

Minutes: November 6, 2003

Members Present: 42

Members Absent: 7

1. The meeting was called to order by the Chairperson, Marilyn Buck, at 4:05 p.m. Roll call was taken by initialing the roster with the assistance of Jennifer Schneider, a member of Alpha Lambda Delta Freshman Honorary.

Present: Lisa Barnett, Melisa Beeson, Blaine Brownell, Marilyn Buck, Katherine Carlson, Clare Chatot, Kathy Church, Ronald Cosby, Ione DeOllos, John Emert, Richard Garcia, Judith Gray, Arthur Hafner, James Hammons, James Helton, Renee Huffman, Adam Ittenbach, Lathrop Johnson, Stanley Keil, Lindsey Kirkpatrick, Robert Koester, Patricia Lang, Jayson Manship, Marcy Meyer, Melissa Mitchell, Gerald Murray, Ifeolu Olowomeye, Beverley Pitts, Mark Popovich, Scott Popplewell, Paul Reilly, Lori Rhoden, Lynne Richardson, Christine Shea, Brien Smith, George Smith, Benjamin Tietz, K. Renee Twibell, Lucinda Van Alst, Thomas Weidner, Judy Yordan, William Zack

Substitutes: Roger Hollands, for Ralph Baker, Eric Michel for Joseph Flores, Jane Ellery for David Haber, Lauren Onkey for Bruce Hozeski, Dan Reagan for Joseph Losco, Philip Coelho for James McClure, Chris Thompson for Frederick Suppe, Charlene Alexander for Carolyn Walker, William Ekman for Elizabeth Whittern

Absent: Arthur Hafner, Linda Huber, William McCune, David McIntosh, Raymond Scheele, Enar Tunc, Nicholas Zuniga

2. The Minutes dated September 18, 2003 were approved with the following revision:

P. 4, Item B. – Academic Policies Council

The paragraph should read:

Stanley Keil reported that the committees have had their first meetings with no action items. The UEC is working on the Elimination of Saturday finals issue at the request of Provost Pitts. The issues of rescheduling of Spring Break as well as the two-year foreign language requirement are also in the UEC for further study. The Academic Assessment Advisory Committee is working on the issue of assessment of computer competency.

3. Announcements

a. Marilyn Buck welcomed the members to the senate meeting and thanked Jennifer Schneider, representing Alpha Lambda Delta Freshman Honorary, for assisting with the attendance sheet and handouts.

b. Program Information – Academic Posting 2003-04, Volume XXXV-3
(Addendum #1)

c. Next Scheduled Meetings

- Agenda Committee – November 24, 2003, 8:00 a.m., SC Korina room
- University Senate – December 4, 2003, 4:00 p.m., AR 217

4. Beverley Pitts recognized the deaths of Everett Ferrill, Jane M. Goodale, Peggy Holman, and Ann Goldie Palmer. (Attachment #1)

5. Council and Committee Reports

a. Governance Committee – Ione DeOllos, Chairperson

(1) A motion was made to approve the distributed list of additions and deletions the University Senate Membership List. (Attachment #2) The motion was seconded and carried.

(2) The Committee is making advances on the reorganization of structural units and hopes to have it completed at their next meeting on November 11.

b. Academic Policies Council – Stanley Keil, Chairperson

Stanley Keil reported that the last two meetings were canceled for lack of agenda items. The Continuing and Distance Education Committee is working on copyright issues. Consideration should be given that a member of the Academic Assessment Advisory Committee be a liaison on the Core Curriculum Committee.

The Council is currently revising the 1992 Academic Assessment Plan and hopes to have it completed this month.

c. Professional Affairs Council – Paul Reilly, Chairperson

Paul Reilly reported that the November 10 meeting of the PAC was cancelled for lack of agenda items. He has urged the subcommittees to keep meeting so that items can be moved forward to the Council and Senate.

d. Student and Campus Life Council – Katherine Carlson, Chairperson

Katherine Carlson reported that a representative from the Parking Services Task Force was invited to the last SCLC meeting to make a progress report. The Visitor Parking Passes issue has been sent back to the Student Government Association for further consideration. Discussion was held at the last meeting regarding means for enhancing student awareness of the student governance system. Most committees have met. The next meeting of the SCLC is Friday, November 21.

e. Finance and Budgetary Affairs Committee – Brien Smith, Chairperson

Brien Smith reported that the Committee had their first meeting last week and they will be working on the biennium and legislative requests, as well as new initiatives for Ball State.

f. Master Planning and Facilities Committee – George Smith, Chairperson

George Smith reported that the Committee met this past Wednesday (11/5). The issue of the Bicycle Path for McGalliard and Bethel was tabled so that further input from other committees could be obtained. Their hope is to have this issue to the Senate by March, 2004.

g. Governance System Task Force

In Bruce Hozeski's absence, Marilyn Buck reported that the Task Force is on track to present revisions of the constitution by the January, 2004, Senate meeting.

6. Report by Chairperson of Senate – Marilyn Buck

(Addendum #2 – Issues in the Senate System)

a. An athletics reform document was sent to the Athletics Committee by Marilyn Buck for their review. She attended a NCAA conference where this document was presented and encouraged to be endorsed by the Senate. She felt that the Athletics Committee should review the document prior to consideration by the University Senate.

b. Marilyn has met with Tom DeWeese, President of the Board of Trustees and gave him the document "Recommended Guidelines for the Search and Selection of a President of Ball State University". It gives recommended guidelines on how a Presidential Search Committee should be constituted. She has no other information regarding the Search Committee at this time.

c. The University Core Curriculum Task Force hopes to have their draft of the goals for undergraduate education to the Senate by the December 4 meeting. A second task force will begin their work in January, 2004.

d. Marilyn has had no luck thus far in finding a parliamentarian and requested help from the Senate in securing a parliamentarian for Senate meetings.

7. The floor was opened for questions directed to the President. There were no questions; however, President Brownell shared with the Senate that he had been at the University of Louisville for the last three days helping with their NCA Certification.

8. The floor was opened for the question and answer period. There were no questions.

9. Agenda Item IX. Athletics Committee – Student Attendance was placed on the floor. (Addendum #7 from 9/18/03 Senate Meeting)

Carma Shawger, Chairperson of the Athletics Committee, presented the document for discussion by the Senate. Pam Riegler, Coordinator of Academic Support Services, reported that they surveyed all MAC schools and other area schools similar in size to Ball State. Similar documentation is in place at all of these schools. It is not only intended for athletes, but for all students who travel off campus to represent Ball State University. Discussion ensued.

A motion was made to accept the following addition to the proposed amendment:

"...but not limited to, class activities, assignments, examinations and final examinations..." Motion carried.

A motion was made to accept the following addition to the proposed amendment:

"...make up all course activities when possible...." Motion carried.

A motion was made to accept the following addition to the proposed amendment:

"Faculty are expected to allow students to make up all missed course activities during their absence including, but not limited to..." Motion carried.

A motion was made to accept the following addition to the proposed amendment:

"When possible, students are expected to make up their activities before their absences." Motion carried.

A motion was made to accept the proposed amendment in the Faculty and Professional Personnel Handbook policy on Student Attendance (25-2). The amendment should read:

"Faculty are expected to allow students to make up all course activities, when possible, during their absence including, but not limited to, class activities, assignments, examinations, and final examinations. Students should not be penalized in any way for their absence while representing the University. When possible, students are expected to make up their activities before their absences." Motion carried.

10. Item X. Resolution #1 and Resolution #2 (Addendum #3) were placed on the floor.

A minor revision was requested to change Resolution #2, 1. to read:

1. Is committed to keeping academics the number one priority at Ball State University,

A motion was made to accept Resolutions #1 and #2.

Motion carried unanimously.

11. The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Marilyn M. Buck, Chairperson
Thomas G. Weidner, Secretary