

## Ball State University 2013 Campus Fire Safety Report

**Overview:** The Higher Education Opportunity Act (HEOA) requires United States institutions of higher education to report annually fire safety policies, practices, and statistics. The following report provides the information required by the HEOA.

The Ball State annual campus security report can be found at [www.bsu.edu/fireandsafetyreports](http://www.bsu.edu/fireandsafetyreports).

### On-Campus Housing Fire Statistics

Ball State Residential Facilities	Total Fires 2010	Total Fires 2011	Total Fire 2012
Alpha Gamma Delta	0	0	0
Anthony Apartments	0	0	0
DeHority	0	0	0
Elliott Hall	0	0	0
Johnson A/Botsford & Swinford <sup>1</sup>	0	0	0 Closed F2012
Johnson B/Schmidt & Wilson	0	0	0
Kappa Delta	0	0	0
Kinghorn Hall	0	0	0
Lafollette-Brayton & Clevenger	0	0	0
Lafollette-Edwards & Knotts	0	0	0
Lafollette-Hurst & Mysz	0	0	0
Lafollette-Shales & Woody	0	0	0
Lafollette-Shively	0	0	0
Noyer	0	0	0
Park Hall	0	0	0
Phi Gamma Delta <sup>2</sup>	1 <sup>3</sup>	0	0
Phi Mu	0	0	0
Scheidler Apartments	0	0	0
Sigma Kappa	0	0	0
Studebaker East <sup>4</sup>	0 Closed F2010	Closed 2011	0 Opened F2012
Studebaker West	0	0	0
Theta Chi Fraternity <sup>5</sup>	0	0	1 <sup>6</sup>
Wagoner	0	0	0

<sup>1</sup> Closed October 2012 for renovation.

<sup>2</sup> Phi Gamma Delta purchased house from Ball State University in July 2012.

<sup>3</sup> The fire at Phi Gamma Delta occurred on September 3, 2010 at approximately 8:30 a.m. and was reported on that same day. The cause of the fire unintentional: a lit cigarette was discarded into dry leaves. No injuries, medical treatment or deaths were caused by this fire. Property damage was estimated at \$500.

<sup>4</sup> Re-opened after renovation October 18, 2012

<sup>5</sup> Theta Chi house purchased house from Ball State University in August 2012.

<sup>6</sup> Correction made after October 1, 2013 while reviewing/completing final data entry to Department of Education website.

Woodworth	0	0	0
-----------	---	---	---

**Fire Log:** The University’s Department of Environmental Health and Safety maintains a fire log that provides information, at a minimum, of the nature, date, time, location as well as the date reported of fires in University housing facilities. The fire log is open to the public for inspection and will be made available upon request during the University’s normal business hours. Contact 765-285-2815 for information.

**Fire Safety Systems:** All residence halls are equipped with smoke detection systems and fire extinguishers. DeHority, Kinghorn, Noyer, Park, Studebaker East, and Studebaker West residence halls are equipped with full sprinkler systems (common areas and student rooms).

Scheidler and Anthony apartment complexes are equipped with battery operated smoke detectors in each unit. Scheidler Apartments (all townhomes) have two—one located in the lower level, and one in the upper level (added in 2009). Anthony one-story units are also equipped with CO2 detectors. Residents are highly encouraged to purchase a personal fire extinguisher, and Housing & Residential Life (HRL) staff members living in the apartments are equipped with fire extinguishers. Fire boxes are in place in the laundry rooms in each of these complexes. Each building in the Anthony and Scheidler complexes is within 200 feet of a fire hydrant.

The University owns four sorority houses including Alpha Gamma Delta, Phi Mu, Sigma Kappa, and Kappa Delta (the last men’s fraternity house owned by the university was purchased by Theta Chi in August, 2012). All of these houses are considered on-campus housing for the purposes of compliance with HEOA. However, each of Ball State University’s Greek chapter houses, whether owned or not by the University, are inspected quarterly. Fire extinguishers are replaced and recharged as needed.

Theta Chi Fraternity’s house has a sprinkler system that covers the basement and common areas on the first floor; a fire alarm system is monitored by ADT. Phi Gamma Delta’s house has a fire alarm system monitored by Consumer Security and Audio Systems. The sorority houses of Alpha Gamma Delta, Kappa Delta, Phi Mu, and Sigma Kappa have fire and security alarm systems monitored by University Police. All of these Greek houses have smoke detector systems.

A chart of each building’s fire safety systems and the number of fire drills held in that building during 2012 is below:

Ball State Residential Facilities	Fire Alarm Monitoring by Sprinkler Co.	Partial Sprinkler System	Full Sprinkler System	Smoke Detection System	Clean Agent System	Fire Extinguishers	Evacuation Plans	Fire Drills for 2012 calendar year
Alpha Gamma Delta	System monitored by UPD	No	No	Yes	No	Yes	Yes	2
Anthony Apartments	SimplexGrinnell	No	No	Yes	No	Yes	Yes	0
DeHority	SimplexGrinnell	No	Yes	Yes	No	No	Yes	2
Elliott Hall	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Johnson A/Botsford & Swinford	SimplexGrinnell	No	No	Yes	No	Yes	Yes	1
Johnson B/Schmidt & Wilson	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Kappa Delta	System monitored by UPD	No	No	Yes	No	Yes	Yes	2
Kinghorn Hall	SimplexGrinnell	No	Yes	Yes	No	Yes	Yes	2
Lafollette-Brayton & Clevenger	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Lafollette-Edwards & Knotts	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Lafollette-Hurst & Mysz	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Lafollette-Shales & Woody	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Lafollette-Shivley	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Noyer	SimplexGrinnell	No	Yes	Yes	No	Yes	Yes	2
Park Hall	SimplexGrinnell	No	Yes	Yes	No	Yes	Yes	2
Phi Mu	System monitored by UPD	No	No	Yes	No	Yes	Yes	2
Scheidler Apartments	SimplexGrinnell	No	No	Yes	No	Yes	Yes	0
Sigma Kappa	System monitored by UPD	No	No	Yes	No	Yes	Yes	2
Studebaker East	Closed Fall 2010 through 10-18-12 for renovations	NA	NA	NA	NA	NA	NA	0
Studebaker West	SimplexGrinnell	No	Yes	Yes	No	Yes	Yes	2
Theta Chi Fraternity (see note page 1)	SimplexGrinnell	Yes	No	Yes	No	Yes	Yes	1
Wagoner	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2
Woodworth	SimplexGrinnell	No	No	Yes	No	Yes	Yes	2

**Fire Drills:** Each residence hall and Greek chapter house conducts one fire drill each fall and spring semester. The Scheidler and Anthony Apartments do not conduct fire drills; however, each Community Assistant is required to select a community meeting spot and communicate that to residents. Should a fire occur, the Resident Managers (RMs) for the apartment complexes respond using emergency kits supplied with protocols, student rosters, equipment, and other resources for mitigating fire emergencies.

**Appliance, Open Flame and Smoking Policies:**

Students in campus residence halls may have small electrical appliances with unexposed, self-contained heating units. With the exception of microwaves, all cooking must be done in the community kitchens. Appliances that require an open flame, propane, gasoline, or hot grease such as deep fryers are not allowed to be used in or around any of the residence halls.

Refrigerators operating on no more than 1.6 amps and no more than 5.0 cubic feet may be used in student rooms. Units should be placed on a stand or cart unless they have feet and back-mounted heat exchangers. Units may not be placed in closets. Units must be plugged into an Underwriter's Laboratory (UL) approved power strip or directly into the electrical outlet.

Ball State University is a tobacco-free campus. Smoking and other forms of tobacco use are prohibited in all buildings and outdoor areas. See the policy and other information, including smoking cessation resources, at [www.bsu.edu/tobaccofree](http://www.bsu.edu/tobaccofree).

**Evacuation Procedures:** Students must leave the building and go to their designated locations when a fire alarm sounds. Staff may enter rooms to do an evacuation room check if there is reason to believe that anyone could not or did not evacuate. Fire evacuation routes are posted on the back of student room doors. Residence hall staff members have highly detailed evacuation plans to guide notification of University Police, evacuation of students including those with disabilities, accounting for students, and relocating students temporarily as needed.

**Fire Safety Education & Training:** At floor meetings before the first day of classes, Resident Assistants discuss with students the following: meeting locations after evacuations, location of fire exits, reducing the risk of fires by complying with policies, and the importance of evacuating whenever an alarm is heard. Residence hall staff members conduct annual smoke simulation and fire safety training with the Muncie Fire Department. All faculty and staff members at Ball State University are provided with emergency response guidelines each fall; fire response guidelines include information about when to activate fire alarms, shut off gas, attempting to control fires, evacuation and reporting to University Police.

**Reporting Fires:** Students, staff and faculty at Ball State University are asked to report immediately any fire to University Police by dialing 765-285-1111 (on-campus is 5-1111) or 911.

**Fire Safety Improvements:** The University's Department of Environmental Health and Safety regularly coordinates inspections of fire safety systems and implements improvements when needed. When facilities are renovated or newly-erected, fire safety systems are installed that comply or exceed the building standards in effect at that time.