

MINUTES OF THE SIXTH MEETING OF THE 2005-06 UNIVERSITY SENATE
Thursday, January 26, 2006

Members Present: 53

Members Absent: 14

1. The meeting was called to order by the Vice Chairperson of the University Senate, Ione DeOllos, at 4:05 p.m. Roll call was taken by initialing the roster located at the entrance to CN 160.

Members Present: B. Adams, D. Balogh, A. Brown, L. Deckers, I. DeOllos, M. Faroh, S. Geraci, J. Gora, K. Gorman, D. Haber, D. Hahn, M. Harvey, M. Hawkins, R. Huffman, S. Islam, L. Johnson, K. Kabadaki, M. Karls, A. Lisec, J. Losco, J. McClure, W. McCune, J. McKean, B. Messner, W. Meyer, H. Mortimer, W. Mucherah, K. Neumann, J. Olesen, C. Payne, D. Pearson, J. Petersson, M. Popovich, G. Reid, J. Rybarczyk, G. Schultz, R. Shackelford, A. Stegner, F. Suppe, B. Tietz, B. Umansky, G. Watson, E. Whittern, B. Wills, P. Wohlt, E. Wolner, R. Yadon, T. Zivney

Substitutes: C. Maltas for J. Helton, J. Popovicova for J. Eflin, F. Bower for S. Johnson, J. Ledbetter for J. Schmutte

Members Absent: H. Boothe, A. Dyson, B. Hozeski, J. Jones, K. Kalumba, C. Kurtz, C. Lehnertz, M. McGrew, B. Mills, W. Sharp, R. Spangler, P. Spengler, J. Vann, E. Zygmunt-Fillwalk

2. A motion was made (Watson) and seconded (Mucherah) to approve the minutes December 1, 2005, as written.

Motion carried.

3. Announcements

- a. Next Scheduled Meetings

Agenda Committee – February 13, 2006, 8:00 a.m. AT 202F
University Senate – February 23, 2006, 4:00 p.m. CN 160

- b. Board of Trustees Action 12/16/05

Information items

1. Graduate Student Appeals Process
2. Digital Submission of Dissertations
3. Grade Appeals Policy

Action Items (Passed)

1. Supplemental External Review Letters for Promotion to Professor
2. Policy on Consensual Sexual or Romantic Relationships

c. Program Information – Academic Posting 2005-06, Volume XXXVII-5

Revised Programs

College of Applied Sciences and Technology

Department of Family and Consumer Sciences

Major in Family and Consumer Sciences

Major in Hospitality Management

Minor in Residential Property Management

School of Physical Education, Sport, and Exercise Science

Athletic Training Major in Physical Education

College of Communication, Information, and Media

Department of Journalism

Baccalaureate Degrees

College of Sciences and Humanities

Department of Mathematical Sciences

Teaching Major in Mathematics

Senior High, Junior High/Middle School Education Program

Middle School/Junior High Mathematics License

4. Deborah Balogh, Interim Provost and Vice President for Academic Affairs, recognized the deaths of Arthur L. Eiser, George Albert Michael, and Thomas H. Wetmore (Attachment #1)
5. Council and Committee Reports

a. Governance and Elections Committee – Ione DeOllos, Vice Chairperson of Senate

- (1) A motion was made (Adams) and seconded (Brown) to accept the addition of three student members (Katie Bills, Drake Land, Terry Nichter) to the Athletics Committee.

Motion carried, with abstentions.

- (2) Ione reported that a subcommittee is forming to work out issues that have surfaced since the implementation of the new Constitution.

- (3) The Committee is working on the issue regarding attendance at committee meetings. A letter will be mailed to all committee chairpersons regarding the attendance policy that is documented in the Faculty and Professional Personnel Handbook. A letter will also be mailed to the ex officio membership of the committees regarding their responsibilities, which changed when the new Constitution took effect this past Fall.
- (4) Other issues include the Diversity Policy Institute as well as the organization and appointments to the University Grade Appeals Committee.

b. Faculty Council – Joe Losco, Chairperson

- (1) Joe reported that the policy on doctoral degrees foreign language requirements was sent back to the Graduate Education Committee. The Guest Student Policy is an item of new business on today's Senate agenda.
- (2) A Fall Break proposal from the UEC was sent back to the UEC for further review.

c. University Council – Adam Stegner, Chairperson

Adam reported that the Council passed the Mercury Resolution and it will be forwarded to the Senate Agenda Committee.

d. Campus Council – Asher Lisec, Chairperson

Asher reported that the Council met in December and a quorum was not present at the meeting. There was no new business. The next meeting of the Council is February 2, 2006.

e. University Core Curriculum Task Force – II – David Perkins for Juli Eflin, Chairperson

David reported that the Task Force has copies of the departmental and college meeting reports. Juli is in the process of contacting the department chairpersons to obtain their approval prior to placing the reports on the website.

5. Report by the Vice Chairperson of the Senate – Ione DeOllos (1/26/06 Senate Agenda, Enclosure #1 – Issues in the Senate System)

Ione reviewed the issues in the Senate System.

6. Questions Directed to the President

The President reported on the following:

1. A President's Perspective will be out in the next day or so;
2. David Broder will be the commencement speaker for graduation ceremonies in the spring;
3. A committee is exploring options in regard to expanding recreation facilities on campus;
4. She met with the Indiana State Department of Health officials regarding wellness and reducing healthcare costs;
5. She endorsed the full smoking ban in Muncie;
6. She asked Kay Bales to meet with representatives from Ball Memorial Hospital, as well as the Muncie Chamber of Commerce regarding swine flu and other pandemics. They will be working on developing a crisis plan for the University and the community in the event of a pandemic.
7. She is working with Pat Barkey and Frank Sabatine to promote a Delaware County partnership with surrounding counties to encourage economic development, which includes submitting a grant application to the Department of Labor.
8. The President had a meeting with Bart Peterson, Mayor of Indianapolis, to discuss the expansion of Ball State's presence in Indianapolis.

7. Question and Answer Period

A senator asked about the Strategic Plan and in particular item #5 regarding immersion experiences. He asked the President what her ideas were with regard to compensating faculty for the one-on-one experiences. The President responded that a survey out of the Provost's Office is circulating and will help in identifying what immersion experiences are happening. They would then seek funding for those activities.

A senator questioned the President's definition of immersion experiences and why it does not include internships. The President explained that the term experiential learning activities included immersion experiences and was descriptive of a wide range of experiences taken outside of the classroom, including internships. Immersion experiences tend to be more intensive experiential learning activities that are frequently worth more than three credits, have an end product and engage an entire class in an activity. As examples she gave the activities of the Virginia Ball Center for Creative Activity and community based projects and Polyarch in CAP.

8. Unfinished Business

There was no unfinished business.

9. New Business

Agenda Item VIII. A. (Guest Student Policy), motion from Faculty Council, was placed on the floor (1/26/06 Senate Agenda, Enclosure #2)

Following discussion, the motion on the floor carried.

10. The meeting adjourned at 4:35 p.m.

February 23, 2006

Ione DeOllos, Vice Chairperson

Mark Popovich, Secretary

mt

University Senate Minutes
January 26, 2006
Attachment #1

The members of the University Senate recognize with regret the deaths of:

Arthur L. Eiser, Professor Emeritus of Biology, who retired from Ball State University in 1991 after 33 years of service. A specialist in botany and plant ecology, Dr. Eiser engaged in an active research program in plant propagation, directing the projects of graduate students in the field. He co-authored at least seven laboratory manuals and several botanical booklets and served as co-coordinator of the department's biology courses for elementary teachers. He was also the department's administrative assistant and chairman of its committee for the design of the Life Sciences Building, as well as consultant to the campus Landscape and Grounds Program. Dr. Eiser was a member of Phi Sigma, Sigma Xi, the Ecological Society of America, and the Indiana Academy of Science. In the community, he served as a consultant in landscaping, and he was a leader in the Boy Scouts of America, mentoring 30 youth to the rank of Eagle Scout.

George Albert Michael, Professor Emeritus of Music History and Musicology Faculty Chairperson Emeritus, who served Ball State University for 18 years. After earning degrees from Eastman School of Music and New York University and serving as chair of the Department of Fine Arts at Transylvania University, Dr. Michael assumed his Ball State position in 1965. With specialties in Medieval and Renaissance music, as well as symphonic literature, Dr. Michael engaged in studies concerning the relation between music and cultural history, and he prepared a series of slides and recordings illustrating the history of musical instruments. For many years he was a violinist with the Muncie Symphony Orchestra, and he was active in the American Musicological Society, the College Music Society, and the American Chapter of the Bach Society.

Thomas Hall Wetmore, Jr., Professor Emeritus of English and Chairperson Emeritus of the Department of English, who retired in 1969 after 24 years of service. During a nine-year tenure as head of his department, he encouraged faculty productivity in writing and research and was instrumental in the establishment of the doctoral program in English, the summer Institutes in Linguistics and English Language and Composition, and the Institutional Assistance grants. He also edited *Twenty-Two Young Indiana Writers* and the anthology *Indiana Sesquicentennial Poets* and founded the *Ball State University Forum*. In addition, Dr. Wetmore published four textbooks in the fields of English and linguistics, served as educational collaborator for Coronet Educational Films, and was editor of the *Midwest English Review* and the *English Journal*. Among his many professional associations, he was state president of the Indiana College English Association and the American Association of University Professors.

Please let the minutes of the Senate record our regret of their loss and our appreciation of the contributions they made to Ball State University.

MINUTES OF THE SEVENTH MEETING OF THE 2005-06 UNIVERSITY SENATE
Thursday, March 30, 2006

Members Present: 59 Members Absent: 7

1. The meeting was called to order by the Chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m. Roll call was taken by initialing the roster located at the entrance to CN 160.

Members Present: D. Balogh, H. Boothe, A. Brown, L. Deckers, I. DeOllos, J. Eflin, M. Faroh, S. Geraci, J. Gora, K. Gorman, D. Haber, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, S. Islam, L. Johnson, S. Johnson, K. Kabadaki, K. Kalumba, M. Karls, C. Kurtz, C. Lehnertz, A. Lisec, J. Losco, J. McClure, M. McGrew, W. McCune, J. McKean, B. Messner, W. Meyer, B. Mills, H. Mortimer, K. Neumann, J. Olesen, C. Payne, D. Pearson, G. Reid, J. Rybarczyk, G. Schultz, R. Shackelford, R. Spangler, A. Stegner, F. Suppe, B. Tietz, B. Umansky, G. Watson, E. Whittern, B. Wills, P. Wohlt, E. Wolner, R. Yadon, T. Zivney

Substitutes: D. Saiki for B. Adams, H. Finch for W. Mucherah, J. Ledbetter for J. Schmutte, D. Sharma for J. Vann, L. Huber for E. Zygmunt-Fillwalk

Members Absent: A. Dyson, R. Huffman, J. Jones, J. Petersson, M. Popovich, W. Sharp, P. Spengler

2. A motion was made and seconded (Mills/Geraci) to approve the minutes of January 26, 2006, as corrected.

Motion carried.

3. Announcements

- a. Next Scheduled Meetings

Agenda Committee – April 17, 2006, 8:00 a.m. AT 202F
University Senate – April 27, 2006, 4:00 p.m. CN 160
University Senate Meeting #1 2006-07 April 27, 2006
(IMMEDIATELY FOLLOWING LAST MEETING OF 2005-06)

- b. Board of Trustees Action 3/18/06:

Approved, does not require Board of Trustees Approval

1. Guest Student Policy

c. Graduate Fee Remission Update

This policy requires funding consideration and has been sent to Business Affairs for their review.

d. Mercury Resolution (Senate Agenda 3/30/06, Enclosure #1)

B. Koester, Chairperson of the Council on the Environment, presented this resolution to the Senate.

4. Deborah Balogh, Interim Provost and Vice President for Academic Affairs, recognized the death of Phyllis Ann Yuhas. (Attachment #1)

5. Council and Committee Reports

a. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the ad hoc committee is reviewing and making decisions on what changes are editorial and what changes require a constitutional amendment.

The committee will be working on the slate of officers for the University Senate at their meeting on April 10.

b. Faculty Council – Joe Losco, Chairperson

Joe reported that items are working their way through the Council; there are two items on today's Senate agenda for consideration.

There will be two Faculty Council meetings on April 13; the second meeting to be held immediately following the first meeting. The Faculty Council 2006-07 will elect officers for next year.

c. University Council – Adam Stegner, Chairperson

Adam reported that the Council met on March 23. The Distance Education Policy passed the Council and is on the agenda for today's meeting.

d. Campus Council – Asher Lisec, Chairperson

Asher reported that the Council will have their elections at their last meeting on April 6.

e. University Core Curriculum Task Force – II – No report

5. Report by the Chairperson of the Senate – Bruce W. Hozeski (3/20/06 Senate Agenda, Enclosure #2 – Issues in the Senate System)

6. Questions Directed to the President

The President reported on the following:

1. Telecommunications Reform Act;
2. Bond monies have been secured for the new Recreation Center;
3. Four million dollars has been returned to Ball State from the State of Indiana – this is the amount that was kept by the State in the previous year;
4. The Board of Trustees has approved an increase in salary for faculty and staff;
5. Ball State made the Princeton Review list of 150 best college values;
6. Student Athletes are making high marks with regard to the NCAA Academic Progress Rates;
7. The Building Better Communities initiative submitted an annual report to the State;
8. A new Arts and Cultural Calendar publication will be available three times a year;
9. She has agreed to a monthly call-in talk show on WCRD;
10. Ball State has two Fulbright Winners: Levi King and Nihal Perera.

7. Question and Answer Period

There were no questions.

8. Unfinished Business

Agenda Item VII. A. University Calendar was placed on the floor (Mills/Watson)
(3/20/06 Senate Agenda, Enclosure #3)

Discussion ensued. A motion was made and seconded (Wolner/Zivney) to send back to the UEC for further review and consideration.

There was a Division of the House: Yea: 20 Nay: 29

The motion failed.

Further discussion ensued. A motion was made and seconded (Geraci/Watson) to end debate. There was a call for the question.

The motion to approve the University Calendar, as written, carried.

9. New Business

Agenda Item VIII. A. (Doctoral Admissions Requirements) motion was placed on the floor (Hahn/Spangler).

(3/20/06 Senate Agenda, Enclosure #4)

The motion carried.

10. Agenda Item VIII. B. (Policies for Distance Education Courses) motion was placed on the floor (Stegner/ Lehnertz)

Discussion ensued.

The motion carried.

11. The meeting adjourned at 5:05p.m.

April 27, 2006

Bruce W. Hozeski, Chairperson

Mark Popovich, Secretary

mt

University Senate Minutes
March 30, 2006
Attachment #1

The members of the University Senate recognize with regret the death of:

Phyllis A. Yuhas, Professor Emerita of History and Associate Director Emerita of the Center for International Programs, who retired from Ball State University in 1988. During her 36-year tenure, she was an effective teacher and administrator who inspired generations of students in history classrooms. In addition, she was one of the founders of international education at the university. In the mid-1960s she organized the Office of International Programs and encouraged faculty and students alike to globalize their research and studies. Her promotion of international education set the foundation for current programs such as the London and Australia Centres, as well as exchange programs, international consortia, and short-term summer programs. As a charter member of the Indiana Consortium for International Programs, Dr. Yuhas led Ball State into ISEP, the International Student Exchange Program that opened the door to over 80 countries for study and travel. In 2002, she established the Yuhas Scholarship Fund that supports not only Ball State students who study abroad, but also provides aid for international students who come to the university. An ardent traveler herself, she spanned the globe, climbing the Matterhorn and Mt. Kilimanjaro in the process. Two of her many other interests included the Red-Tail Conservancy and the local Society for Prevention of Cruelty to Animals.

Please let the minutes of the Senate record our regret of her loss and our appreciation of the contributions she made to Ball State University.

MINUTES OF THE EIGHTH MEETING OF THE 2005-06 UNIVERSITY SENATE
Thursday, April 27, 2006

Members Present: 53

Members Absent: 13

1. The meeting was called to order by the Chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m. Roll call was taken by initialing the roster located at the entrance to CN 160.

Members Present: B, Adams, D. Balogh, H. Boothe, A. Brown, L. Deckers, I. DeOllos, J. Eflin, M. Faroh, J. Gora, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, L. Johnson, K. Kalumba, M. Karls, C. Kurtz, C. Lehnertz, A. Lisec, J. Losco, J. McClure, M. McGrew, W. McCune, J. McKean, B. Messner, W. Meyer, B. Mills, H. Mortimer, W. Mucherah, J. Olesen, C. Payne, D. Pearson, M. Popovich, G. Reid, J. Rybarczyk, G. Schultz, R. Shackelford, A. Stegner, F. Suppe, B. Tietz, G. Watson, E. Whittern, B. Wills, P. Wohlt, E. Wolner, R. Yadon, T. Zivney

Substitutes: Jeff Clark for D. Hahn, Joseph Cecil for D. Hensley, John Ledbetter for J. Schmutte, James Needham for B. Umansky, Dheeraj Sharma for J. Vann

Members Absent: A. Dyson, S. Geraci, K. Gorman, D. Haber, S. Islam, S. Johnson, J. Jones, K. Kabadaki, K. Neumann, W. Sharp, R. Spangler, P. Spengler, E. Zygmunt-Fillwalk

A motion was made and seconded (Lisec/Tietz) to approve the minutes of March 30, 2006, as written.

Motion carried.

2. Announcements

- A. Removal of class schedule, sex code, and place of birth from student directory information

(Senate Agenda 4/27/06, Enclosure #1)

Nancy Cronk, Acting Registrar, was in attendance to answer questions.

- B. Phase-out of Department of Library Services

The Chairperson read an excerpt from a letter dated 10/12/04 from then-Provost and Vice President for Academic Affairs Beverley Pitts outlining the phase out plan for the department of Library Services “at the time that one or more of the three faculty members in the department retire.” There are currently three tenured faculty members in the department. Two of them will retire at the end of the academic year. The remaining faculty member will be assigned to Academic Affairs for promotion consideration and assigned to the Dean of the Libraries for the purposes of salary recommendations.

The University Senate membership will reflect this phase out plan beginning with the 2006-07 academic year, changing the Senate membership from 71 to 70 members.

3. Council/Committee Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

The committee has a slate of officers for today's Senate election.

A motion was made and seconded (Stegner/Tietz) to accept the editorial changes to the Constitution

(Senate Agenda 4/27/06, Enclosure #2)

Motion carried.

B. Faculty Council – Joe Losco, Chairperson

The Faculty Council passed an item on today's Senate agenda.

C. University Council – Adam Stegner, Chairperson

Adam reported that the Council conducted their elections on 4/20/06. The revision to the Withdrawal Policy was passed by the Council at their last meeting and, at the request of the Senate Agenda Committee, will be sent to the Faculty Council for their review in the Fall.

D. Campus Council – Asher Lisec, Chairperson

Asher reported that the Council conducted their elections on 4/6/06. Matt Walker was elected chairperson for 2006-07. The revisions to the Student Code that were passed by the Council are on today's Senate agenda.

E. University Core Curriculum Task Force-II – Juli Eflin, Chairperson

The Task Force will be meeting on May 1 and May 2 (if necessary) to consider and discuss all departmental concerns.

- F. Athletics Report to the University Senate – Howard Hammer, Chairperson, Athletics Committee, substituting for James Ruebel, Faculty Athletics Representative (Senate Agenda 4/27/06, Enclosure #3)

A motion was made and seconded (Needham/L.Johnson) to accept the report.

- G. Report of Financial and Budgetary Affairs Committee – Marilyn Flowers, Chairperson
Discussion ensued.

A motion was made and seconded (Watson/Tietz) to accept the report.

4. Report by Chairperson of the Senate – Bruce W. Hozeski
(Senate Agenda 4/27/06, Enclosure #4)

Bruce informed the Senate that the e-mail sent by J. McClure to all Senate members regarding grade inflation will be added to the Issues in the Senate System.

5. Questions Directed to the President

The President thanked Deb Balogh for her work at Ball State.

The President reported on the following:

1. David Broder will be the commencement speaker on May 6;
2. Representative Larry Buell will receive the President's Medal of Distinction at Saturday's graduation ceremonies;
3. She participated in the electronic field trip in Boston this past week. First Lady Laura Bush also participated in Boston for the field trip to Carlsbad Caverns;
4. Ben Hancock was appointed the new Vice President for University Advancement. Don Park will still be involved with projects on campus after his retirement;
5. They are in the final stages of appointing a new Charter School Director;
6. There is now a test-in option at Burris Laboratory School;
7. The second annual Ball State Picnic is scheduled for June 22;
8. She attended the Indiana Commission for Higher Education conference for trustees and presidents where the Riley Commission Report was discussed.

- A Senator asked if Ball State's Board of Trustees had begun complying with the recommendation of the North Central Accrediting team regarding the formation of committees to review fiscal issues before the full board considers them.

The President responded that the trustees have debated regarding the suggested committee but have chosen not to do this.

- A Senator questioned the recent changes in Fall Break so as not to conflict with Homecoming.

The President responded that this was the only possible alternative since there was only one home football game in October. She explained that it was not good planning to have Fall Break on the weekend of Homecoming.

The chairperson of the Senate thanked President Gora for her commitment to making budgetary information more transparent in the university system.

6. Question and Answer Period

There were no questions

7. Unfinished Business

There was no unfinished business.

8. Agenda Item VIII. A. (Revision of Student Code) was placed on the floor (Lisec/Kurtz)
(4/27/06 Senate Agenda, Enclosure #5)

Discussion ensued.

The motion to approve the Revision of the Student Code carried, as written.

9. Agenda Item VIII. B. (Addition of New Criteria for Outstanding Teaching Awards) was placed on the floor (Watson/Mills)

Recommendation:

“The nominee must have taught at BSU for a minimum of five years.”

The motion to approve the Addition of New Criteria for Outstanding Teaching Awards carried, as written.

10. Other Items

A. A motion was made and seconded (Losco/McKean) to approve the following resolution:

“The University Senate strongly disagrees with the changes made in fall break for Academic Year 2006-07 without consultation with appropriate governance bodies.”

The motion carried.

B. A motion was made and seconded (Watson/Stegner) to express gratitude to Interim Provost and Vice President for Academic Affairs Deborah Balogh, Vice President Don Park, President Jo Ann Gora, the outgoing Senators as well as outgoing Council and Committee members for their service this past year.

The motion carried.

11. The meeting adjourned at 5:05 p.m.

Bruce W. Hozeski, Chairperson

Mark Popovich, Secretary

mt

MINUTES OF THE SECOND MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, August 31, 2006

Members Present: 65

Members Absent: 3

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m. Roll call was taken by initialing the roster located at the entrance to BB 109. New members introduced themselves to the members of the University Senate.

Members Present: B. Adams, N. Ahmed, R. Blount, J. Cecil, G. Crawley, L. Deckers, I. DeOllos, J. Eflin, J. Gora, K. Gorman, F. Groom, D. Haber, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, S. Islam, L. Johnson, K. Kabadaki, K. Kalumba, E. Kelly, T. King, N. Kingsbury, M. Lacy, J. Ledbetter, C. Lehnertz, A. Lisec, J. Manuel, J. McClure, J. McKean, S. Meier, B. Messner, B. Mills, H. Mortimer, W. Mucherah, G. Murray, K. Neumann, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Shackelford, W. Sharp, R. Spangler, R. Stankewitz, A. Stegner, F. Suppe, B. Umansky, J. Vann, M. Walker, G. Watson, A. Wieseke, E. White, T. White, E. Whittern, B. Wills, P. Wohlt, E. Wolner, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Gary Dodson for J. Olesen

Members Absent: W. McCune, M. McGrew, P. Spengler

2. Announcements

- A. A motion was made and seconded (Popovich/Stegner) to approve the Standing Rules of the University Senate (Senate Agenda 8/31/06, Enclosure #1)

Motion carried.

It was requested that committees not wait until the end of the year to send in minutes for that year. Minutes should be sent electronically to Melanie Turner, Undersecretary to the University Senate, so that they may be forwarded in a timely manner to the appropriate executive committee officers.

- B. In an effort to conserve paper, we will continue to produce enclosures to the agenda only once. Please take responsibility for bringing all appropriate materials with you to each meeting.

- C. Next Scheduled Meetings

Senate Agenda Committee – September 18, 2006, 8:00 a.m., AT 202F
University Senate – September 28, 2006, 4:00 p.m., BB 109

The Chairperson of the Senate announced that there will be a meeting for all council and committee chairpersons on Tuesday, September 19, at 4:00 p.m. in BB 109 to review procedures and answer any questions.

- D. Schedule of University Senate and Faculty Council Meetings
(Senate Agenda 8/31/06, Enclosure #2)

- E. Board of Trustees Action

Approved by Board of Trustees 5/5/06

1. Doctoral Program Admission Requirements

Approved by Board of Trustees 6/29/06

2. Change in name of the Department of Industry and Technology to Department of Technology

Approved by President does not require Board of Trustees Approval

1. Mercury Resolution
2. University Calendar
3. Policies for School of Extended Education Courses

F. Program Information – Academic Posting 2005-06, Volume XXXVII-8

Revised and New Programs:

- College of Communication, Information, and Media
 - Department of Telecommunications
 - Major in Telecommunications
- College of Sciences and Humanities
 - Department of Computer Science
 - Minor in Computer Security (New)
 - Major in Computer Science
 - Minor in Computer Science
 - Minor in Computer Applications
 - Minor in Web Technology

G. Center for School Innovation (CSI)

The Center for School Innovation (CSI), a collaborative operation among the College of Architecture and Planning, the Center for Energy Education/Research/Service (CERES), the Miller College of Business, and Teachers College, will focus on school development activities, entrepreneurial school leadership, and brokered services requested from schools. A School Design Studio will be established to provide a creative environment for addressing school development needs, ranging from planning facility renovation to designing innovative curricula. A summer institute, with accompanying activities throughout the year, will enable participants to secure a Certificate in Entrepreneurial Education Leadership. Associated with CSI, but not within its operation, will be a master's degree option in entrepreneurial education leadership, capturing essential theories, concepts, knowledge, and skills from the three colleges. In addition, requests for assistance will be brokered through CSI to faculty or other centers and institutes on campus where expertise exists to address particular needs.

H. Ball State University Confidentiality Agreement

The Chairperson of the Senate reported that this new law was effective 7/1/06. Questions were raised by the faculty of the university regarding who signs this document. The form that was distributed was a template used by another University. The corrected version is on Ball State's University Compliance website.

I. Non-Senate committee appointments

1. University Review Board
 - Replace Robbie Bacon with Brian Tomlinson
2. University Patent and Copyright Committee
 - Replace Jody Britten (no longer at the university) with Gail Ring for remaining term
 - Reappoint Keith Kothman for second term
 - Appoint Darlene Lynch for Kay Hodson-Carlton (term has expired)

Additional Announcement:

J. Special Leave Committee deadlines

The Chairperson of the Senate explained that the handbook lists specific dates regarding submission of special leave applications to the department chairs as well as to the dean of the college. The deadline for submitting special leave applications to the department chairperson is the fourth Monday of October, which is October 23. The deadline for submission to the dean of the college is Fall Break. It was proposed that this date be moved to Wednesday, November 1, for submission to the respective dean of the college, and Wednesday, November 8, to the chairperson of the Special Leave Committee. The packet to the chairperson of the Special Leave Committee shall include eleven copies of the comments and recommendations of the College Dean, along with applications and departmental comments.

3. Terry King, Provost and Vice President for Academic Affairs, recognized the deaths of Kenneth L. Joy, Linda D. Keys, Jack D. Riegle, Coranell "Corky" Rossow, and Shelby Dean Smith.
(Attachment #1)

4. Committee Reports

a. Governance and Elections Committee – Ione DeOllos, Chairperson

1. A motion was made and seconded (Kelly/Popovich) to approve the distributed list of senate committee membership (Senate Agenda 8/31/06, Enclosure #3)

Motion carried.

2. Governance and Elections Ad Hoc Committee – editorial changes to Constitution
(Senate Agenda 8/31/06, Enclosure #4)

Ione reviewed the constitutional changes that were approved as editorial by the ad hoc committee. There will be other changes that will need a constitutional amendment and will be submitted for approval by the Senate soon.

Discussion ensued regarding the deletion of the professional personnel from the Special Leave Committee. Bruce Hozeski explained that there used to be professional personnel on campus who had faculty rank. There is now only one.

Discussion ensued regarding the University Grade Appeals committee and the faculty appointment issue. Ione responded that this was an editorial change to clarify the term "designated." There are other issues regarding the policy of the committee which will be submitted for review as an amendment.

Discussion ensued regarding the responsibilities of the committees and if they were working under the new responsibilities that were approved by the Faculty and Professional Personnel in May, 2004. Bruce responded that they are working under the old responsibilities; however, he hopes to have this resolved by the end of the Fall semester.

Discussion ensued regarding the membership change on the Publications and Intellectual Properties Committee. Bruce reported that he will ask the Senate Agenda Committee to request the Publications and Intellectual Properties review their current policies. The rationale for the membership change is due to the fact that the University is no longer involved in monograph publishing. Since this particular

responsibility was dropped from committee responsibilities, the office of University Communications no longer needs to be represented. It was requested that the rationale be corrected on the list of editorial changes to reflect the appropriate subject.

It was requested that the rationale be corrected on the list of editorial changes to reflect the appropriate subject. (Attachment #2)

A motion was made and seconded to approve these changes.

Motion carried.

3. Reorganization of Office of Diversity Policy Institute, Center for Peace and Conflict Studies, Office of Teaching and Learning Advancement

Ione read a letter from then Acting Provost, Deborah Balogh, regarding this issue.

b. Faculty Council – Mark Popovich, Chairperson

Mark reported that the first meeting of the Faculty Council is Thursday, September 7. There is one item of new business on the agenda regarding changes in withdrawal policies.

c. University Council – Adam Stegner Chairperson

Adam reported that the Council will meet on Thursday, September 14.

d. Campus Council – Matthew Walker, Chairperson

Matt reported that the Council will meet on Thursday, September 21.

e. University Core Curriculum Task Force II – Juli Eflin, Chairperson

Juli reported that the committee will meet on Friday, September 8 and have an additional date scheduled to meet, if necessary. The task force will have a report for the Senate for their September 28 meeting as well as guidelines for departments and the Undergraduate Education Committee regarding the types of courses that are needed for each part of the new core. The goal is to have it ready for the Board of Trustees on December 15, 2006. This will allow the departments the entire spring semester to develop core courses.

5. Report by Chairperson of the Senate – Bruce W. Hozeski (Senate Agenda 8/31/06, Enclosure #5)

6. Questions Directed to the President

President Gora reported that there will be an increase of \$200,000 per annum to the library budget for the purchase of books.

She reported that the Indianapolis Center is almost ready to open and looks forward to receiving ideas from all departments. These ideas should be submitted through the Provost's Office.

With regard to enrollment statistics, the academic scores are slightly higher for the incoming freshman class as with previous classes. There is an increase of just under 300 students in the freshman class; the total enrollment is actually down. The freshman classes of 2004 and 2005 were 300 students smaller than the freshman class of 2003. We are down approximately 400 students on campus at the upper level.

A Senator inquired whether there has been any effort to make the Web of Science/Web of Knowledge database available to Ball State faculty and if a buying consortium was in the process with other universities. The senator believes that this buying consortium would bring the quality of the electronic library at Ball State up to par with both Purdue and Indiana Universities at a much lesser expense. The President suggested that he direct his particular questions to O'Neal Smitherman, Vice President for Information Technology and copy her for follow-up.

A Senator inquired regarding immersion experiences and if there would be adjustments made for compensation. President Gora responded that she realizes this is a more intensive learning experience and is in the process of seeking new funds. Another Senator replied that the issue has come up several times and may be premature. He believes that the key question we all have to ask is what is best for the students and for the core curriculum in the future. He believes there will be some changes as we work through the process.

A Senator suggested that all Senators review the comments on the core curriculum website regarding dual systems.

A Senator inquired as to the leadership of the Admissions Office. The President responded that it is a personnel issue and could not elaborate.

A Senator wanted to pass on a positive comment regarding the new Bethel Street entrance to campus.

The President reported that the light sculpture will be installed in Sursa Hall in late September and the new pipe organ will be dedicated in October. She urged Senators to attend the first football game of the season against Eastern Michigan.

7. Question and Answer Period

A Senator reported that some faculty members are being kicked off Blackboard, BSU @ Work, etc. After several phone calls, it was resolved by the Help Desk. Provost King reported that this is a serious issue and the situation will be reviewed.

8. Unfinished Business

There was no unfinished business.

9. New Business

There was no new business.

10. Other Items

Bruce reported that one of the items of business for the Agenda Committee is the communication to departments and the campus community regarding the actions by the Senate. The Senators are elected by their departments, professional personnel areas, or the SGA. It is their responsibility to take it to their constituents. The Agenda Committee will continue their work on better communication throughout the campus community.

University Senate Minutes
August 31, 2006
Page Six

A motion was made and seconded (Umansky/Stegner) to adjourn.

The motion carried, and the meeting was adjourned at 5:15 p.m.

September 28, 2006

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

/mt

The members of the University Senate recognize with regret the deaths of:

Kenneth L. Joy, Professor Emeritus of Psychology—Educational Psychology, who retired from Ball State University in 1995 after 28 years of service. Dr. Joy played a vital role in every stage of the planning, developing, and continuing operation of the School Psychometry and School Psychology programs in the Department of Educational Psychology. Working virtually hundreds of hours beyond his regular load, he helped develop quality graduate programs at the master's, specialist's, and doctoral degree levels, and he served also as department chairperson and director of the Ball State Practicum Clinic. His professional writing covered a wide range of topics, from anxious children and their special problems, to college students' attitudes toward professional education, to personality characteristics of various athletic groups. Further, Dr. Joy's private practice involved both therapy and extensive work with the legal system. He was a jury consultant, an expert witness, and an ongoing psychological consultant for the Delaware County Jail. Also, he was actively involved with both the Red Cross and other private agencies that provide support for those in crisis.

Linda D. Keys, Associate Professor of Urban Planning, who died on August 3, 2006. In her 19 years at the university, Dr. Keys served for seven years as Associate Director of the Office of Academic Research and Sponsored Programs. In this role, she addressed the needs of those who were beginning their grant-writing efforts by developing an extensive workshop curriculum. She was an excellent mentor, particularly for women and minority faculty, to whom she devoted many hours in advising, editing, and preparing proposals for submission. In the academic field of urban planning, she was also excellent. She was instrumental in an early Building Better Communities project in Shelbyville, and several of her classes undertook projects in other cities. She also worked with former Lieutenant Governor Kernan as he met with local government leaders around the state, becoming one of Ball State's most effective representatives to the Indiana public. Dr. Keys served on many civic boards as well and as a consultant to Muncie urban planning projects. She was the president of the Board of Directors of Motivate our Minds (MOMs) and Principal of The Keys Group, a multi-disciplinary policy and planning consulting firm.

Jack D. Riegle, Professor Emeritus of Educational Administration and Supervision, who retired in 1992. Before coming to Ball State, he was a junior high teacher, an elementary principal, a middle school principal, and a superintendent, all in Michigan. In the early 1960's, he became known as a pioneer in the middle school movement, and his doctoral thesis is currently used as a resource reference on middle school education. In 1970 Dr. Riegle began his career at Ball State University, where he was a dynamic teacher, highly regarded by graduate students in educational administration for his practical but challenging teaching style. Later, he became his department's chairperson as well as Executive Secretary of the East Central Indiana School Study Council. In the latter capacity he provided important public service, and under his leadership, the Council grew from 16 to 30 members. Recognized as a professional with talent and enthusiasm, he was in demand as a speaker and as a writer. Dr. Riegle was a life member of the Association of Middle School Educators, Phi Delta Kappa, and the Retired Teachers of Delaware County.

Coranell ("Corky") Rossow, Assistant Professor Emerita of Physical Education, who served Ball State University for 21 years. In her department she taught tennis, tumbling, and folk dance and supervised student teaching. She also coached the Ball State Women's Gymnastics team from 1970 to 1973 and simultaneously served on numerous local and national scholastic athletics committees and in other supervisor and program coordinator roles at the university. After a trip to the former USSR in the late 1970s, she published several papers in national journals on Soviet Union-style gymnastics training and the organizational and administrative structure of the Soviet Union's physical education system. She also accumulated honors, including honorary directorships for three MAC championships, selection as a delegate to three Association for Intercollegiate Athletics for Women conventions, and selection as a member of its Rules and Standards National Committee. In 1980, Ms. Rossow was named Women's Intercollegiate Athletic Director, Ball State's first woman Athletic Director after the passing of Title IX.

Shelby Dean Smith, Professor Emeritus of Mathematics Education, Burriss Laboratory School, who retired in 1987 with 31 years of service. At Burriss School, Dr. Smith created units for the Senior Applied Mathematics course, including instruction in the purchase of automobiles, federal and state income taxes, local voting analyses, and the application of percentages. In 1980 he devised a coherent syllabus for a high school course in computer programming by consulting with personnel in Research Computing and visiting computer facilities in Denver. He also published approaches to the development of competency programs for Indiana schools. Active in service roles, Dr. Smith was a member of the Burriss Athletic Committee, chairman of its Promotion and Tenure committee, and chairman of two self-study reports for North Central accreditation. On the university level, he chaired at least seven doctoral committees, served on University Senate, and chaired the Credential and Elections Committee. Twice he served as President for the National Council of Teachers of Mathematics. Dr. Smith also taught mathematics in the university's Department of Mathematical Sciences.

Please let the minutes of the Senate record our regret of their loss and our appreciation of the contributions they made to Ball State University.

Editorial Changes to Constitution
Approved by Governance and Elections Ad Hoc Committee
July 17, 2006

1. University Human Resource Services Representative on Special Leave Committee

Rationale: Change to remove the professional personnel because there are no longer any professional personnel who apply for sabbaticals.

Motion by D. Pearson/L. Markle to drop from membership Section 10.112.

Motion carried.

2. Publications and Intellectual Properties Committee

Deletion of executive director of University Communications, and revision of committee responsibilities.

Rationale: The University is no longer prints monographs; therefore, an ex officio representative from the Office of University Communications is no longer necessary.

Motion by O. Smitherman/D. Pearson to delete executive director of University Communications position from ex officio membership.

Motion carried.

Note:

With the changing climate with regard to copyright and institutional relationships to business and other operations/publications, the responsibilities deserve greater discussion and analysis. It was suggested that a task force be formed from the Senate Agenda Committee to review the responsibilities of the Publications and Intellectual Properties Committee during the academic year, 2006-07.

3. University Grade Appeals Committee - Appointment of committee and placement on organizational chart.

Question: Are the faculty elected or appointed to this committee?

It was suggested that the wording be changed to: "elected by and from the faculty of each college" to be less ambiguous.

Motion by M. Popovich/D. Pearson to accept the changes.

Motion carried.

Question: Where does it go on the organizational chart?

Motion by D. Pearson/B. Umansky to add as a standing committee under the Faculty Council.

Motion carried.

MINUTES OF THE THIRD MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, September 28, 2006

Members Present: 64

Members Absent: 5

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initialing the roster located at the entrance to BB 109.

Members Present: B. Adams, N. Ahmed, R. Blount, J. Cecil, G. Crawley, L. Deckers, I. DeOllos, J. Eflin, M. Faroh, J. Gora, K. Gorman, F. Groom, D. Hahn, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, S. Islam, L. Johnson, K. Kabadaki, K. Kalumba, T. King, N. Kingsbury, M. Lacy, J. Ledbetter, C. Lehnertz, A. Lisee, J. Manuel, J. McClure, W. McCune, M. McGrew, J. MeKean, S. Meier, B. Messner, B. Mills, H. Mortimer, W. Mucherah, G. Murray, K. Neumann, J. Olesen, C. Payne, D. Pearson, R. Rarick, J. Rybarczyk, R. Shackelford, R. Spangler, P. Spengler, R. Stankewitz, A. Stegner, F. Suppe, B. Umansky, C. Updike, J. Vann, M. Walker, G. Watson, A. Wieseke, E. White, T. White, E. Whittern, B. Wills, E. Wolner, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Don Merten for P. Wohlt

Members Absent: D. Haber, E. Kelly, M. Popovich, G. Reid, W. Sharp

2. Announcements

A motion was made and seconded (Messner/Walker) to approve the minutes of August 31, 2006.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – October 16, 2006, 8:00 a.m., AT 202F
University Senate – October 26, 2006, 4:00 p.m., BB 109

- B. Board of Trustees Action

Approved by President, does not require Board of Trustees Approval

1. Removal of class schedule, sex code, and place of birth from student directory information
2. Phase-out of the Department of Library Services
3. Editorial Changes to Constitution
4. Athletics Report to the Senate
5. Report of Financial and Budgetary Affairs Committee
6. Revision of Student Code
7. Addition of new criteria for Outstanding Teaching Awards

- C. Program Information – Academic Posting 2005-06, Volume XXXVII-8

Revised Programs:

College of Applied Sciences and Technology
Fisher Institute for Wellness and Gerontology
Master of Arts in Applied Gerontology
College of Communication, Information, and Media
Department of Journalism
Master of Arts in Journalism

D. Task Force to review Student Academic Ethics Policy

Bruce reported that the policy has not been reviewed for several years. The Provost has requested that a task force review the policy. The members of the task force include Susan Clark, Jim Connolly, Gary Crawley, Laura Helms, and Linda Martin. They are charged to review the document and make necessary revisions and send it through the governance system, via the agenda committee.

3. Terry King, Provost and Vice President for Academic Affairs, recognized the deaths of Lawrence A. Lucas, Lilian Phillips, and Juanita J. Smith. (Attachment #1)

4. Committee Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the ad hoc committee will meet next Wednesday, October 4, to discuss representation on the University Senate and the University Council. The Committee is reviewing language for electronic voting to be placed in the faculty and professional personnel handbook.

B. Faculty Council – Ione DeOllos, Secretary

Ione reported that the Council will meet next Thursday, October 5. The Withdrawal Policy is on today's agenda for review.

C. University Council - Adam Stegner, Chairperson

Adam reported that the Council met on September 14. There was no significant business other than discussion regarding the proportionality on the Salary and Benefits Committee.

D. Campus Council – Matthew Walker, Chairperson

Matthew reported that the Council met last week, and approved the Beneficence Pledge.

E. University Core Curriculum Task Force II – Juli Eflin, Chairperson
UCC Task Force-II Report (Enclosure #1)

The University Senate received the report of Task Force II. The Chairperson of the Senate offered his appreciation on behalf of the Senate for their work these past three years.

The Chairperson of the Senate went on to explain that Robert's Rules of Order states we are to receive the document. He stressed the need for the correct process to be followed. Full, fair, and open discussion will be welcomed through the decision-making process. The document will be sent to the University Core Curriculum Subcommittee (UCC Subcommittee) for discussion and action, via the Undergraduate Education Committee (UEC). A copy of the directive will be sent to the Chairperson of the Faculty Council. The subcommittee will discuss, amend, approve, or defeat the report. It will be sent to the UEC if it receives approval by the UCC Subcommittee. The UEC will also take action on the document. If it is accepted, it will be forwarded to the Faculty Council and finally to the Senate Agenda Committee and University Senate. The Senate will vote to accept the report at that time. He reminded the members that the Senate can accept, reject, or send it back to the committee for more action. The Senate cannot amend anything on the Senate floor.

In all steps of the process, the members of the Task Force will be asked to serve as resource persons for the groups.

An ideal timetable would have it go through the UEC in time to be on the Faculty Council Agenda for their meeting on November 2. If approved at the Faculty Council meeting, it will be forwarded to the Senate Agenda Committee for inclusion on the Senate Agenda for November 30. This will enable the President to include it on the Board of Trustees agenda for their meeting on December 15. The University Community and departments will have all of spring semester to work on their courses to fit the new core curriculum. It was noted that this timeline will have us at five years of working on a new core curriculum.

The Chairperson of the Senate clarified the minority report that was sent to all senators and submitted to the Task Force. According to Robert's Rules of Order, the minority report can only come from the original committee. The Task Force would have to submit it as a minority report with their report. The Task Force did not include it in their report. This does not mean, however, that the ideas submitted in the minority report cannot be discussed.

5. Report by Chairperson of the Senate – Bruce W. Hozeski (Enclosure #2 – Issues in the Senate System)

The Chairperson added that there is a need to look at patent and copyright documents and policies. This will be sent to the appropriate committee for review.

The Senate Agenda Committee will continue to work on the issue of communicating Senate actions to the University Community.

6. Questions Directed to the President

President Gora commented that since the last meeting of the University Senate, they have been able to work with the library regarding obtaining the web of science database. The on-line holdings have increased to 10,000 journals.

A senator asked a question regarding faculty resources, particularly if the new core curriculum is accepted by the faculty. The President responded that the administration will find the resources to support the core curriculum. The Board of Trustees will address the issue. It is her hope that the faculty will focus on what is in the best interest of the students and what is the best curriculum that will benefit the student population in the twenty-first century.

7. Question and Answer Period

There were no questions.

8. Unfinished Business

There was no unfinished business.

9. New Business

A. Withdrawal Policy – approved by Faculty Council 9/7/06 (Enclosure #3)

A motion was made and seconded (Pearson/Lisec) to adopt this policy.

Discussion ensued, and the motion carried.

The President stated that she would make every effort in adopting this policy by Spring Semester, 2007.

10. Other Items

1. Discussion ensued regarding the submission of a minority report to the University Senate. The minority report, as well as any other concerns regarding the core curriculum, should be forwarded to the UCC Subcommittee. The Parliamentarian of the Senate, Dave Pearson, reminded the body that any action this body takes is a formal action. Any document that the body accepted, even for forwarding, would become an official document of the Senate, and could not be changed. Robert's Rules of Order specifically states that the reports cannot be changed or voted on until they come back for the final vote.

Senator McClure requested a point of clarification stating that the letter from Dr. Keil says that he does not think the Task Force met the charge given to them by the University Senate.

Further discussion ensued regarding the responsibility of the UCC Subcommittee. The Subcommittee can make changes and recommendations.

11. Adjournment

A motion was made and seconded (Walker/Mills) to adjourn.

The meeting adjourned at 4:50 p.m.

October 26, 2006

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

/mt

The members of the University Senate recognize with regret the deaths of:

Lawrence A. Lucas, Professor Emeritus of Curriculum and Associate Director Emeritus of the Office of Research, who retired in 1988 after 21 years of service. His many other duties at Ball State University included director of External Funding and Credit Contracts Management for the School of Continuing Education, program development specialist for the Office of Research, and coordinator of the Ball State program at Fort Benjamin Harrison. In addition to assisting faculty with numerous research proposals, he spent hundreds of hours working with students in research design, data analysis, and the preparation of research reports. He also published a number of articles, such as “Employment Trends for Indiana Public School Curriculum Workers,” Parts I and II, and “Games and the Learning Process in the Classroom.” Active in the community, Dr. Lucas was president of the Grace Lutheran Church congregation, co-founder of the Humpback Barn Poetry Festival, and a member of the Delaware County Council on the Aging and the Aged and the Delaware County Historical Alliance.

M. Lilian Phillips, Associate Professor Emerita of Music, who retired in 1982 after 24 years of service. Miss Phillips was founder and director of the Ball State University Harp Ensemble and a principal harpist with the Muncie Symphony Orchestra. During her first year at the university, she organized the Mid-West Harp Festival, which drew 85 harpists. Fifteen states were represented in the group who came to learn from Carlos Salzedo, a harp virtuoso with whom Professor Phillips had studied at the Curtis Institute in Philadelphia. In 1965 the Ball State Harp Ensemble performed at the New York World’s Fair and in 1976 traveled to Washington, D.C., to perform in concert for the Bicentennial Parade of American Music in the Kennedy Center for the Performing Arts. Professor Phillips was a member of the American Harp Society, World Harp Congress, Pi Kappa Lambda National Honor Society in Music, Delta Omicron, Music Educators National Conference, and the Indiana Music Educators Association. In the community, she served on the boards of the Muncie Symphony Orchestra and Action for Animals.

Juanita J. Smith, Special Collections Librarian Emerita and Associate Professor Emerita of Library Service, who retired in 1983 after 34 years of service. Professor Smith’s life was connected with Ball State from the time she was an undergraduate. After earning a bachelor’s degree from Ball State Teachers College, she taught in Indianapolis, but shortly returned to campus as a secretary. In 1949, she was hired as an assistant in cataloging in Library Technical Services and then completed an advanced degree in library science. During her career at the university, she performed additional duties as associate editor of the *Steinbeck Quarterly* and the *Steinbeck Monograph*, and she contributed articles to those publications. Professor Smith was a member of the American Library Association, the Society of American Archivists, and the League of Women Voters. After retirement, she continued to use her professional expertise by cataloging books for the Delaware County Historical Alliance Resource Center and by selecting books for shut-ins for the Muncie Public Library.

Please let the minutes of the Senate record our regret of their loss and our appreciation of the contributions they made to Ball State University.

MINUTES OF THE FOURTH MEETING OF THE 2006-07 UNIVERSITY SENATE

Thursday, October 26, 2006

Members Present: 58

Members Absent: 12

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m. Roll Call was taken by initialing the roster located at the entrance to BB 109.

Members Present: B. Adams, N. Ahmed, R. Blount, G. Crawley, L. Deckers, I. DeOllos, J. Eflin, M. Faroh, J. Gora, K. Gorman, D. Hahn, M. Harvey, M. Hawkins, B. Hozeski, S. Islam, L. Johnson, K. Kabadaki, K. Kalumba, T. King, N. Kingsbury, J. Ledbetter, C. Lehnertz, A. Lisec, J. Manuel, J. McClure, W. McCune, M. McGrew, S. Meier, B. Mills, H. Mortimer, W. Mucherah, G. Murray, K. Neumann, J. Olesen, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Shackelford, R. Spangler, P. Spengler, R. Stankewitz, A. Stegner, B. Umansky, J. Vann, M. Walker, A. Wieseke, T. White, B. Wills, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Heather Platt for J. Helton, Dave Schoen for E. Kelly, Kyle Ellis for M. Lacy, Glenn Stamp for B. Messner, Don Merten for P. Wohlt

Members Absent: J. Cecil, F. Groom, D. Haber, R. Huffman, J. McKean, W. Sharp, F. Suppe, C. Updike, G. Watson, E. White, E. Whittern, E. Wolner

2. Announcements

A motion was made and seconded (Popovich/Crawley) to approve the minutes of September 28, 2006.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – November 20, 2006, 8:00 a.m., AT 202F
University Senate – November 30, 2006, 4:00 p.m., BB 109

- B. Board of Trustees Action

Approved by President, requires Board of Trustees Approval

1. Fee remission for professional personnel and other employees

Approved by President, does not require Board of Trustees Approval

1. Withdrawal Policy

- C. Program Information – Academic Posting 2006-07 Volume XXXVIII-2

Revised Programs:

College of Applied Sciences and Technology

School of Nursing

Master of Science (MS) in Nursing

School of Physical Education, Sport, and Exercise Science

Master of Arts or Master of Science in Exercise Science

College of Architecture and Planning

Department of Architecture

Major in Architecture

Miller College of Business

Department of Accounting

Master of Science in Accounting

Department of Information Systems and Operations Management

Master of Arts in Education (MAE)

College of Sciences and Humanities

Department of Biology

Preveterinary-Preoptometry-Pre dental Hygiene-
Prephysician's Assistant-Prechiropractic
Department of Physiology and Health Science
Major in Environmental Health
Minor in Physiology
Department of Social Work
Major in Social Work, B.S.W., 69 hours

D. Application deadline for Special Leave Committee report to Provost's Office

The Faculty and Professional Personnel Handbook states that the deadline for submission of applications to the Office of the Provost is after the first meeting of the Faculty Council for the spring semester or no later than January 31; however, the date will be extended to February 1, 2007, because the first Faculty Council meeting for Spring Semester is February 1. This extension will only apply to this academic year.

E. Procedure for recognition of deaths at University Senate meetings

The Senate Agenda Committee discussed alternatives to reading the recognition of deaths at the University Senate meeting. The committee was in agreement that the recognition will continue to be prepared and an "in memoriam" document will be placed at the sign-in table for all members to view. A copy of the citation as well as a letter from the Chairperson on behalf of the University Senate will continue to be mailed to the faculty member's nearest relative.

F. The UCCTF-II document has been sent to the UCC Subcommittee for their review. They are meeting every Wednesday at 8:30 a.m. in NQ 112.

Bruce reported that there is a motion on the floor to approve the document and they are now going through it step by step. Juli Eflin, Chairperson of the task force, has been attending the meeting to answer questions. They are currently through the preamble and section A and are now working on the tiers and presently discussing tier 2. Discussions are going well.

A senator questioned if the timeline was still being followed that was set forth by the Senate. Bruce responded that if more time is needed, it will be taken. It is his hope that since we are in to the fourth year it would not take another two or three years, but more time will be taken, if necessary.

G. Dave Pearson, Chairperson of the Instructional Media Support Committee, reported that there have been no thefts of electronic equipment this semester; however, he encouraged particular caution within the departments with the holidays approaching.

3. Committee Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the committee will meet briefly to go over details on the constitutional amendment. The committee will work on a statement concerning electronic voting after the fall break.

B. Faculty Council – Mark Popovich, Chairperson

Mark reported that the council will meet next week. They have an item of business on today's agenda.

C. University Council – Adam Stegner, Chairperson

Adam reported that the council did not meet in October because of the lack of agenda items. The council will meet in November to receive committee reports.

D. Campus Council – Matthew Walker, Chairperson

Matt reported that the council did not meet because of the lack of agenda items. The council will meet in November to receive committee reports.

4. Report by Chairperson of Senate – Bruce W. Hozeski (Enclosure #1 – Issues in the Senate System)

5. Questions Directed to the President

President Gora reported:

- The October 3, edition of *USA Today*, highlighted Ball State because of its totally wireless campus and how faculty and students use technology on campus.
- The new “Education Redefined” campaign led to an “op-ed” piece in the Indianapolis Star and the Muncie Star Press a couple of weeks ago.
- *CIO* magazine awards Ball State as one of the top 100 organizations for its innovative use of technology.
- The Homecoming week festivities went well. There was good attendance by alumni. The President thanked the students for their hard work in arranging “Music on McKinley” and the fireworks. The National Philanthropy Council joined the festivities.
- The Sursa concert organ, a \$1,000,000 gift, was dedicated last Sunday with a concert that was open to the public and attended by 800.
- The Center for International Programs is now the Rinker Center for International Programs, result of a \$1,000,000 gift.
- Richard Johnson, from the Indiana Commission for Higher Education, met yesterday with the Entrepreneurship Center faculty and spoke with the students.
- The Indianapolis Center will open officially on November 29. At his request, the Governor and insurance executives will host an insurance summit on November 14 at the Center. In addition to existing programs, we hope to offer a Master’s in Public Relations at the Fishers and Indianapolis facilities.
- There was a request from a student to put Mac-compatible printers in the library for the Mac computers. These printers have now been installed in the library for Mac users.

6. Question and Answer Period

There were no questions.

7. Unfinished Business

There was no unfinished business.

8. New Business

A. Addition of birthing center as approved services under Ball State health insurance plans

Motion approved by Salary and Benefits Committee 9/21/06, Faculty Council 10/5/06, and Senate Agenda Committee 10/16/06:

“Ball State health insurance plans will cover childbirth (birthing and delivery) services provided by Certified Nurse Midwives in free-standing state licensed birthing centers. State licensed birthing centers will be included among the insurance plans’ approved Provider Facilities.”

A motion was made (G. Crawley) to place this item on the floor for discussion.

M. Popovich, Chairperson of the Faculty Council introduced this item and Scott Rice-Snow gave a brief description of the nature of the motion.

The motion carried, with abstentions.

B. Addition of new faculty award

Motion approved by Instructional Media Support Committee 9/27/06 and Senate Agenda Committee 10/16/06:

Add a “Teaching with Technology” award to come from the Provost’s Office.” (For fall awards)

This item will be removed from today’s slate so that the Faculty Council may review this motion prior to vote by the University Senate.

9. Other Items

There were no other items.

10. Adjournment

A motion was made and seconded (Stegner/Pearson) to adjourn.

Motion carried.

The meeting was adjourned at 4:35 p.m.

November 30, 2006

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

In Memoriam

The members of the University Senate recognize with regret the death of:

Raymond E. Kennedy, Associate Director Emeritus of Admissions, who retired after 22 years of service. Before coming to Ball State University, Mr. Kennedy saw military action in World War II and the Korean War, and he taught and coached in several Indiana public schools. In 1959, he was named principal of Martinsville High School, at the time the youngest high school principal in the state. In 1968, he was hired at Ball State as Assistant Director of Admissions, a title that was later changed to Assistant Director of Pre-Admission Services. With a consistently positive attitude, he used his knowledge of the Indiana secondary school system to represent the university effectively as he traveled to college day programs and conducted interviews with prospective students. In unsolicited comments, both parents and students wrote that he had a keen understanding of the problems that students encounter in the transition between grade 12 and post-secondary education. Mr. Kennedy was a member of the National Association of Secondary School Principals and the American Association for Curriculum Development.

October 26, 2006

MINUTES OF THE FIFTH MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, November 30, 2006

Members Present: 59

Members Absent: 11

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m. Roll Call was taken by initialing the roster located at the entrance to BB 109.

Members Present: B. Adams, N. Ahmed, R. Blount, J. Cecil, G. Crawley, L. Deckers, I. DeOllos, M. Faroh, K. Gorman, F. Groom, D. Haber, D. Hahn, M. Harvey, J. Helton, B. Hozeski, R. Huffman, K. Kabadaki, K. Kalumba, T. King, N. Kingsbury, J. Ledbetter, C. Lehnertz, J. Manuel, J. McClure, W. McCune, J. McKean, S. Meier, B. Messner, B. Mills, H. Mortimer, W. Mucherah, G. Murray, K. Neumann, J. Olesen, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Shackelford, R. Spangler, R. Stankewitz, A. Stegner, F. Suppe, B. Umansky, C. Updike, J. Vann, M. Walker, G. Watson, T. White, E. Whittern, B. Wills, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Kyle Ellis for M. Lacy, Paul Gestwicki for M. McGrew, Marilyn Ryan for A. Wieseke, Don Merten for P. Wohlt

Members Absent: J. Eflin, J. Gora, M. Hawkins, S. Islam, L. Johnson, E. Kelly, A. Lisec, W. Sharp, P. Spengler, E. White, E. Wolner

2. Announcements

A motion was made and seconded (Popovich/Watson) to approve the minutes of October 26, 2006.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – January 8, 2007, 8:00 a.m., AT 202F

University Senate – January 25, 2007, 4:00 p.m., AJ 175 (NOTE ROOM CHANGE)

- B. Program Information – Academic Posting 2006-07 Volume XXXVIII-3

Revised Programs:

Miller College of Business

Master of Business Administration

Business Essentials Certificate

College of Sciences and Humanities

Department of Computer Science

Master of Science in Computer Science

Minor in Computer Science

Department of History

Master of Arts in History

Department of Physiology and Health Science

Master of Arts in Physiology

Master of Science in Physiology

Department of Psychological Science

Master of Arts in Clinical Psychology

Teachers College

Department of Educational Studies

Master of Arts in Student Affairs Administration in Higher Education

- C. Communication to Campus Community regarding senate actions

The Chairperson informed the members of the Senate that there has been discussion at the Senate Agenda Committee regarding communicating senate actions to the departments and colleges. Beginning with this academic year, communication regarding senate actions will be sent electronically. This information will be sent after action has been taken by the President Gora or the Board of Trustees. This will allow the departments the opportunity to distribute the information to the faculty and staff in their department.

D. UCC-21 Report

Juli Eflin, Chairperson of UCC Task Force-II, reported that the subcommittee has been meeting every Wednesday from 8:30-10:00 a.m. in NQ 112. They are considering the entire document and also suggested changes that have been submitted. It is unlikely that they will be finished by the end of this semester, but should conclude early during the spring semester.

3. In Memoriam - Helen J. Berry, Janet Ross, Mary Elizabeth Wood

4. Committee/Council Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the committee has met and has two items on today's agenda – the constitutional changes regarding membership and the electronic voting statement to be included in the Standing Rules of the Senate.

B. Faculty Council – Mark Popovich, Chairperson

Mark reported that the next meeting of the Council has been cancelled. The next meeting will be February 1, 2007.

C. University Council – Adam Stegner, Chairperson

Adam reported that the Council has met to receive committee reports. There were no items of new business.

D. Campus Council – Matthew Walker, Chairperson

Matt reported that the Council met and received committee reports. They are working on the issues in the senate system.

5. Report by Chairperson of Senate – Bruce W. Hozeski (Senate Agenda, 11/30/06, Enclosure #1)

6. Questions Directed to the President

Bruce reported that the President is out of town but wanted him to report that since the last meeting of the Senate, she has been in Washington, D.C., meeting with alumni and donors as well as potential Ball State students. While in Washington, she met with representatives from the *Chronicle of Higher Education* regarding publicity of Ball State, *Inside Higher Education*, a new organization that posts job searches and has media information, and *US News and World Report*.

She also wanted to report that the Indianapolis Center officially opened yesterday, as stated in the newspaper.

7. Question and Answer Period

There were no questions.

8. Unfinished Business

There was no unfinished business.

9. New Business

A. Pre-requisite class tracking

Motion approved by Instructional Media Support Committee 10/11/06, Faculty Council 11/2/06, and Senate Agenda Committee 11/20/06:

“Resources should be earmarked for University Computing Services to implement a process to resolve the pre-requisite class tracking issues of the registration system.”

A motion was made and seconded (Popovich/DeOllos) to place this item on the floor for discussion.

Discussion ensued.

The motion carried.

B. Proposed Amendments to the Constitution – First Reading (Senate Agenda 11/30/06, Enclosure #2)

This is the first reading and submitted for informational purposes only. No discussion or vote will take place until the second reading, which will be January 25, 2007.

C. Electronic Voting Procedure

Statement approved by the Governance and Elections Committee 11/7/06 and Senate Agenda Committee 11/20/06:

“The elected officers of the Senate and Senate committees may conduct official business, which includes voting, electronically. However, any member may object to this process. The objection will automatically cause a face-to-face meeting to replace the virtual meeting.”

To be added to the Standing Rules of the Senate

A motion was made and seconded (Pearson/Stegner) to place this item on the floor for discussion.

Several “friendly amendments” that were in the spirit of the motion were discussed.

A motion was made and seconded (Walker/Watson) to return this item to the Governance and Elections Committee for further work.

Motion carried, with abstentions.

Mark Popovich, Chairperson of the Faculty Council, stated that he hopes that the Senate and other councils and committees will be able to vote electronically, especially with procedures that are being implemented in case of a pandemic on campus.

10. Other Items

1. A senator inquired about the grade inflation study. Bruce reported that the Teaching Evaluation Committee has this issue. He will check with the chairperson of that committee on its progress.
2. Senators were requested to pass on to committee chairpersons that the Senate needs reports from the committees regarding their activities. There are several issues that have been on the issues list for well over a year. A suggestion to alleviate this problem would be to set a deadline when action should be taken and reported back to the Senate. No action was taken on this suggestion.

11. Adjournment

A motion was made and seconded (Adams/Stegner) to adjourn.

Motion carried.

The meeting adjourned at 4:55 p.m.

January 25, 2007

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

/mt