of the President of
BALL STATE TEACHERS COLLEGE
to the State Teachers College
Board for the Biennium Ending
June 30, 1953
MEMBERS
OF STATE
TEACHERS
COLLEGE
BOARD

Robert M. Critchfield, President (Resigned from the Board on July 25, 1952)
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George A. Ball, President (Became president following resignation of Mr. Critchfield)
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Ralph Carmichael, Vice President (Appointed to Board following resignation of Mr. Heller)
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William F. Cronin, Secretary
Terre Haute
John H. Heller, Assistant Secretary (Resigned from Board December 20, 1951)
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Indianapolis (State Superintendent of Public Instruction)

Frank B. Bernard, Consulting Treasurer of Ball State Teachers College
Muncie

John R. Emens, President of Ball State Teachers College
Muncie

REPORT OF THE PRESIDENT OF BALL STATE TEACHERS COLLEGE TO THE STATE TEACHERS COLLEGE BOARD FOR THE BIENNIAL ENDING JUNE 30, 1953

Publication 146
Muncie, Indiana
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INTRODUCTION

The biennium July 1, 1951, to July 1, 1953, was marked by the leveling off of student enrollment, the stabilization of faculty and staff, and the consequent opportunity for reappraisal and redevelopment of the total College program. This biennial report provides a brief summary of statistical information and illustrative achievements and activities and makes available to the reader a continuation of the biennial reports prepared each two years since 1947.

During this biennium the enrollments in colleges and universities leveled off after a decade of abnormal fluctuation. Enrollments at Ball State are indicative of the influences of war, veteran bulges, and the postwar or cold war period. For example, a table later in this report indicates a peak prewar enrollment in 1940-41 of 1593, a drop in 1943-44 to 787, the climb to 3144 in 1950-51, and then a temporary leveling off at about 2900 for this biennium.

This period of reasonable continuity of size of student body was reflected in the stability of faculty and administrative personnel. There were fewer new appointments, fewer temporary and part-time employees, and a decrease of frustrating shifts in personnel previously caused by military and governmental leaves of absence and by retirements. Consequently, more time and energy were devoted to long range programs, student affairs, committee assignments, personnel matters, and building construction. In addition, requests for legislative appropriation compiled in accordance with evaluations of the studies made jointly by the four state institutions were of assistance in long range planning.

Major accomplishments resulting from cooperative deliberative efforts of faculty, staff, and students during this period include: a restatement of the purposes of Ball State Teachers College, the development of new curricular programs in medical technology and secretarial science, the expansion of extended services, the reorganization of committees and councils, the adoption of new personnel benefits, the incorporation of the Ball State Teachers College Foundation, and the construction and equipping of needed buildings.

A college or university can be described in many ways; we frequently say that Ball State Teachers College is composed of people, programs, services, and things. The people include students, faculty, administrators, service personnel, and alumni. The programs include the curricular or academic experiences and the coordinate or supplementary student affairs program. The services include library and teaching materials services, laboratory school experiences, health and clinical facilities, and counseling and advising. The things include the campus, buildings, equipment, and supplies.

The pages which follow sketch briefly some of the developments during the biennium, and are divided into parts called “People,” “Programs and Services,” and “Physical Resources.”
PEOPLE

We believe that people are important! The next few pages tell about the number, organization, and some achievements of the people on the campus—including College and Burris laboratory school students, faculty, administration, other staff, and alumni. The quality of human relations cannot be expressed adequately in mere statistical information nor in illustrative statements, but we realize fully that it is the basis of continued campus successes and the national reputation which Ball State has achieved in the brief period of its existence.

Students

The Autumn Quarter enrollment for the academic year 1952-53 at Ball State Teachers College was 2914. In comparing this figure with the first year of the biennium, 1951-52, a decrease of 11 is evident.1 College enrollments were down, in general, throughout the United States in the Autumn of 1951. As these enrollment figures are analyzed in terms of the decreased numbers of high school graduates available, one can see readily that the enrollment has held up favorably. High school students graduating in this two-year period are in great demand in all areas of work. This dilemma causes teacher education to have keen competition.

The veteran enrollment in the past two-year period continued to decline. In the Autumn Quarter of 1951, 283 veterans were enrolled, which represented 9.6% of the total enrollment. The Autumn Quarter of 1952 had a veteran enrollment of 192 or 6.5% of the total enrollment. In the year 1952-53 Ball State had its first Korean veterans. A total of 54 were enrolled in the Autumn Quarter of that year.

Although the veteran enrollment, which has been predominantly male students, has decreased substantially, there still remain nearly equal numbers of men and women on campus.

The in-service education program through off-campus extension classes, evening and Saturday on-campus classes, correspondence courses, and consultative services is in greater demand each year. In the second year of the biennium, the total enrollment in Extended Services increased 15% over the first year. In this same period Saturday and evening on-campus enrollment increased 13%.2

At the 1952 Commencement there were 562 candidates for baccalaureate degrees, 128 were awarded the master’s degree; and 47 received certificates of graduation from the Ball Memorial Hospital School of Nursing. At the thirty-fourth annual Commencement on June 8, 1953, there were 525 graduating with baccalaureate degrees, 114 with masters’ degrees, and 39 with certificates of graduation from the Ball Memorial Hospital School of Nursing. Of this latter group, 19 also received Bachelor of Science in Nursing Education degrees.

At the 1953 Commencement, Ball State granted its first Doctor of Education degree which was conferred jointly by Ball State Teachers College and Indiana University. This cooperative program was inaugurated on July 26, 1948.

The great majority of the students at Ball State live within the boundaries of Indiana. In the Autumn Quarter, 1952, homes of students were located in 76 different counties of Indiana. Out-of-state students came from 13 different states, the majority of them coming from states which border Indiana.3

REPORT OF ENROLLMENTS

Table No. 1

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1 See Table 1, p. 3.
2 See Tables 2 and 3, p. 4.
3 One summer session only.
4 See Distribution Map, p. 11.
TOTAL ENROLLMENTS IN EXTENDED SERVICES

Table No. 2

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CLASSES AND ENROLLMENTS IN THE EVENING AND SATURDAY PROGRAM

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GRADUATE ENROLLMENT

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<td>639</td>
</tr>
<tr>
<td>1953</td>
<td>568</td>
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Ball State has an interesting and challenging group of students from foreign countries. During the academic year 1952-53 there were 10 foreign students on campus from 7 different countries.

The Placement files show that most of our graduating teachers find teaching positions within Indiana, although there is a fair sprinkling of graduates located in all states of the Union and in some foreign countries.

Burris School students

Burris School, which is the on-campus laboratory school, provided educational experiences for 865 children the first year of the biennium and 904 the second year. This is an over-capacity enrollment considering the College student load carried by the Burris School. Definite boundary lines for the elementary and secondary schools have been agreed upon by the College administration and the Board of Education of the Muncie City Schools.

Alumni

Every college takes pride in the success of its graduates. The growth and development of the Ball State Alumni Association has been remarkable in the past few years. In 1948 there were 6,700 names in the alumni files; the present list approximates 15,000. Also, the number of dues-paying members of the Association has doubled during this period.

The purposes of the Ball State Alumni Association are many. It establishes the link between the College and the individual alumnus, providing many services and much information. The Association's adopted policy is "to promote the educational profession, higher education, and scholarship; and to provide both a moral and financial support to the College." The Association also works in close relationship with the Placement Service and the Extended Services of the College.

The Ball State Alumni Association performs and participates in numerous services to its alumni and the College. Many of these services are financed by the annual dues payments of Association members. Among these services are the publishing of the "Ball State Alumnus," the Association's official magazine, and maintaining files and addresses of graduates and former students. The Association also participates in Homecoming, Senior High School Day, Annual Dinner, and similar events. Off-campus participation includes Indiana State Teachers Association meetings and local alumni chapter meetings.

The Alumni Office in the autumn of 1952 moved its offices into the new L A. Pittenger Memorial Student Center and, as a result, has provided a meeting place for alumni when they are visiting on campus. The Alumni Office continues to strive in behalf of the Alumni Association and the administration of the College to acquaint the students, faculty and other interested parties with College ideals, goals, and objectives. It recognizes that the student today is the alumnus of tomorrow and anticipates, as does the College, continued growth in the future. As the Alumni Association grows and becomes stronger, it will be able to provide more services to its alumni and the College.

Faculty and Administration

APPOINTMENT AND REPLACEMENT

The same high standards have been followed in the selection and appointment of additional faculty and the replacement of those who have retired or resigned during this biennium as in the past. It is considered important that Ball State Teachers College students receive instruction from a faculty member with outstanding and diversified educational experiences. As a group, the 30 full-time faculty members who were appointed during this biennium had trained in 40 institutions of higher learning. Twenty have had experience in public schools, and 18 have had experience teaching higher education. Eleven have completed work beyond a master's degree, and four have earned
doctor's degrees. In addition to the full-time faculty members appointed during this biennium, a total of 34 graduate-assistant, temporary, and part-time appointments were made.

During this period seven faculty members who had served the College loyally retired from active service and were awarded emeritus status: Miss Frances R. Botsford, Associate Professor Emeritus of Business Education; Mr. Harry Howick, Professor Emeritus of Science; Miss Lucile Knotts, Associate Professor Emeritus of English, Burris; Miss Anna P. Lauterbur, Associate Professor Emeritus of Elementary Education, Burris; Dr. Ralph Noyer, Dean Emeritus of the College; Dr. Ervin C. Shoemaker, Associate Professor Emeritus of English; Miss Verna H. Waterman, Associate Professor Emeritus of Elementary Education, Burris.

Administrative changes during this biennium were: Dr. Ralph Noyer retired as Dean of the College June 30, 1952, after 24 years of service as a professor and dean. A faculty committee was appointed to participate in the selection of a new dean. After a careful examination of qualified candidates, Dr. Richard W. Burkhardt was selected by the State Teachers College Board, the President, and the faculty.

Dr. Howard G. Johnshoy was appointed Administrative Assistant to the President effective September 1, 1951. On May 1, 1953, Dr. Orvin T. Richardson resigned as Dean of Student Affairs and was replaced by Dr. Johnshoy. Dr. Oliver C. Bumb was named Administrative Assistant to the President. In the autumn of 1951, Mr. Reece Williams was named Director of Alumni Relations to replace Mr. Leroy Hull. Mr. Judson Betts was appointed Director of the new L. A. Pittenger Memorial Student Center in the autumn of 1952.

Forty faculty members were recommended for promotion in academic rank during this biennium: To Professor (from Associate Professor) Dr. Everett W. Ferrill, social science; Dr. Alan W. Huckleberry, education and English; Dr. Armin D. Hummel, science; Dr. Robert H. Koenker, education; Dr. E. Graham Pogue, education. Associate Professor (from Assistant Professor) Dr. John E. Baker, education; Dr. Robert P. Bell, business education; Dr. Richard H. Caldemeyer, social science; Dr. Lucile Clifton, English; Dr. Rosemary Fisher, physical education; Dr. Cecile Gilbert, physical education; Dr. J. Virgil Herring, business education; Dr. Lester E. Hewitt, social science; Dr. John Lewellen, physical education; Dr. Robert A. McCall, physical education; Dr. Royal J. Morey, education and English; Dr. Raymond A. Olson, education; Dr. Elizabeth Plant, English. Assistant Professor (from Instructor) Miss Ruth Andrews, physical education; Mr. J. Victor Blackwell, art; Mr. Dean B. Coen, foreign language; Miss Martha Cox, music; Mr. Richard Dunham, music; Dr. John W. Hannaford, social science; Miss Amy Hinkle, physical education; Miss Evelyn Hoke, library science; Miss Mary Elizabeth Johnson, library science; Mr. Bernard R. Josif, industrial arts; Dr. Robert Korsgaard, physical education; Dr. Gene McGreedy, mathematics; Mr. Robert H. McGinnis, industrial arts; Miss Mary L. Pearson, library science; Mr. Rex Rudzcel, physical education; Miss Theresa N. Schermer, home economics; Miss Laura Schroeder, education; Miss Edith Scott, library science; Mr. George Serbula, physical education; Dr. Edward S. Strether, English; Mrs. Roma Thrity, English; Miss Beth Vail, education.

Benefits

For its outstandingly well-qualified faculty, Ball State has an improved salary schedule which was adopted by the State Teachers College Board May 13, 1953. The beginning salary for an instructor with a master's degree and no experience was increased during this biennium from $3150 to $3450, and the maximum for a professor with a doctor's degree and 21 years of experience from $7750 to $6600.

Other benefits have been increased. The Blue Cross-Blue Shield hospital and medical insurance program was extended to include the Comprehensive Plan. Part of the Blue Cross-Blue Shield premium cost is paid by the College. The Teachers Insurance and Annuity Association Plan was increased to $1200 during the biennium.

In June, 1952, a Special Leave Program was instituted at Ball State Teachers College. Some specific activities for which special leaves are granted are study, research, restoration of health, and writing for publication. Four Staff members received benefits from this program in 1952-53.

The purpose of the program is to stimulate the improvement of personnel to whom it is granted, to aid the institution through stimulated improvement of personnel and to carry out specific responsibilities as assigned by the President.

Professional Activities

The constantly increasing enrollments and the broadening of purposes at Ball State Teachers College cause additional challenges to the faculty and administration. Responses to these challenges have been made. In addition to discharging their regular responsibilities, the faculty members have attended and participated in state, regional, national, and international conferences. They have held responsible positions of professional and civic leadership, have rendered many professional and community services, and have published numerous articles. The brief list which follows is merely illustrative of their participation during this biennium:

Faculty offices

Dr. P. D. Edwards, Head of Department and Professor of Mathematics, elected president of the Indiana Academy of Science.

Dr. John R. Emens, President, appointed Chairman of 1952 School for Executives of the American Association of Colleges for Teacher Education; also, elected president of the State Young Men's Christian Association, 1952.

Dr. W. L. Gruenewald, Assistant Professor of Social Science, elected president of Indiana Council for Social Studies, 1953.
Dr. Robert Hargreaves, Head of Department and Professor of Music, elected president of the Indiana Division of the American String Teachers Association.

Dr. Lester Hewitt, Associate Professor of Social Science, elected 1951-52 director of the Indiana Academy of Social Science.

Dr. Alan Huckleberry, Professor of Education and English (Speech) and Director of Special Education and Clinics, elected president of the Indiana Speech Association.

Dr. Armim D. Hummel, Professor of Science, elected chairman of Indiana Association of Physics Teachers.

Miss Mina Johnson, Assistant Professor of Business Education, elected vice-chairman of the College Section of National Business Teachers Association.

Dr. Wallace Magoon, Head of Department and Professor of Foreign Language, elected chairman of the Indiana College Classical Teachers Association.

Dr. R. E. Michael, Associate Professor of Education and Director of Extended Services, elected president of Teachers College Association for Extension and Field Services, 1953.

Dr. Carl Nelson, Associate Professor of Music, elected vice-president of the National Association of Teachers of Singing.

Dr. Fred J. Schmidt, Head of Department and Professor of Industrial Arts, elected president of the American Industrial Arts Association, 1953.

Dr. Helen Sornson, Associate Professor of Education and Director of Elementary Education, elected national vice-president of Pi Lambda Theta, national honorary education sorority.

Dr. William Sutton, Associate Professor of English, elected 1951-52 president of Indiana College English Association.

Mr. Joseph C. Wagner, Business Manager and Treasurer, elected president of the Indiana Association of College and University Business Officers.

Miss Martha Wickham, Director of Women's Activities, elected vice-president of Indiana Deans of Women and Counselors of Girls; also, elected vice-president of Indiana College Personnel Association.

Mr. P. B. Williams, Head of Department and Professor of Physical Education, elected president of the Indiana Intercollegiate Coaches Association.

Miss Grace Woody, Associate Professor of Physical Education and Coordinator of Physical Education for Women, elected 1952-54 chairman of elementary section of American Association of Health, Physical Education, and Recreation.

Committees

Mrs. Sharley B. DeMotte, Associate Professor of English and Director of Publicity, member of a joint national committee and recorder at the thirty-second annual meeting of the American College Public Relations Association in Cleveland.

Miss Mildred Johnson, Associate Professor of Home Economics, chairman of State Evaluation Committee of College Home Economics section of the Indiana Home Economics Association.

Miss Elizabeth Meloy, Associate Professor of Music, chairman of National Committee of Contemporary Music for American Schools of the Music Educators National Conference.

Dr. Royal J. Morsey, Associate Professor of Education and English, member of the committee on Evaluative Techniques of the National Council of Teachers of English; also member of the Board of Directors and chairman of the high school-college cooperative committee of the Indiana Council of Teachers of English.

Dr. Alice Nichols, Head of Department and Professor of Art, national officer of Delta Phi Delta, national art honorary.

Miss Martha Wickham, Director of Women's Activities, member of program committee for national meeting of American College Personnel Association.

Publications

Dr. John E. Baker, Associate Professor of Education, has had articles published in Nations Schools, American School Board Journal, and Education in Rural Communities.

Dr. Richard W. Burkhardt, Dean of the College, wrote an article in Educational Forum.

Dr. P. D. Edwards, Head of Department and Professor of Mathematics, has had articles published in Proceedings of the Indiana Academy of Science and Mathematics Teacher.

Mr. Budd Gambee, Film Librarian and Assistant Professor of Library Science, wrote an article in the Wilson Library Bulletin.

Dr. J. Virgil Herring, Assistant Professor of Business Education, wrote an article in The Nation's Business Education Quarterly.

Dr. M. C. Howd, Principal of Burris (Laboratory) School and Associate Professor of Education, assisted in the preparation of the Indiana Association of Secondary School Principals' bulletin, Indiana Principals Look Ahead, Curriculum Improvement in Secondary Schools, 1952.

Dr. Alan Huckleberry, Professor of Education and English (Speech) and Director of Special Education and Clinics, has written articles appearing in The Speech Teacher, The Therapist, and Speech Abstracts.

Dr. Floy Hurlbut, Professor of Science, had an article appearing in Proceedings of Indiana Academy of Science.

Dr. Robert Koenker, Professor of Education and Director of Graduate Studies, has collaborated on a series of Row-Peterson arithmetic workbooks.

Dr. Victor B. Lawhead, Assistant Professor of Education, had an article published in Educational Sociology.
Dr. Robert McCall, Assistant Professor of Physical Education, wrote a section on health, physical education, and recreation for the Association of Elementary Classroom Teachers bulletin.

Mr. Robert McGinnis, Instructor of Industrial Arts, Burris, wrote an article appearing in School Shop.

Miss Mildred J. Moore, Head of the Department of Home Economics, has written articles in Practical Home Economics.

Mr. Robert J. Robbins, Assistant Professor of English, wrote a section in the book Discussion Methods edited by J. V. Garland.

Mrs. Myrtle Toops, Instructor of Elementary Education, Burris, wrote an article in The Reading Teacher.

Dr. Anthony L. Tovatt, Assistant Professor of English, Burris, has had articles appearing in Educational Leadership, School Review, English Journal, and Education Digest.

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GRAND TOTAL 2914
POLICY-MAKING ORGANIZATIONS

An important objective at Ball State Teachers College is to orient the new faculty and staff with the entire program and purposes of the College in order that they may participate cooperatively in the College organization as early as possible. It is recognized that as new personnel take their positions, they have contributions to make in developing the most effective program possible.

The future of Ball State Teachers College has been given serious consideration by the faculty and staff during the past biennium. Several meetings devoted to restating the purposes of the College led to the following statement as agreed upon by the faculty and staff, approved by the State Teachers College Board, and printed in the 1953-54 catalog.

Traditionally and primarily the immediate goal of Ball State Teachers College is to prepare students for positions in the public schools and to assist the schools with their professional and vocational objectives. The College, therefore, will dedicate itself to improving the quality of living throughout its service areas. It will fulfill this larger social obligation by offering to all citizens the opportunity to acquire the essential skills and understandings and to realize the attitudes, ideals, and values basic to moral and democratic living. For those who so desire, the College will offer cultural opportunities without regard to the granting of degrees. To those who qualify, it will recognize academic achievement with appropriate degrees. The College wholeheartedly recognizes and accepts these constantly expanding responsibilities and will be alert to the possibility of offering assistance in still other fields of service.

To meet these responsibilities Ball State Teachers College offers several programs of instruction:

- Full professional preparation for teachers, supervisors, school librarians, and administrators for the schools of Indiana and the nation;
- Preprofessional preparation for other professions, such as nursing, medical technology, dietetics, secretarial services, accounting, the management and operation of business, and some industrial fields;
- General education or cultural opportunities for all, including individual interests in literary, artistic, vocational, or avocational areas, without regard to the necessity of earning academic degrees.

Simultaneously with this reconsideration of statement of purpose, the faculty and staff carefully studied the committee system. The entire program was defined, and the committees were reorganized on a functional basis. Foremost consideration was given to cooperative participation, determination of policy, and appropriate attention to the delegation of approved policies through the proper administrative channels.
ings and grounds, public relations, community affairs, and related situations.

In addition to these three councils organized on the basis of collegiate responsibility, three other councils are functioning on the basis of people, namely, Faculty Advisory Council, Staff Advisory Council, and Student Executive Council. The responsibilities in these areas are those usually assigned to such groups.

It is recognized that many subcommittees and the usual departmental committees will function in conjunction with the six councils. To integrate the various activities of the councils, a Coordinating Commission, including the secretaries and chairmen of the six councils, was formed to meet periodically with the President of the College.

Because of the foregoing council reorganization the name of the Administrative Council was changed to Administrative Heads. The personnel of the group consists of the President, Administrative Assistant to the President, Principal of Burris School, Business Manager and Treasurer, Dean of the College, Dean of Student Affairs, Registrar, Director of Men's Activities, and Director of Women's Activities.

**PROGRAMS AND SERVICES**

A carefully and thoughtfully planned college education includes both the academic classroom experiences and the non-classroom student affairs program. This biennium has been marked by significant changes in both of these phases of student life on the Ball State campus. The following paragraphs are descriptive and illustrate such varying examples as the reemphasis on off-campus student teaching, the reorganization of certain graduate courses, and the completion and opening of the L. A. Pittenger Memorial Student Center.

**Instruction**

Ball State Teachers College is continuing to expand its curriculum to meet the needs of the students, who are coming in increasing numbers, and the demands of the community for special services in higher education. The faculty and administration have been concerned about these needs; consequently special committees have been at work during the biennium. New curricular areas have been organized for medical technology and secretarial science, the graduate offerings have been increased, and the extended services program has been expanded.

Eleven new graduate courses were added; two were dropped. Nine undergraduate courses were approved for graduate credit and one removed from this category.

Two doctoral dissertations were completed which deal with the student teaching program at Ball State Teachers College: the first, "An Analysis of the Student Teaching Program in the Secondary Schools at Ball State Teachers College," written by Gene S. McCrery; the second, "Student Teachers' Attitude Inventory Scores," by Duane Sandgren. Both dissertations were written under the direction of Indiana University in partial fulfillment of the requirements for the Doctor of Education degree.

The Library is continually increasing its possessions and services. A total of 11,170 new pieces was added to the College and Burris School library during the last year of the biennium. Included in this number were 748 non-book materials and 92 guides to materials. The 1952-53 accessions represent an increase of 2,497 over the previous year.

The Art Gallery has had outstanding monthly exhibits during this biennium, and the following purchases were made during the school year 1952-53:

- Lithographs by Lurcat and Tamayo.
- Serigraphs—"Cavalier" by Marino and "Abstract" by Severine.
- Gouache—"Episode" by Martha Vissert'Hooft; also ten Persian miniatures.
- Sculpture by Leo Amino.

4 Dr. Gene S. McCrery, Assistant Professor of Mathematics, Burris School.
5 Dr. Duane S. Sandgren, Counselor and part-time instructor of English, Ball State Teachers College.
Laboratory

The local Air Explorer Unit of the Boy Scouts of America has been meeting regularly to attend classes in the history of aviation, instruction on the use of the rifle, aeronautical terms, weather and navigation. The Explorers, under the sponsorship of the officers of the Air Force ROTC Unit at Ball State, made a field trip to Atterbury Air Force Base, Columbus, Indiana, and were taken on an orientation ride in a C-46 over Indianapolis.

The Drill Team, Color Guard, and Drum and Bugle Corps were invited to appear before the National Convention of the Arnold Air Society in Los Angeles on Thanksgiving Day, 1952, where they put on an exhibit before members of AF ROTC units representing 180 colleges and universities in the United States. Additional recognition was accorded the units when they marched in the parade at the inauguration of the President of the United States in Washington on January 20, 1953.

Student Affairs

The administrative area of student affairs is the latest of the major areas to be developed in American higher education. At Ball State the area is defined as supervising all of the College affiliated activities which affect the student outside the classroom. The student affairs area is a learning area, and the student personnel services utilize the teaching and learning opportunities. The teaching opportunities and methods in this area necessarily differ from those employed in academic instruction because the problems are different. The fundamental problem of student affairs is to assist the student to understand himself, to adapt to his environment, and to adapt his environment to himself.

The scope of these student personnel services begins with recruitment and continues through the collegiate career to placement and follow-up. The many intermediate activities include admission, registration, records, orientation, testing, advising, counseling, guidance, housing, feeding, social activities, student government discipline, and religious advising. Each of these phases of the entire area has its own administrative functions and processes.

To organize these many responsibilities in the most effective manner, the student affairs area is divided into seven major units: the Registrar’s Office, the Testing and Counseling Center, the Student Advisers’ Office, the Office of the Director of Men’s Activities, the Office of the Director of Women’s Activities, the Religious Adviser’s Office, and the Placement Office. The functions of these several offices are coordinated by the Office of the Dean of Student Affairs.

Throughout the biennium these offices have steadily guided the many ramifications of the student personnel services. A specific administrative problem, however, has characterized the work of the entire area. Administrative processes seldom keep pace with social changes, and the continued growth in enrollments has found the student personnel area operating with processes and procedures which were designed for enrollments of considerably smaller size. The area has,
therefore, been vitally concerned about the redesign of its internal procedures, which it is hoped will enable more efficient and adequate services. Many processes have been revised. The largest single change has been converting from a manual record-keeping system to a semiautomatic machine system employing the methods and equipment designed by the IBM Company.

Two significant changes have occurred in physical facilities. The completion and opening of the L. A. Pittenger Memorial Student Center has provided sorely needed facilities for the College social program. All the facilities of the Student Center are being used, and there is much proof that the students appreciate the social opportunities that this building provides. From the time of the opening of the building on October 19, 1952, to June 30, 1953, there were 512 scheduled meetings held in the Student Center with a total indicated attendance of 45,815. This is an average of 69 persons per meeting with approximately two-thirds of the meetings scheduled by campus organizations. These facilities add materially to the learning opportunities afforded by the student affairs area. In the area of student housing, the College has experienced a loss during the biennium. The F. C. and W. C. Ball homes on Minnetrista Boulevard, formerly available on a temporary basis for student housing, have been returned to the Ball Brothers Foundation. In addition, some house trailers, received from the Federal Government and used as temporary housing, have been abandoned because of their deterioration and the inadvisability of keeping them in repair. During this same period, plans for a new women's residence hall, housing approximately 600 women, have been nearly completed. Even this tremendous addition will not solve the housing problem completely. Student housing is perhaps the most critical problem now facing the entire College.

Ball State Teachers College Foundation

On May 27, 1952, the Ball State Teachers College Foundation was organized as a non-profit corporation. The articles of incorporation were filed with the Indiana Secretary of State.

The purpose of the Foundation can best be described by quoting from the articles of incorporation:

"Said corporation is organized to promote educational and charitable purposes, and in particular, but not in limitation of the foregoing, to receive by gift, devise, bequest, or otherwise, any money or other property absolutely or in trust, to be used, either the principal or the income therefrom, for the benefit of Ball State Teachers College."

The Board of Directors is to include the President of the College, one or two members of the State Teachers College Board, two former students elected from a list of names certified by the Alumni Association, and other community leaders. Directors are to serve for three years, and their successors are to be elected by other directors.

Publications

There have been several new publications in the past two years: "Would I Like to be a Nurse," "For Career Secretaries," "Ball State—a Good College," "You Should Consider Ball State Teachers College," a series of interesting publications announcing Extended Services offerings, and others. One publication which has been well received and seems to be especially effective is the eight-page (newspaper size) pictorial of campus activities and physical facilities, which was produced by the rotogravure process, and has been made widely available.

In 1952 a periodically prepared newsletter for the faculty and administration was started, with the title "On the Ball."
Evaluation program

The autumn of 1952 marked the beginning of extensive study in preparation for the visitation by the American Association of Colleges for Teacher Education. Since great emphasis is placed on the self-evaluation phase of this program, committees of faculty and staff were formed to consider the several aspects of the College program which are to be examined. The curricular and non-curricular activities at Ball State Teachers College were then analyzed, and self-evaluations were arrived at by the faculty and staff committees. These evaluations and other relevant data will be submitted to the visitors from AACTE for their study in January, 1954. The self study and internal evaluation which have been required for the AACTE visitation have clearly been the most challenging if not the most important faculty activity of the year.

PHYSICAL RESOURCES

In the brief resume of the financial status of the College which follows, auxiliary service budgets have not been included. More detailed reports of the budgets and financial matters are contained in the minutes of the State Teachers College Board, in the quarterly reports to the State Auditor, and in the periodic reports from the Office of the Business Manager and Treasurer.

Finance

The State of Indiana appropriated $1,459,950 each year of the biennium (1951-53), for current operating expenses. In addition, during this biennium, the State Budget Committee, in accordance with authority vested in it by the 1951 legislature, allocated for new construction and land acquisition a total of $857,143.

Reimbursement funds from the Federal Government and the State for home economics and special education totaled $13,595.10 during 1951-52 and $9,908.65 during 1952-53. For the operation of a Veterans Guidance Center the Federal Government also paid to the College during 1951-52 (until the closing of the Center on October 10, 1951) a total of $912.65.

Under the G.I. Bill the College is reimbursed by the Federal Government for veterans' entitlement, books, and supplies. In 1951-52 this totaled $214,511.90, and in 1952-53 this reimbursement was decreased to $85,200.23. Other income, including beginning balances, student fees, sales and services, rent, interest, dividends, and other miscellaneous income, brought the total income available from other than state or federal sources to $702,350.05 for 1951-52 and to $828,550.57 for 1952-53. Consequently, the total income from all sources for 1951-52 was $2,391,519.70, and the expenditures totaled $2,015,163.69, leaving a balance of $376,356.01. The total income (including balance from preceding year) for 1952-53 was $2,383,909.48, and the expenditures totaled $2,154,427.88. These figures represent general fund activities only and do not include any restricted, auxiliary, loan or agency funds, or special appropriations for capital outlay.

The state appropriation for current operating expenses is $1,717,291 for each year of the 1953-55 biennium. Other general fund income for the year 1953-54 is estimated at $738,809.48, which brings the total estimated general fund income to $2,456,100.48; the total estimated general fund expenditures are budgeted at $2,297,702. In addition, the legislature has authorized the State Budget Committee, with the approval of the Governor, to allocate $1,425,000 for capital outlay for Ball State Teachers College during the 1953-55 biennium.

Construction progress and capital outlay

The construction program initiated during the 1949-51 biennium continued during the 1951-53 biennium with the opening of bids for
the completion of Unit 2 of the Practical Arts Building on June 11, 1952. The final construction cost on the second unit of the Practical Arts Building (both shell and interior) totaled $972,212.86; the appropriation for equipment to date is $97,330.24. The Home Economics and Business Education Departments will be moved to the new building in the fall of 1953. This will complete the total unit of the Practical Arts Building, as the Industrial Arts portion of the building was completed and dedicated in 1950.

The L. A. Pittenger Memorial Student Center was completed and was dedicated on November 20, 1952. This building is functioning most satisfactorily as a center for student activity. All the facilities are receiving extensive use for meetings, dining, and recreation. The community is also finding that the L. A. Pittenger Memorial Student Center is an excellent place for organizational meetings and dinners.

The following land transactions have been completed during the 1951-53 biennium: (1) Sale—Outlots 28 and 32, Westside Addition; lot 7, block 32, Eastern Indiana Normal University Addition; 20 x 20 ft. section of lot 909, Westside Addition; lot 578, Westside Addition; lot 780, Westside Addition; lots 507, 508, 509, 510, 511, 514, 533, 536, 577, 781, 788, 789, 870, 871, 878, 879, Westside Addition—all of which are outlying lots and are deemed non-essential for the future expansion of the physical plant of the College. (2) Purchase—11.55 acres fronting on Riverside Avenue; lot 4 block 25, E.I.N.U.; lots 1 and 2, block 17, E.I.N.U.; lots 61, 64, 65, 67, 68, 69, 62 less 15', 63 less 15', and 60 less 45', Westwood—all of which land is contiguous to and adjoining the College campus.

Capital funds appropriated for the 1953-55 biennium ($1,425,000) have been tentatively allocated for: (1) remodeling of the Science Building (third floor being vacated by Business Education Department), $50,000; (2) remodeling of the Administration Building (fourth floor being vacated by the Home Economics Department and the basement and first floor east sections being vacated by the Ball State Bookstore), $250,000; (3) construction of the Addition to the Library including equipment, $725,000; (4) an Addition to the Heating Plant, $315,000; (5) major wiring changes in tunnels, $75,000; (6) balance of equipment needed for Unit 2 of the Practical Arts Building, $10,000.

Building and campus improvements

Administration Building
1. Installed new asphalt tile floors in two rooms of Business Office and improved lighting with fluorescent lights.
2. Built 7-foot high wood and glass partitions in Rooms 103, 210, 303, and 305, making six offices.
3. Painted 13 rooms in building.

Arboretum
1. Painted 1000 feet of iron picket fence.
2. Purchased new dump truck to replace 1933 unit.

Arts
1. Waterproofed west side of Recital Hall and reworked downspouts to eliminate water seepage through wall.
2. Installed fluorescent lighting in Rooms 502 and 202.
3. Built cabinets in Rooms 200, 202, and 302 to store student materials.
4. Painted 3 rooms and Recital Hall.

Assembly Hall
1. Installed new sound system.
2. Installed new lighting in arch in front of stage.

Athletic Field
1. Installed two ticket booths built by Industrial Arts Department.
2. Made blacktop walks around one ticket booth at main entrance and fenced it off from the field proper.

Burris Laboratory School
1. Installed and modernized rest-room facilities.
2. Made extensive roof repairs on tar and gravel flat roofs of building.
3. Installed a wire backstop on playground.
4. Painted 34 rooms in building and windows in girls' gym.

Frank Elliott Ball Hall
1. Painted lobby, 2 bedrooms, and the entire center stairway.

Gymnasium
1. Installed two 48 inch exhaust fans near roof at each end of the playing floor to provide warm weather ventilation.
2. Made major repair to roofs over women's tumbling room and swimming pool.
3. Painted lobby, men's offices, swimming pool ceiling, and two classrooms.
4. Installed additional lighting in Bowling Alley.
5. Relighted third-floor classroom.

Heating Plant
1. Rebuilt parapet and cap on chimney.
2. Installed new standard lightning arresters and grounding.
3. Overhauled soot blowers on both boilers in a new boiler room.
4. Purchased and installed new motor on Barber-Green coal elevator at coal yard.
5. Made complete overhaul of stoker drives on both boilers in boiler room.

Library
1. Modernized rest-room facilities.
2. Added several bookstacks to enlarge Library capacity.
3. Painted 13 rooms in building.

Lucina
1. Installed new fire alarm using 17 sirens, made necessary because the old bells could not be heard easily.
2. Painted four rooms including Lucina and College Recreation Rooms.
3. Patched plaster and partially painted 14 bedrooms.

North and South Residence Halls
1. Made necessary remodeling alteration to adapt hall from men to women occupants.
2. Painted halls and stairways in both buildings.

Science
1. Modernized rest-room facilities.
2. Made extensive repairs to roof flashings.
3. Installed acoustical tile ceilings in Rooms 105, 116, and 316.
4. Painted fifteen rooms.

Many miscellaneous projects were completed during the biennium.

A few examples are:
1. Painted all roof ventilators and metalwork on all campus buildings.
2.Installed 55 watch clock stations and inaugurated regular night watchman rounds through buildings.
3. Remodeled college house at 311 North Talley to use as a men's residence.

Beneficence
Civic memorial to the Ball brothers and their families, who have continued to be benefactors of the College.

Gifts
Ball State Teachers College Foundation, $2,397.45 for grand piano, television set, and public address system in the Student Center.
Mrs. E. B. Ball—silver tea service for Student Center; also furnishing Office of Religious Activities.
Mrs. Ray Johnson—a grandfather clock, cathedral chair, hand carved chest, 27 lithographs, 2 large etchings, 2 oil paintings.
Ralph Whitinger—Chickering grand piano.
Alex Bracken—English papers, Illustrated London News.

The Indiana Society for the Crippled, Inc., continued to give $1,000 each summer for scholarships for teachers who sought preparation for special education. These teachers attended during the summer terms at which times handicapped children were brought to the campus and given hearing therapy and assisted in speech correction.
Room rent and board for ten children attending the speech correction and hearing therapy clinics, amounting to about $1,450 each summer, were paid by the Psi Iota Xi sorority.

The Ball Brothers Foundation continued to provide funds for partial payment of travel expense and subsistence for selected faculty members who attended out-of-state educational conferences and meetings. For the last biennium the total contributed was $6,000.

CONCLUSION

It is often asserted that current education should serve the contemporary needs of its community. This is but a minimum program. Education must build a program far in advance of this minimum. Education must build a program adequate not merely to the needs but to aspirations.

The development of such a desirable program—of leadership quality—at Ball State Teachers College involves facing many monumental problems, some of which must be grappled with during the next biennium. There is no escape from future mushrooming enrollments. The need for additional physical facilities is critical, particularly the need for residence halls. In addition, the replacement of temporary buildings, the addition of classroom and laboratory space, and the provision of adequate auditorium facilities cannot be delayed further without jeopardy to the program.

The nation, as well as this state, is already critically short of well-prepared teachers. Every sound anticipation indicates that this situation can only become aggravated and that the shortage will not abate for at least the next decade. Despite increased enrollments, a vigorous policy of selective recruitment for the teaching profession needs to be developed and implemented. It is not enough to prepare teachers; teachers must be sought.

In addition to these emergency needs which we must try to meet, there is a great need for educational reconstruction. A collegiate program adequate to the aspirations of our enlightened citizenry will need a broader, more humanizing core of general education. It will demand a more challenging education of the gifted and above-average student. It will require additional interdepartmental curricula as the frontier of man's knowledge becomes interdisciplinary. It will require a greater reach into the community, offering in extension and evening divisions opportunities covering the expressed needs of increasing numbers of citizens. As the community looks more to the College, it will expect the training of specialized personnel other than teachers; and it is to meet these expectations that the College uses its appropriate facilities toward the training of nurses and medical technologists. In response to the thrust of greater regional responsibilities, the College must more clearly define and develop its preprofessional programs. All of these things are required soon if Ball State is to serve adequately and well.

The opportunity for this program and its achievement at Ball State could not be accomplished without the constant encouragement of the State Teachers College Board, adequate financial appropriation from the taxpayers of the State of Indiana, and the generous support of public-spirited citizens.

Respectfully submitted,

JOHN R. EMENS, President.