

MINUTES OF THE SIXTH MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, January 25, 2007

Members Present: 55

Members Absent: 15

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: B. Adams, N. Ahmed, R. Blount, G. Crawley, L. Deckers, I. DeOllos, J. Eflin, K. Gorman, F. Groom, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, S. Islam, L. Johnson, K. Kabadaki, K. Kalumba, E. Kelly, T. King, A. Lisee, J. McClure, M. McGrew, J. McKean, S. Meier, B. Mills, W. Mucherah, G. Murray, J. Olesen, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Shackelford, R. Spangler, P. Spengler, R. Stankewitz, F. Suppe, C. Updike, M. Walker, E. Whittern, A. Wieseke, B. Wills, P. Wohlt, E. Wolner, T. Zivney

Substitutes: Roger Lavery for N. Kingsbury, Mark Myring for J. Ledbetter, Tara King for C. Lehnertz, Larry Smith for B. Messner, James Needham for B. Umansky, Kelly Hake for G. Watson

Members Absent: J. Cecil, M. Faroh, J. Gora, D. Haber, M. Lacy, J. Manuel, W. McCune, H. Mortimer, K. Neumann, W. Sharp, A. Stegner, J. Vann, E. White, T. White, E. Zygmunt-Fillwalk

2. Announcements

A motion was made and seconded (Walker/Popovich) to approve the minutes of November 30, 2006.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – February 12, 2007, 8:00 a.m., AT 202F
University Senate – February 22, 2007, 4:00 p.m., AJ 175

- B. Board of Trustees Action

Approved by Board of Trustees 12/15/06

1. Graduate Educational Assistance Program – will take effect Summer, 2007.
2. Addition of free-standing birthing centers under BSU healthcare plan – will take effect immediately.

- C. Program Information – Academic Posting 2006-07 Volume XXXVIII-4

Revised Programs:

College of Applied Sciences and Technology
 School of Physical Education, Sport, and Exercise Science
 Master of Arts or Master of Science in Physical Education
College of Sciences and Humanities
 Department of Anthropology
 Master of Arts in Anthropology
 Department of Physiology and Health Science
 Master of Arts in Health Science
 Master of Science in Health Science
 Department of Political Science
 Master of Arts in Political Science
 Master of Public Administration (MPA)
 Department of Speech Pathology and Audiology
 Doctor of Audiology (AuD)

Academic Posting 2006-07 Volume XXXVIII-5

- College of Applied Sciences and Technology
 - Department of Family and Consumer Sciences
 - Master of Science in Family and Consumer Sciences
 - Department of Technology
 - Master of Arts in Technology Education
 - Master of Arts in Career and Technical Education
- College of Communication, Information, and Media
 - Department of Telecommunications
 - Master of Arts in Telecommunications
- College of Sciences and Humanities
 - Department of English
 - Master of Arts in English (Rhetoric and Composition)
 - Doctor of Philosophy in English
- Teachers College
 - Department of Educational Studies
 - Master of Arts in Executive Development for Public Service

The Chairperson reminded the members that these program revisions become official when the minutes are approved of this meeting.

D. Update on progress of Task Force on Student Academic Ethics Policy

The Chairperson reported that the task force is nearing completion of their charge.

E. Establishment of a due date for Senate action items to be returned to Agenda Committee.

The Chairperson reported that this was discussed by Agenda Committee members because items were taking too long to work their way through the governance system. A reasonable date will be established for a response to be returned to the Agenda Committee.

II. In Memoriam – M. John Eiden, Louis E. Ingelhart

III. Committee Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the second reading of the constitutional changes is on today's agenda. The electronic voting statement will be submitted for the next Agenda Committee meeting.

B. Faculty Council – Mark Popovich, Chairperson. The next meeting of the Council is February 1, in AJ 175.

C. University Council – Barb Wills (Vice Chairperson) for Adam Stegner.

The Council did not meet in January, but will meet in February to receive committee reports.

D. Campus Council – Matthew Walker, Chairperson. The Council did not meet in January.

IV. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #1 – Issues in the Senate System)

The Chairperson informed the members that there was a large amount of information pertaining to cheating on exams, which was supplied by students during a writing competency exam prompt this past year. The Senate Agenda Committee has requested that a task force be formed to bring together information and make recommendations through the governance system.

V. Questions Directed to the President

The chairperson reported that President Gora sends her regrets in not being present today.

Provost and Vice President for Academic Affairs Terry King discussed the Strategic Plan Task Force Report. The report to the President is on the University website at www.bsu.edu/strategicplan.

Questions Directed to the Provost: Discussion ensued regarding budget allocations to departments and the strategic plan.

VI. Question and Answer Period

A senator inquired about the status of admissions. The Provost responded that he did not have exact numbers, but believes admissions are up around twenty-five percent and the average SAT score is up thirty points. This is moving in the right direction in admitting higher quality students.

VII. Unfinished Business

A. Proposed Amendments to the Constitution – Second Reading
(1/25/07 Senate Agenda, Enclosure #2)

Ione DeOllos, Chairperson of the Governance and Elections Committee, discussed the addition of a new professional area, making the total six. The first part of the proposed amendment is to address that change, with regard to the membership of the University Senate and University Council.

The second item on the back page concerns the addition of a representative from all six professional areas to the membership of the Salary and Benefits Committee. She gave the history of the original separation of the two committees that would report to their respective councils; however, this change did not take place. As it stands now, there is not enough representation of professional personnel on this committee.

A motion was made and seconded (Popovich/Meier) to vote on each item separately.

Motion carried.

1. A motion was made and seconded (Johnson/Eflin) to approve the first section, pertaining to University Senate membership.

Discussion ensued.

There was a call for the question (Mills/Walker); however, the Chairperson of the Senate allowed further discussion at this time.

The motion to approve the first section of the amendment carried.

2. A motion was made and seconded (Popovich/Mucherah) to approve the second section, pertaining to University Council membership.

Motion carried.

3. A motion was made and seconded (Popovich/Pearson) to approve the third section, pertaining to membership on the Salary and Benefits Committee.

Discussion ensued.

Motion failed.

A motion was made and seconded (Zivney/Popovich) to send this section to the Faculty Council for further work.

Motion carried.

VIII. New Business

- A. Election of James Ruebel as Faculty Athletics Representative to the NCAA and MAC.

The Chairperson opened the floor for nominations from the floor. There were no nominations from the Senate floor.

A motion was made and seconded (Pearson/Mills) to accept the nomination of James Ruebel as the Faculty Athletics Representative to the NCAA and MAC.

Motion carried, with abstentions.

IX. Other Items

1. UCC-21 is working its way through the University Core Curriculum Subcommittee. They will be meeting again next Tuesday, February 1, 5:00 p.m., AJ 384.

X. Adjournment

The meeting adjourned at 5:00 p.m.

February 22, 2007

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

MINUTES OF THE SEVENTH MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, February 22, 2007

Members Present: 55

Members Absent: 14

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: N. Ahmed, G. Crawley, L. Deckers, J. Gora, K. Gorman, F. Groom, D. Haber, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, S. Islam, M. Jameson, L. Johnson, K. Kabadaki, K. Kalumba, T. King, J. Ledbetter, J. Manuel, J. McClure, W. McCune, M. McGrew, J. McKean, S. Meier, W. Mucherah, G. Murray, J. Olesen, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Spangler, P. Spengler, A. Stegner, F. Suppe, R. Uggen, B. Umansky, M. Walker, G. Watson, E. Whittern, A. Wieseke, B. Wills, P. Wohlt, T. Zivney

Substitutes: Carolyn Kapinus for I. DeOllos, Amy Gregg for J. Eflin, Michael O'Hara for H. Mortimer, Scott Rice-Snow for K. Neumann, Michael Karls for R. Stankewitz, Brien Smith for J. Vann, Brett Tippey for E. Wolner

Members Absent: B. Adams, R. Blount, E. Kelly, N. Kingsbury, M. Lacy, C. Lehnertz, A. Lisec, B. Mills, R. Shackelford, W. Sharp, C. Updike, E. White, T. White, E. Zygmunt-Fillwalk

2. Announcements

A motion was made and seconded (Popovich/Meier) to approve the minutes of January 25, 2007.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – March 19, 2007, 8:00 a.m., AT 202F
University Senate – March 29, 2007, 4:00 p.m., AJ 175

- B. Pandemic Update

The Pandemic Planning Group reported on their progress at the February 12 meeting of the Senate Agenda Committee. The Planning Group membership includes Kay Bales from Student Affairs, Kevin Kenyon from Facilities Planning and Management, and Kent Bullis from the Student Health Center. Individual departments should be receiving information within the next month. There is a website in place for information:

www.bsu.edu/fluinfo/.

- C. Program Information – Academic Posting 2006-07 Volume XXXVIII-6

Revised Programs:

College of Applied Sciences and Technology
Department of Family and Consumer Sciences
Master of Arts in Family and Consumer Sciences
Fisher Institute for Wellness and Gerontology
Master of Arts in Wellness Management
Master of Science in Wellness Management

College of Architecture and Planning
Department of Architecture
Master of Architecture
Master of Architecture II

College of Sciences and Humanities
Department of Mathematical Sciences
New: Middle School/Junior High Mathematics License (Graduate level)

D. Task Force on Student Academic Ethics Policy

The Chairperson of the Senate reported that the policy was approved by the Campus Council on February 15; the Faculty Council Executive Committee sent the policy to the Office of University Compliance for review prior to placing on the Faculty Council agenda.

3. In Memoriam – Catherine B. (Kitty) (Bell) Rutledge-Lough (Attachment #1)

4. Committee Reports

A. Governance and Elections Committee – David Pearson, Member

David reported that the committee will meet next month to begin working on the slate of officers for the University Senate. Anyone interested in running for a senate office may submit their name to the University Senate office.

B. Faculty Council – Mark Popovich, Chairperson

Mark reported that the Council meets next Thursday, March 1. They have five items under new business.

C. University Council – Adam Stegner, Chairperson

Adam reported that the Council met on February 8. They have formed an ad hoc study committee to identify and discuss non-salary, non-insurance issues that are related exclusively to professional personnel.

D. Campus Council – Matthew Walker, Chairperson

Matt reported that the Council met on February 15, and passed the Student Academic Ethics Policy.

5. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #1 – Issues in the Senate System)

6. Questions Directed to the President

President Gora reported on the following:

- Applications for admissions for Fall 2007, are up 24%, admits are up 10%, honors admits are up 20%. There was a wait list of 1300 students for the first time in the history of the institution. The admissions office has rejected 500 students from the wait list, thus far. The goal is to recruit the same freshman class size (3600) with a higher academic profile.
- Housing reports that they have 314 more returning students applying to live on campus. The most expensive rooms in Park Hall were taken in less than two minutes. She believes the increase is a reflection of housing personnel listening to the desires of the students in the design of on-campus housing.
- At their last meeting, the Board of Trustees voted on the honorary degree recipients for May and December 2007 and May 2008. The following will be awarded honorary degrees at the May commencement: Andrew Card, White House Chief of Staff from 2000-2006; Judy O'Bannon, former first lady of the State of Indiana, and Hurley Goodall, well-known to the Ball State Community for his works to promote civil rights in central Indiana. Dr. John Brooks Slaughter, president and chief executive

officer of the National Action Council for Minorities in Engineering, will be awarded an honorary degree at the December 2007, commencement ceremony. Sara Martinez Tucker, Under Secretary in the Department of Education, will receive an honorary degree in May 2008.

The President noted that there is a desire to create a more diverse slate at the commencement ceremonies and engage the honorary degree recipients in dialogue with students and faculty.

- The NCAA recently published Graduation Success Rates. The MAC had the highest graduation success rate for all Division I teams, and Ball State had the highest graduation rate in the MAC with 90% overall and 88% for Football.

7. Questions Directed to the President:

- A Senator asked about Ball State's relationship with Charter Schools.

The President reported that Ball State is the only university authorizing charter schools. Dr. Larry Gabbert is the Director of the Office for Charter Schools. By Fall 2007, the university will have chartered 26 schools. There have been more than 105 schools apply for charter status and we have closed one school in 2004 in Ft. Wayne. There are yearly reviews as well as a five-year evaluation of all charter schools.

- A Senator asked about the immersive learning section in the Strategic Plan and how it can carry academic credit and not be a part of the curriculum.

The President responded that the goal of the Strategic Plan is to differentiate Ball State from other universities in the state. We must be an institution of first choice for students. A long-standing strength of the university is the ability of faculty members to engage students in community-based projects. This is the heart of immersive learning. She hopes that every immersive learning project would carry academic credit, but there may be some that don't. Provost King also stated that this will not be required of students, although we would like the option available in all programs of study.

The President commented that a faculty committee has worked for two years developing the Strategic Plan. The characteristics that define immersive learning were developed by a faculty committee who analyzed existing programs on campus and identified the common characteristics of these innovative active learning experiences.

- Clarification was requested on who makes the determination as to what constitutes an immersive learning experience. The Provost responded that the departments will send their action plans to the Provost's office. Ultimately a faculty committee will review immersive learning proposals. A Senator commented that this gives faculty the opportunity to really think outside the box. It is up to the department to decide how this relates to their own curriculum.

The Provost will be included on the Agenda at the remaining Faculty Council meetings for this year for a question and answer period.

- There was a question as to whether the immersive learning experience was geared toward undergraduates or graduate students. The President responded that the emphasis is on the undergraduate level; however there can also be experiences at the graduate level, if the faculty so choose.
- It was requested that the Provost post examples of the departments who are already implementing immersive learning experiences. The Provost will work on getting this accomplished. He added that nearly 2000 students have participated in immersive learning experiences of some sort this past year.

- A senator asked if there really was a significant difference in what Ball State was doing compared to other institutions.

The President responded that there are many institutions who encourage experiential learning, but not the immersive learning experiences practiced at Ball State. The idea is to build on this institutional strength and make these experiences available to more students across the disciplines.

- A senator thanked the administration for the handling of the snow emergency.

8. Question and Answer Period

There was a request for an update on the progress of the proposed Core Curriculum.

Fred Suppe, a member of the UCC Subcommittee, reported that they are still considering amendments and expect at least one more meeting, and possibly more.

9. Unfinished Business

There was no unfinished business.

10. New Business

A. Procedures on Electronic Voting

Motion approved by the Governance and Elections Committee 1/19/07:

“The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically. This includes, but is not limited to, e-mail, electronic postings, websites, voting and meetings. However, the membership of the aforementioned groups must first develop policies and procedures for electronic voting and meetings within each group.”

To be added to the Standing Rules of the Senate

A motion was made and seconded (Pearson/Popovich) to place this item on the floor for discussion.

The motion carried, with abstentions.

B. Comprehensive Examinations for Master’s Degree (Enclosure #2)

A motion was made and seconded (PopovichWalker) to place this item on the floor for discussion.

Motion carried.

The Chairperson of the Senate added that doctoral comprehensive exam policies have not been reviewed for many years. The Graduate Education Committee is currently reviewing these policies.

11. Other Items

1. Jamie Manuel, undergraduate senator, requested that faculty announce in their classes that SGA elections will take place on February 26 & 27. The website for voting is: www.bsu.edu/vote.

12. Adjournment

The meeting adjourned at 4:50 p.m.

March 29, 2007

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

/mt

In Memoriam

The members of the University Senate recognize with regret the death of:

Catherine B. (Kitty) Bell Rutledge-Lough, Assistant Professor Emerita of Music, who retired from the piano faculty of Ball State University after 39 years of service. A performer of national renown, she began her own study of music at Butler University's Jordan Conservatory and also studied at the Chicago Musical College and the Juilliard School of Music and with French musician Madame Nadia Boulanger. Throughout her long tenure at Ball State and until late in life, Professor Rutledge-Lough continued as a private teacher in the Elwood, Indiana, community. As a performer, she was a soloist in England, and she and former Ball State faculty member Gloria Griner appeared as duo pianists for several years. In addition to performing regularly with the Muncie Symphony Orchestra, Professor Rutledge-Lough performed with Arthur Fiedler, conductor of the Boston Pops. She was a member of Mu Phi Epsilon National Honorary Music Fraternity, the Indianapolis Matinee Musicale, the Chicago Fine Arts Association, and the National Music Teachers Association.

February 22, 2007

MINUTES OF THE EIGHTH MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, March 29, 2007

Members Present: 52

Members Absent: 17

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m. Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: B. Adams, G. Crawley, L. Deckers, I. DeOllos, J. Eflin, J. Gora, K. Gorman, F. Groom, D. Haber, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, L. Johnson, K. Kabadaki, K. Kalumba, T. King, M. Lacy, J. Ledbetter, J. Manuel, W. McCune, M. McGrew, S. Meier, B. Mills, H. Mortimer, G. Murray, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Spangler, A. Stegner, F. Suppe, B. Umansky, C. Updike, M. Walker, G. Watson, E. Whittern, A. Wieseke, B. Wills, P. Wohlt, T. Zivney, E. Zigmunt-Fillwalk

Substitutes: Phil Purcell for C. Lehnertz, Larry Smith for B. Messner, Kristie Speirs-Neumeister for W. Mucherah, Richard Seymour for R. Shackelford, Brien Smith for J. Vann

Members Absent: N. Ahmed, R. Blount, M. Jameson, S. Islam, E. Kelly, N. Kingsbury, A. Lisec, J. McClure, J. McKean, Scott Rice-Snow for K. Neumann, J. Olesen, W. Sharp, P. Spengler, R. Uggen, E. White, T. White, E. Wolner

2. Announcements

A motion was made and seconded (Stegner/Mills) to approve the minutes of February 22, 2007.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – April 19, 2007, 8:00 a.m., AT 202F

University Senate – April 19, 2007, 4:00 p.m., AJ 175 – last meeting of 2006-07 Senate*

***Note: The first meeting of 2007-08 University Senate will take place immediately following this meeting. New Senators will be seated prior to the meeting.**

- B. Program Information – Academic Posting 2006-07 Volume XXXVIII-7
Revised Programs:

College of Applied Sciences and Technology
Department of Family and Consumer Sciences
Major in Family and Consumer Sciences
School of Nursing
Admission (General Pool)
College of Sciences and Humanities
Interdepartmental Programs
Science
Teaching Major in Life Science

- C. Creation of Bowen Center for Public Affairs (3/29/07 Senate Agenda, Enclosure #1)

- D. Board of Trustees Action

Approved by President, does not require Board of Trustees Approval (3-12-07)

1. Election of James Ruebel as Faculty Athletics Representative to the NCAA and MAC
2. Procedures on Electronic Voting

Requires Board of Trustees Approval

1. Comprehensive Examinations for the Master's Degree

- E. Full Circle Arts Cooperative presentation – Graham Watson, University Senate student representative
- 3. In Memoriam – Milton Underkoffler, Jr. (Attachment #1)
- 4. Committee Reports

- A. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the committee met last week and have a slate for the University Senate and Agenda Committee elections. She is in the process of contacting the individuals to confirm their willingness to serve, if elected.

- B. Faculty Council – Mark Popovich, Chairperson

Mark reported that the Council meets next Thursday, April 5. They have a full agenda.

- C. University Council – Adam Stegner, Chairperson

Adam reported that the Council did not meet in March; however, they will meet on April 12 as there are items of new business to consider.

- D. Campus Council – Matthew Walker, Chairperson

Matt reported that the Council will meet on April 26 for their final meeting and elect officers for next year.

- 5. Report by Chairperson of Senate – Bruce W. Hozeski (3/29/07 Senate Agenda, Enclosure #2)
- 6. Questions Directed to the President

President Gora reported on the following:

- The President was pleased to see the enclosure on the Bowen Center for Public Affairs. Former Governor “Doc” Bowen was in attendance at the opening, as well as former Senate majority leader Brian Bosma and Attorney General Steve Carter. The Center will train elected officials in their duties and responsibilities. It will also include a bureau of policy research.
- The University will be receiving a gift from the George and Frances Ball Foundation. This is the largest gift Ball State has received and the largest gift the Foundation has ever given. The gift will support immersive learning and scholarships for honors students.
- She has just returned from Washington seeking federal funding for the Riverside Avenue project, as well as others.
- The University has received the Diversity in Athletics Award from Texas A&M as well as the Excellence Award for disability services provided to students.

- 7. Questions Directed to the President

There were no questions directed to the President.

8. Question and Answer Period

There were no questions.

9. Unfinished Business

There was no unfinished business.

10. New Business

A. Change in date of issue of paychecks to ten-month faculty

Salary and Benefits Committee 2/9/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Change in date of issue of Paychecks for 10-month faculty

The University Senate requests that Ball State University issue paychecks to those faculty on the 10-month plan at the end of each month beginning on August 31 and ending on May 31, effective August 31, 2007. Additionally, monthly benefit payments required for the months of June, July, and August may, at the faculty member's option, be prorated across all 10 monthly checks rather than subtracted in a lump sum from the 10th paycheck.

A motion was made and seconded (Popovich/Hahn) to place this item on the floor for discussion.

The motion to change the date of issue of Paychecks for 10-month faculty carried.

B. Revision of Computer Users Policy and Privileges and Responsibilities of Technology Users

Instructional Media Support Committee 2/14/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Computer Users Policy

Access

Ball State University strives to provide privacy and a fair share of technical resources to all members of the University community whose work requires it. Fees may be charged for some services. All computer users have the responsibility to use these resources in an efficient, effective, ethical, and lawful manner. Faculty may limit the use of technology in their classrooms and laboratories. The ethical and legal standards come from standards of common sense and common decency that apply to the use of any public resource within the University and are documented in the local, state, and federal statutes and University policies, regulations and procedures.

(Online Computer Users Policy)

Privileges and Responsibilities of Technology Users

Members of the University community must conduct themselves in accordance with high ethical standards related to use of technology. This policy applies to all forms of current and future technology capable of originating, storing, receiving, or sending alphanumeric data and photographic or other images. Faculty may limit the use of technology in their classrooms and laboratories. In addition to maintaining a high level of ethical behavior, each member of the University community agrees to abide by particular policies published elsewhere in this document, including the Student Academic Ethics Policy and the “Computer Users’ Privileges and Responsibilities” document published on the University website. These policies are periodically reviewed and updated by the Campus Council, the Faculty Council, and the University Senate.

(Faculty and Professional Personnel Handbook, P. 187)

A motion was made and seconded (Popovich/Stegner) to place these two items on the floor for discussion.

Discussion ensued and the motions to add the statement that faculty may limit the use of technology in their classrooms and laboratories carried.

C. Revision of InQsit Lab Procedures

Instructional Media Support Committee 2/14/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Revision of InQsit Lab Procedures

In order to discourage dishonesty in InQsit labs, the University Senate recommends the following actions be included in the InQsit laboratory procedures:

1. The InQsit examination will be modified to include a check-box statement at the beginning of the test stating that the student is aware of the Academic Dishonesty Policy of the university. A web link to the policy will be added for the student wishing to review the policy.
2. The InQsit examination will be modified to require faculty to respond to the instructions to the cyber proctor box before the module may be updated. This may include, but is not limited to, a check list of items or directions in the comment section.

(InQsit Laboratory Procedures)

A motion was made and seconded (Popovich/Smith) to place this item on the floor for discussion.

The motion to revise the InQsit lab procedures carried.

11. Other Items

Shawn Meier, University Senate student representative, informed the members that there is a meeting this afternoon to discuss how the Greek community can be involved and integrated in the new Strategic Plan.

The President commented that the Greek Strategic Plan is very impressive and is a good document with very clear outcome measures. They are now working on the implementation plan for it. Enhancing campus life is a part of the new Strategic Plan and she complimented the students and Student Affairs for putting together a good plan for action.

12. Adjournment

The meeting adjourned at 4:45 p.m.

April 19, 2007

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

/mt

In Memoriam

The members of the University Senate recognize with regret the death of:

Milton M. Underkoffler, Jr., Professor Emeritus of Computer Science, who retired after 25 years of service. He was a veteran of World War II, serving in the U.S. Navy as a flight instructor. Post-war, he earned bachelor's and master's degrees in education at Illinois State Normal University and a Ph.D. in education administration at Iowa State. In 1969, after serving in various teaching positions, Dr. Underkoffler joined the faculty of Ball State University as Associate Professor of Mathematics and Director of Instructional Computing. Gradually developing a computer science curriculum, he published at least three textbooks, one about the BASIC computer language, one about the PL/I programming language, and the third on the computer language ADA. In 1983, when mathematics and computer science became discrete units, he joined the new Department of Computer Science, teaching courses in database design. During his retirement, he was active with the Heritage in Flight Museum, the Prairie Aviation Museum, and the McLean County Youth Hockey Association, all in Illinois.

March 29, 2007

MINUTES OF THE FIRST MEETING OF THE 2007-08 UNIVERSITY SENATE
Thursday, April 19, 2007

Members Present: 53

Members Absent: 12

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 5:00 p.m. Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: B. Adams, N. Ahmed, D. Chen, J. Clark, G. Crawley, L. Deckers, J. Eflin, K. Ellis, J. Gora, F. Groom, M. Groover, D. Haber, M. Hawkins, F. Hood, B. Hozeski, M. Jameson, K. Kabadaki, K. Kalumba, C. Kapinus, T. King, J. McClure, W. McCune, M. McGrew, S. Meier, B. Mills, G. Murray, J. Olesen, P. Parkison, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, B. Smith, G. Stamp, R. Stankewitz, M. Steib, A. Stegner, F. Suppe, R. Uggen, C. Updike, C. Walker, M. Walker, G. Watson, A. Wieseke, B. Wills, T. Zivney

Substitutes: Jerome McKean for M. Brown, Lathrop Johnson for M. Guntsche, Kourtland Koch for M. Harvey, John Meiser for J. Rybarczyk, Winnie Mucherah for K. Speirs-Neumeister, Jim Needham for B. Umansky

Members Absent: J. Cross, S. Islam, E. Kelly, N. Kingsbury, J. Ledbetter, Tara King for C. Lehnertz, H. Mortimer, C. Munchel, Scott Rice-Snow for K. Neumann, W. Sharp, P. Spengler, E. Wolner

2. The Chairperson yielded the floor to the Vice Chairperson of the Senate, Ione DeOllos, for the purpose of elections.
3. A list of nominees for the election of Senate officers and Agenda Committee was presented.

The floor was opened for additional nominations for Chairperson. A motion was made and seconded (Popovich/Adams) to close nominations.

Bruce Hozeski was elected to serve as Chairperson, by acclamation.

The floor was opened for additional nominations for Vice Chairperson. Terry Zivney was nominated. A motion was made and seconded (Popovich/Stegner) to close nominations.

David Pearson was elected to serve as Vice Chairperson.

The floor was opened for additional nominations for Secretary. A motion was made and seconded (Pearson/Stegner) to close nominations.

Eva Zygmunt-Fillwalk was elected to serve as Secretary, by acclamation.

The floor was opened for additional nominations for Agenda Committee. Jamie Manuel was nominated. A motion was made and seconded (Crawley/Stegner) to close nominations.

Fred Suppe and Barb Wills were elected to serve two year terms, 2007-2009.

4. Ione DeOllos yielded the floor back to the Chairperson of the Senate, Bruce Hozeski. The Chairperson reminded the Senate that item #22 states that Senate Agenda Committee may act on behalf of the University Senate during the summer for emergency items, pending acceptance by the University Senate in the fall.

University Senate Minutes
April 19, 2007
Page Two

He also reminded the members that all current membership to committees continues through the summer with new appointments seated in the fall.

The meeting adjourned at 5:20 p.m.

Bruce W. Hozeski, Chairperson

Eva Zygmunt-Fillwalk, Secretary

/mt