemistry, biochemistry, physiology, microbiology, and genetics.

THEATER INTERNSHIPS

Students work as general assistants and participate in all aspects of theatrical productions, from publicity to box office work to assisting directors.

## BUSINESS INTERNSHIPS

Placements are available in all kinds of firms. Students in larger firms are usually assigned to one department, and afterwards spend a few days in other departments to get a broad view of the various workings of the company. There is an enormous variety of business internships to choose from: international banks, advertising agencies, accounting firms, public relations firms, marketing and market research, personnel offices and publishing.

**Language Note:** All in English

**Age:** Applicants must be juniors or seniors at the time of their internship, and have a grade point average of 3.0 (B) or better. In some circumstances, sophomores may be considered.

**Housing:** London has flexible housing possibilities: living with a family, living in an apartment with other interns you will meet during orientation, or in pre-arranged flats. Students choosing flats are housed during the two-week orientation in a residential hotel until permanent housing is found. Public transportation is excellent.

**Cost:** For the Summer 1992 session, the cost was \$3975.00, and for Fall and Spring semesters of 1993 the cost was \$7400.00. These costs include tuition, orientation fees, housing, and some meals, depending on the type of accommodations chosen. Students who do not need to earn University of Rochester credit for the internships are encouraged to inquire about special rates.

**Academic Credit:** Credit is available for all internships through the University of Rochester - neither the internship or the courses may be taken on an audit basis. Graduate credit is not available except in unusual cases, and it must be arranged by the student with his or her graduate program at the home institution. Each course carries four credits, and each internship carries eight.

**For More Info:** University of Rochester  
Study Abroad Office/Internships in Europe  
Lattimore 312  
Box 23029  
Rochester, New York 14692-9803

UNIVERSITY OF ROCHESTER  
PARIS SEMESTER INTERNSHIPS

**Subject Areas:** Offices of National Politicians (only in the Fall) local government departments and town halls, social welfare, banking and finance, urban planning and architecture, computer companies, medical administration and research, and business administration

**Location:** Paris, France

**Description:** The student will have an initial orientation of thirty hours of intensive French, and will take two courses relating to his or her internship. Fall semester runs from September to December, Spring semester runs from January to May.

**Language Note:** Not available

**Age:** Applicants must be juniors or seniors at the time of their internship, and have a grade point average of 3.0 or 'B', or better. In some circumstances, sophomores may be considered.

**Housing:** Interns are housed, during orientation, in a centrally-located hotel. Most students in Paris live with families, although independent accommodations are possible.

**Costs:** Cost for a semester in Paris is \$8600.00. The cost includes tuition, orientation, fees, housing, and some meals, depending on the type of accommodations chosen. Students who do not need to earn credit from the University of Rochester are encouraged to inquire about special rates.

**Academic Credit:** Credit is available for all internships through the University of Rochester - neither the internship or the courses may be taken on an audit basis. Graduate credit is not available except in unusual cases, and it must be arranged by the student with his or her graduate program at the home institution. Each course carries four credits, and each internship carries eight credits.

**For More Info:** University of Rochester  
Study Abroad Office/Internship in Europe  
Lattimore 312  
Box 23029  
Rochester, New York 14692-9803

UNIVERSITY OF ROCHESTER  
SEMESTER INTERNSHIPS IN BRUSSELS

**Subject Areas:** Politics, Business, and Interest Groups

**Location:** Brussels, Belgium

**Description:** Students will have an initial two-week orientation with a multi-level French course provided to all. They will take two courses relating to the internship. Fall semester runs from September to December and Spring semester runs from January to May.

**Language Note:** Requirements vary depending on the internship.

**Age:** Applicants must be juniors or seniors at the time of their internship, and have a grade point average of 3.0 or 'B' or better. In some circumstances, sophomores may be considered.

**Housing:** Students share apartments with other interns, and are housed during the orientation in a residential hotel. The Brussels housing advisor helps students find one of the plentiful short-term rental apartments. A housing allowance is advanced to students by the Brussels program office.

**Cost:** Cost for a semester in Brussels is \$7575.00. These costs include tuition, orientation, fees, housing, and some meals, depending on the type of accomodation chosen. Students who do not need to earn University of Rochester credit should inquire about special rates.

**Academic Credit:** Credit is available for all internships through the University of Rochester - neither the internship or the courses may be taken on an audit basis. Graduate credit is not available except in unusual cases, and it must be arranged by the student with his or her graduate program at the home institution. Each course carries four credits, and each internship carries eight credits.

**For More Info:** University of Rochester  
Study Abroad/Internships in Europe  
Lattimore 312  
Box 23029  
Rochester, New York 14692-9803

UNIVERSITY OF ROCHESTER  
SEMESTER INTERNSHIPS

**Subject Areas:** Politics, Law, Arts, Social Science, Business, and Journalism/Communications

**Location:** Bonn, Germany

**Description:** There will be a two-week orientation which includes tours and visits throughout the city. Students work three to four days a week and take two courses. Some of the internships available include museums, opera, ballet and theater, social welfare, institutions, marketing, retailing, business administration, television and radio stations, and local newspapers. Fall semester runs from September to December, and Spring semester runs from January to May.

**Language Note:** Those internships require a high degree of proficiency in the German language, both spoken and written. Students should have completed at least five semesters of college German (up through one advanced course which involves writing compositions and reading short stories, novellas, newspapers and magazines). Preference is given to applicants who have taken at least one college course in conversational German.

**Age:** Applicants must be juniors or seniors at the time of their internship, and have a grade point average of 3.0 or 'B', or better. In some circumstances, sophomores may be considered.

**Housing:** Students live in Bonn with families, since apartments are scarce. Commuting is easy and inexpensive.

**Cost:** Cost for a semester in Bonn is \$7370.00. These costs include tuition, orientation, fees, housing, and some meals, depending on the type of accommodations chosen. Students who do not need to earn University of Rochester credit should inquire about special rates.

**Academic Credit:** Credit is available for all internships through the University of Rochester - neither the internship or the courses may be taken on an audit basis. Graduate credit is not available except in unusual cases, and it must be arranged by the student with his or her graduate program at the home institution. Each course carries four credits, and each internship carries eight credits.

**For More:  
Info:**

University of Rochester  
Study Abroad Office/Internships in Europe  
Lattimore 312  
Box 23029  
Rochester, New York 14692-9803

ADDITIONAL ADDRESSES AND INFORMATION

In addition to those listed in this guide, these addresses may help you in obtaining information on internships abroad.

WORK ABROAD PROGRAMS

CIEE  
205 EAST 42nd STREET  
NEW YORK, NEW YORK 10017

COUNCIL TRAVEL  
WORK IN BRITAIN  
729 BOYLSTON STREET, SUITE 201  
BOSTON, MASSACHUSETTS 02116

NATIONAL SOCIETY FOR INTERNSHIPS AND EXPERIMENTAL EDUCATION  
3509 HAWORTH DRIVE, SUITE 207  
RALEIGH, NORTH CAROLINA 27609-7229  
PH. (919) 787-3263

THE FORD FOUNDATION  
320 EAST 43rd STREET  
NEW YORK, NEW YORK 10017

CDS INTERNATIONAL, INC.  
330 SEVENTH AVENUE  
NEW YORK, NEW YORK 10001

OFFICE OF OVERSEAS STUDY  
108 INTERNATIONAL CENTER  
MICHIGAN STATE UNIVERSITY  
EAST LANSING, MICHIGAN 48824

MR. M. VEZEL  
ADVISORY SERVICES, CENTER FOR HUMAN RIGHTS  
PALAIS DES NATIONS  
CH-1211 GENEVE 10  
(FOR INTERNSHIPS WITH THE UNITED NATIONS CONCERNING HUMAN RIGHTS)

MRS. E. PONOMAREVA, CHIEF  
PUBLIC RELATIONS AND DOCUMENTATION UNIT  
INFORMATION SERVICE, ROOM C. 207  
PALAIS DES NATIONS  
CH-1211 GENEVE 10

JAPAN EXCHANGE AND TEACHING PROGRAM  
EMBASSY OF JAPAN  
2520 MASSACHUSETTS AVENUE, N.W.  
WASHINGTON, D.C. 20008

SCHOOL OF INTERNATIONAL TRAINING  
KIPLING ROAD  
P.O. BOX 676  
BRATTLEBORO, VERMONT 05302

ASSOCIATION FOR INTERNATIONAL PRACTICAL TRAINING  
10400 LITTLE PATUXENT PARKWAY, SUITE 250  
COLUMBIA, MARYLAND 21044-3510

AMERICAN INSTITUTE FOR FOREIGN STUDY  
102 GREENWICH AVENUE  
GREENWICH, CONNECTICUT 06830

CHRISTIAN INTERNSHIPS:

UNITED CHURCH BOARD FOR CHRISTIAN MINISTRIES  
475 RIVERSIDE DRIVE  
NEW YORK, NEW YORK 10115-0109

BREAD FOR THE WORLD  
802 RHODE ISLAND AVENUE, N.E.  
WASHINGTON, D.C. 20018