

Educational Leadership (10/03/05)

**Department of Educational Leadership
Minutes of the October 3, 2005 Meeting
9:30 a.m. – TC 217**

Present: J. McKinney (JM), W. Sharp (WS), M. Quick (MQ), L. Harman (LH), T. McDaniel (TM)

1. Fall Comps: The written comprehensive exams will be administered October 10, 11, and 12. The date for the oral comprehensive exams was set for Friday, November 4. The afternoon of Tuesday, November 1, was selected as an alternate date.
2. Internet Classes: JM shared information he received from the meeting to consider offering all Masters classes as asynchronous Internet classes. The discussion included the various thoughts about trying to teach leadership classes without live interaction with students and what classes could or could not be offered successfully in this method of instruction. The leadership department will continue to utilize the current four methods of offering classes. JM is currently teaching an asynchronous Internet class and MQ and WS are presently developing asynchronous Internet classes. JM also stated that a student survey would be developed to determine student preferences of class delivery.
3. Travel Mileage: JM shared with the department faculty that mileage had been increased to \$.40/mile. The \$500 travel account is separate from the mileage reimbursement and can be used for other activities such as conferences.
4. Arizona Project: JM shared that the Arizona project is currently on hold. No new discussion has been held with the Arizona representatives. JM reported that the university is still considering if out-of-state tuition could be adjusted for this project.
5. Summer Load: A discussion was held concerning summer load. JM stated he was still considering what needed to be offered this summer. Summer load will be finalized at a later date.
6. Other: JM asked if the faculty wanted to consider changing the methods of collection and tabulation of evaluations of faculty by students. LH asked if the entire process could be set up through Blackboard. JM stated he would check into the possibility.

There being no further business, the meeting was adjourned at 11:00 a.m. The date for the next meeting will be announced.

Respectfully submitted,
Terry McDaniel