

REVISED

MINUTES OF THE FIRST MEETING OF THE 2014-15 UNIVERSITY SENATE  
Thursday, April 24, 2014

Members Present: 57

Members Absent: 8

1. The meeting was called to order by the chairperson of the University Senate, Dave Pearson, at 5:01p.m.

Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: S. Aegisdottir, E. Agnew, A. Beane, J. Bolin, B. Brey, B. Byers, A. Brown, P. Buis, B. Byers, B. Canada, D. Caristi, J. Chapman, J. Christman, C. Corbin, E. Crawford, G. Dodson, J. Fitzgerald, J. Gora, M. Hanley, A. Harden, C. Hendershot, M. Hill, M. Holtzman, J. Huff, J. Jemiolo, J. Jones-Hall, L. Julian, K. Kessler, T. King, K. Koch, R. Kovac, K. Kreamelmeyer, L. Lehman, T. Mahfouz, S. McFadden, E. Nesson, L. O'Hara, C. Pak, S. Pattison, L. Pellerin, T. Peters, S. Rice-Snow, D. Singh, L. Sun, C. Thomas, K. Thurman, D. Wheeler, R. Wijesinghe, N. Wilkey, S. Zhuk

Substitutes: Rod Davis for T. Jitpaiboon, Michael Tagler for J. Forbey, Juan Carlos Ramirez for J. Gruver, David Pearson for J. Johnson, Ralph Bremigan for I. Livshits, Alisa Stewart for C. Munchel, Claudia Updike for B. Wagner

Members Absent: S. Byrum, M. Chiuini, B. Collins, M. Maggiotto, N. Perera, T. Richardson, J. Stroh

2. Dave Pearson, chairperson of the 2013-14 senate, yielded the floor to Michael Hanley, Chair of the Faculty Council, who presided over the meeting for the purpose of conducting elections.
3. New Business

A. Elections – Senate Officers

A list of nominees for the election of Senate officers and Agenda Committee was presented. (University Senate Agenda, 4/24/14, Enclosure #1)

Members received biographical sketch information for each nominee on today's ballot.

The floor was opened for other nominations. There were no nominations and a motion was made and seconded (Pearson/Hanley) to close nominations.

The motion carried.

A motion was made and seconded (Pearson/Thurman) to approve the slate by acclamation.

The motion carried.

The Chairperson, Vice Chairperson, and Secretary were elected by acclamation.

The following were elected by acclamation:

Chair: Amy Harden

Vice Chair: Chin-Sook Pak

Secretary: Lisa Pellerin

B. Elections – Committees

University Senate Agenda Committee – ONE position

1. Jennifer Jones-Hall (Student Life)
2. Laura O’Hara (Communication Studies)

Nominations will also be taken from the floor. There were no nominations and a motion was made and seconded to close nominations.

The motion carried.

Laura O’Hara was elected by paper ballot to serve on the University Senate Agenda Committee for a two year term, ending in 2016.

4. Adjournment

The meeting adjourned at 5:15 p.m.

Respectfully Submitted,

Lisa Pellerin, Secretary

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MINUTES OF THE FIFTH MEETING OF THE 2013-14 UNIVERSITY SENATE  
Thursday, January 16, 2014

Members Present: 52

Members Absent: 14

1. The meeting was called to order at 4:00 p.m., by the Chairperson of the University Senate, David Pearson.

Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: S. Aegisdottir, E. Agnew, C. Anagnos, A. Beane, B. Brey, P. Buis, B. Byers, S. Byrum, D. Caristi, C. Corbin, E. Crawford, G. Dodson, J. Forbey, M. Gillilan, J. Gora, D. Grosnick, J. Gruver, J. Hammons, A. Harden, C. Hendershot, T. Hendricks, M. Hill, M. Holtzman, J. Huff, J. Jemiolo, J. Jones-Hall, T. King, K. Koch, K. Kreamelmeyer, M. Maggiotto, T. Mahfouz, E. Nesson, L. O'Hara, C. Pak, S. Pattison, D. Pearson, L. Pellerin, N. Perera, S. Rice-Snow, D. Shawger, D. Singh, C. Staggs, L. Sun, K. Thurman, C. Updike, D. Wheeler, S. Zhuk

Substitutes: Frank Groom for R. Bellaver, Dale Umbach for R. Bremigan, Robin Blom for M. Hanley, Matt Stephenson for L. Julian, Shannon Staton for G. Slater

Members Absent: J. Bolin, R. Butler, B. Canada, J. Chapman, M. Chiuni, R. Davis, J. Fitzgerald, L. Lehman, C. Munchel, T. Richardson, L. Slone, L. Stevens, J. Strauss, C. Thomas

2. A motion was made and seconded (Shawger/Thurman) to approve the University Senate minutes of November 14, 2013.

The motion carried.

3. Announcements

- A. Presidential Search Update – R. Wayne Estopinal, AIA  
Trustee and Committee Chair  
Ball State University Board of Trustees

The chair of the senate introduced today's speaker. Mr. Estopinal welcomed those attending from the Presidential Search Committee. The search committee has been meeting with Students, Staff, and Faculty this past week. They will meet with the Alumni Council on Saturday, January 18. University Marketing and Communications is documenting comments made at each of these group meetings, as well as the Staff Council meeting held earlier today and today's senate meeting. These comments, concerns and suggestions will be handed to the candidates to review prior to their interview. All stakeholders are invited to forward any other comments to Mr. Jerry Baker from the search firm that has been hired to field applicants. His email address is [jabaker@baasearch.com](mailto:jabaker@baasearch.com). He has a group of candidates (approximately 200) to send the position opening. It will also be advertised in major higher education publications.

*His questions to the senate were 1) What do you like or don't like about the present administration, and 2) after two years or so, what do you consider a success or what grade would you like to give the new president.*

- *Regarding academic credentials, do you think the new president needs to hold a Ph.D.? Does an Ed.D. or a terminal degree in their area qualify?*

... Very uncomfortable with president without a Ph.D.; however, this is a professional position.

... One or two publications would be necessary

... Agree with what has been said, but would argue that book authorship is not a requirement in all disciplines. An appropriate publication record should be necessary, however.

1. *Should the new president come from a private or public institution?*

- ... Public or private is okay
  - ... Should have a good grasp on public institutions and all that entails
  - ... Should have extensive experience with a public institution...agree but on the other hand, if someone was coming from a private institution but has experience in relationship building and funding.
  - ... Would like to see a president with a deep understanding and commitment to public higher education
- *A common theme from other groups was that they wanted someone to continue the good work in forming relationships in Indianapolis and managing a \$339M corporation.*

Other comments from senate:

- ... Would like to see in the next 5-10 years, more autonomy with departments
  - ... Hierarchy needs to be less rigid
  - ... President should both hear and understand what we say
  - ... The president should have a thorough financial background and be able to financially run the university and acquire money from legislature and students as well
  - ... Experience and commitment to international/global world. Needs to be affordable to students. Our reach is very much global
  - ... Rigorously recruiting underrepresented faculty and students to campus
  - ... Maintain sustainability – we have over a thirty year history, not just the geothermal project
- *Point came out that this is not really a stepping stone position, but a destination recruitment for the new president. A lot of conversation came out about where we are with the community and the percentage of faculty and staff who do not live near the university. Thoughts about connection with the community? How important is that?*
- ... Immersive learning has been a very good step in the efforts of improving town and gown. Local politicians are probably more understanding of there being no work other than the university. May need to think of long-term strategic direction. We need to keep it going and push it even further. Community connection has certainly gotten better, but it could easily go the other way. We do not need an isolated attitude about the campus and what the university means to the community.
  - ... Someone interested in faculty research
  - ... Retention of students
  - ... Encouraging technology – needs to continue to grow
- *How are we going to evaluate at the end of two years?*
- ... Tied to strategic plan. We need someone to buy into our strategic plan. This would be the evaluating piece
  - ... There have been comments that we're not looking for someone to be a revolutionary change agent. The strategic plan does lay out a vision.
  - ... Major criteria would be improving conditions of faculty. We need to make money for our teachers. After that, we will have a very good condition for our students.
  - ... The first year or two, the new president would build good relationships with departments/programs/colleges, and make those connections in a manner where there is a good feeling of going forward with confidence.

- *Absorb, listen, see, understand our vision through the strategic plan, and changes would be inclusive, openly discussed and be contextual changes. This position should not necessary be their legacy, but shared with others on campus.*

- ... Keeping the relationships with students
- ... Visibility and accessibility

#### Questions from senate

- ... Regarding process – will there be any other opportunities to have more input, meet candidates, see vitae, prior to the announcement of a new president?

*The person we're looking for is doing an incredible job where they are right now. So the real answer is, probably not. We'll be reviewing hundreds of pages of vitae, and we've been told to plan on 30 hours of that week reviewing documentation. The next meeting of the search committee is January 30. This will not be a public meeting; the committee will be working on an evaluation form for interviewing candidates. There will probably be no more public meetings; however, we will be as transparent as we possibly can be. All members of the search committee have signed a confidentiality agreement.*

*If you have names of candidates or educational institutions that should be contacted, please send them to Jerry Baker at the email address I gave earlier. Early March will be the major blitz on evaluating applications.*

At the conclusion of the discussion, the chair of the senate introduced Rick Hall, the newly elected President of the Board of Trustees and a Ball State alum.

Items I. B. (Next meetings), C. Revised Programs, and D. Editorial Revisions to the Constitution (Enclosure #1) were reviewed by the senate.

4. The Senate had a moment of silence to recognize the deaths of David Frances Foley and Paul A. Magro

#### 5. Council/Committee/Student Senate Reports

- A. Governance and Elections Committee – Lisa Pellerin, Secretary, reported the committee met on January 9 and discussed and approved the amendments to the handbook that are on today's agenda for a first reading. They also discussed the preference polls and suggestions for receiving more of them back after they are mailed electronically.
- B. Faculty Council – Kip Shawger, Chairperson. Kip reported the Faculty Council met in November and discussed several items on today's agenda. The next meeting of the council will be Thursday, January 23, in this location. They will be reviewing incomplete grades submitted by the GEC and the Admissions and Credits Committee.
- C. University Council – Michael Gillilan, Chairperson. Michael reported the University Council met the first week of December and had Associate Provost Bob Morris as a guest to discuss the policy on Conflict of Interest/Conflict of Commitment. The next meeting of the council is January 30, in this location.
- D. Campus Council – Kevin Thurman, Chairperson. Kevin reported the Campus Council did not meet January 9 because there were no new items of business. The next meeting is February 6.

- E. Student Senate – Chloe Anagnos, President, Student Government Association (SGA). Chloe introduced herself and reported the SGA meets on Wednesdays and met yesterday (January 15). Their upcoming conference on leadership development is at the end of the month. This is the first conference for state-wide student government associations.
7. David Pearson, Chairperson of the University Senate, reviewed the GANTT Chart (University Senate Agenda, 1/16/14, Enclosure #2) with the membership of the Senate.

Kip Shawger, member of the Salary and Benefits Committee, reported the Family Leave policy and the issue of Technology should have some kind of action and report from Business Affairs very shortly.

8. President's Remarks

The President reported that the semester has begun and we have two days that we missed and will more than likely have to make up. This was mentioned in the *President's Perspective* sent out this week. We have a commitment to supply a certain amount of time for instruction. The chair of the senate and faculty council both have informally spoken with the Provost and offered guidance with this issue.

The Provost reported it is a complicated situation in which we are obligated to fulfill. There will possibly be some Saturdays, or online classes. Classes meeting once a week will also be taken into consideration.

9. Question and Answer Period

There were no questions.

10. Unfinished Business

A. Constitutional Amendments (University Senate Agenda, 1/16/14, Enclosure #3)

**Tabled from 11/14/13 meeting**

A motion was made and seconded (Shawger/Thurman) to take off the table for discussion and vote.

Lisa Pellerin, spokesperson for the Governance and Elections Committee, reported the committee felt these revisions to the constitution were substantive and could not be revised without an amendment. Both amendments affect each other.

The vote on the amendments were conducted separately.

Amendment #1 carried.

Amendment #2 carried.

11. New Business

A. Constitutional Amendments (University Senate Agenda, 1/16/14, Enclosure #4)

This is the first reading and no discussion may take place. There are five amendments.

A motion was made and seconded (Thurman/Shawger) to table until the next meeting.

The motion to table the constitutional amendments carried.

12. Other Items

A. A question was asked regarding the construction around Cooper Science Building. They are missing several parking spaces and there are several unoccupied service spaces behind the smokestacks. The faculty member wondered if some of those spaces could be allocated to the missing spaces in the R11 lot by the building. The

President will pursue the request and report back to the senate.

13. Adjournment

The meeting adjourned at 5:10 p.m.

February 13, 2014

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David Pearson, Chairperson

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Amy Harden, Secretary

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MINUTES OF THE SIXTH MEETING OF THE 2013-14 UNIVERSITY SENATE  
Thursday, February 13, 2014

Members Present: 55

Members Absent: 12

1. The meeting was called to order at 4:00 p.m., by the Chairperson of the University Senate, David Pearson.

Roll Call was taken by initialing the roster located at the entrance to LB 125.

Members Present: S. Aegisdottir, E. Agnew, C. Anagnos, A. Beane, R. Bellaver, J. Bolin, R. Bremigan, B. Brey, P. Buis, B. Byers, S. Byrum, D. Caristi, J. Chapman, M. Chiuini, E. Crawford, R. Davis, G. Dodson, J. Forbey, M. Gillilan, D. Grosnick, J. Gruver, A. Harden, C. Hendershot, T. Hendricks, J. Hesser, M. Hill, M. Holtzman, J. Huff, J. Jemiolo, L. Julian, T. King, K. Kreamelmeyer, T. Mahfouz, E. Nesson, L. O'Hara, S. Pattison, D. Pearson, L. Pellerin, S. Rice-Snow, T. Richardson, D. Shawger, D. Singh, G. Slater, L. Sullivan, L. Sun, C. Thomas, K. Thurman, D. Wheeler, S. Zhuk

Substitutes: Lisa Jarrell for J. Hammons, Robin Blom for M. Hanley, Kari Murphy for J. Jones-Hall, Susan Johnson for M. Maggiotto, Brian Meekin for C. Munchel, Lathrop Johnson for C. Pak

Members Absent: R. Butler, B. Canada, C. Corbin, J. Fitzgerald, J. Gora, K. Koch, L. Lehman, N. Perera, L. Slone, L. Stevens, J. Strauss, C. Updike

2. A motion was made and seconded (Thurman/Hesser) to approve the University Senate minutes of November 14, 2013.

The motion carried.

3. Announcements

Items A. (Next Scheduled Meetings), B. (Program Information), and C. (Minimum Grade Requirements-Enclosure #1) were reviewed by the members of the Senate.

4. The Senate had a moment of silence to recognize the deaths of Dorothy Johnson Burkhardt, Margaret Hosey, Thomas R. Mertens, and Earl Yestingsmeier.

5. Council/Committee/Student Senate Reports

- A. Governance and Elections Committee – Ralph Bremigan, chair of the committee, was ill today and the chair of the senate read the following report:

1. University Senate and Senate Agenda Committee elections are on April 24, the last meeting of the University Senate. Anyone who would like to nominate someone or themselves should forward name(s) to Ralph or Melanie Turner by March 26. After that date, the committee will work to recruit nominees.
2. The preference poll will be sent soon through the communications center. Please encourage faculty in your department and professional personnel in your area to participate.
3. The Professional Education Committee (PEC) is working hard to substantially revise its membership and responsibilities. This will be a constitutional amendment. It is reasonable to believe the proposal will be ready for review by the Governance and Elections Committee as well as the Faculty Council this spring.
4. The committee is working with the International Programs Committee on revisions to its membership.

- B. Faculty Council – Kip Shawger, Chairperson. Kip reported the Faculty Council met on January 23 and approved the incomplete grade policy on today's agenda. They will meet again on February 20.

- C. University Council – Michael Gillilan, Chairperson. Michael reported the University Council met on January 30. There was significant discussion regarding the Online Distance Education Committee. The University Council has written a statement in opposition to having the committee move to the Faculty Council. Another action item includes a letter to the Board of Trustees regarding the lack of professional personnel on the Presidential Search Committee.
  - D. Campus Council – Kevin Thurman, Chairperson. Kevin reported the Campus Council met and approved revisions to the Student Code. They continued their discussion on Cardinal Cash in the residence halls.
  - E. Student Senate – Chloe Anagnos, President, Student Government Association (SGA). Chloe reported SGA is in the middle of nominations convention for the next two weeks. Carli Hendershot is working on implementing Cardinal Cash in residence halls. They are working on getting the blue recycling bags to students in the residence halls. Regarding Blackboard testing labs – they are proposing to continue to provide walk-in testing labs instead of appointments. Finally, they are proposing mid-term evaluations for all classes instead of just a few of them.
6. David Pearson, Chairperson of the University Senate, reviewed the GANTT Chart (University Senate Agenda, 2/20/14, Enclosure #2) with the membership of the Senate.

The GANTT Chart will be revised to add progress on the issue of Telecommuting and Family Leave. The issue of post-tenure review has been added. The University Promotion and Tenure Committee was sent the request to review a policy sent to them. There is a policy at Indiana University and Purdue is getting ready to pass one, as well. Two other universities in the state have policies in place regarding this issue. A review of every other year is not what is proposed. It does not mean a faculty member has to go through tenure all over again. This policy will look at chronic non-performance. It is understood that every department has established satisfactory or meritorious performance with regard to their faculty. There may be some faculty, however, that stay in a chronic state of underperformance.

The chair reported the issue is still ongoing regarding pursuing the opening of more parking spaces next to the Central Chilling Plant because of the elimination of several parking spaces in the restricted lot (R11), next to the Cooper Science Building and construction of the new planetarium.

7. Questions Directed to the President

The President was not in attendance at today's meeting; however, Provost King reported on the following:

- a. The Academic Planning Committee has been active for over a year. The plan is to have a framework or plan to bring back to the university community sometime in March. There have been interesting discussions regarding the academic plan regarding health sciences and allied professions being possibly located in a new college. The discussion included Bryan Mills, President and CEO of Community Health Network, David Johnson the President and CEO of Biocrossroads, and John Lechleiter, President and CEO of Eli Lilly Corporation spoke with us and all are very complimentary of our graduates.
- b. Last Monday (February 10), Jeff Selingo, the author of "College (Un)bound: The Future of Higher Education," spoke in Pruis Hall. It was an excellent discussion on what colleges will look like in the future.
- c. Next Monday (February 17), Rich DeMillo will speak in Pruis Hall about the use of technology in higher education. DeMillo is a distinguished professor of computing at the Georgia Institute of Technology, director of the Center for 21st Century Universities, a Lumina Foundation fellow, and chief scientist at the Qatar Computing Research Institute.

8. Question and Answer Period

There were no questions.

9. Unfinished Business

A. Constitutional Amendments (University Senate Agenda, 2/20/14, Enclosure #3)

**Tabled from 1/16/14 meeting**

The chair of University Senate informed the members that amendments require sixty days to hear back from the departments/areas concerning the amendments. There will not enough time to have these amendments approved in time to include in the 2014-15 Faculty and Professional Personnel Handbook. Further, there was a very solid argument at the last Agenda Committee meeting that not enough communication had taken place between the Online Distance Education Committee and the University Council concerning Amendment #1 and Amendment #3.

Amendment #1 Move Online Distance Education Committee from University Council to Faculty Council

A motion as made and seconded (Shawger/Thurman) to table until further communication and discussion can take place.

The motion carried.

Amendment #2 Revisions to Graduate Education Committee membership/responsibilities

A motion was made and seconded to approve this amendment.

The motion carried.

Amendment #3 Revision to Online Distance Education Committee membership/responsibilities

A motion was made and seconded (Gillilan/Shawger) to table until further communication and discussion can take place.

The motion carried.

Amendment #4 Revision to responsibilities of Academic Technology Committee

A motion was made and seconded to approve this revision.

The motion carried.

Amendment #5 Revision to responsibilities of Library Committee

Discussion: Jeff Green, a member of the Library Committee, was in attendance at today's meeting. The Library Committee is in favor of this revision.

A motion was made and seconded to approve this revision.

The motion carried.

10. New Business

A. Revision of Incomplete Grades Policy (University Senate Agenda, 2/20/14, Enclosure #4)

A motion was made and seconded (Shawger/Thurman) to place on the floor for discussion.

Nancy Cronk and Deborah Mix were in attendance at today's meeting to answer questions from the members. Nancy indicated there was good discussion at the Faculty Council meeting and the fear that faculty could not

ask for extensions was resolved. Reminders are also sent once a month to inform students that their incomplete grade is still on the table and needs to be completed.

The department chair and dean must also give approval. Provost King asked Academic Systems to devise a form for all to use.

The motion to approve the revision of the Incomplete Grades Policy carried.

11. Other Items

There were no other items.

12. Adjournment

The meeting adjourned at 4:50 p.m.

March 20, 2014

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David Pearson, Chairperson

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Amy Harden, Secretary

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