

**AGENDA FOR
UNIVERSITY SENATE MEETING**

**January 25, 2007
4:00 p.m.
AJ 175
(PLEASE NOTE ROOM CHANGE)**

Approval of the minutes of November 30, 2006

I. Announcements

A. Next Scheduled Meetings

Senate Agenda Committee – February 12, 2007, 8:00 a.m., AT 202F
University Senate – February 22, 2007, 4:00 p.m., AJ 175

B. Board of Trustees Action

Approved by Board of Trustees 12/15/06

1. Graduate Educational Assistance Program
2. Addition of free-standing birthing centers under BSU healthcare plan

C. Program Information – Academic Posting 2006-07 Volume XXXVIII-4

Revised Programs:

College of Applied Sciences and Technology
School of Physical Education, Sport, and Exercise Science
Master of Arts or Master of Science in Physical Education

College of Sciences and Humanities

Department of Anthropology
Master of Arts in Anthropology
Department of Physiology and Health Science
Master of Arts in Health Science
Master of Science in Health Science

Department of Political Science
Master of Arts in Political Science
Master of Public Administration (MPA)

Department of Speech Pathology and Audiology
Doctor of Audiology (AuD)

Academic Posting 2006-07 Volume XXXVIII-5

College of Applied Sciences and Technology
Department of Family and Consumer Sciences
Master of Science in Family and Consumer Sciences
Department of Technology
Master of Arts in Technology Education
Master of Arts in Career and Technical Education

College of Communication, Information, and Media
Department of Telecommunications
Master of Arts in Telecommunications
College of Sciences and Humanities
Department of English
Master of Arts in English (Rhetoric and Composition)
Doctor of Philosophy in English
Teachers College
Department of Educational Studies
Master of Arts in Executive Development for Public Service

- D. Update on progress of Task Force on Student Academic Ethics Policy
- E. Establishment of a due date for Senate action items to be returned to Agenda Committee.

II. In Memoriam – M. John Eiden, Louis E. Ingelhart

III. Committee Reports

- A. Governance and Elections Committee – Ione DeOllos, Chairperson
- B. Faculty Council – Mark Popovich, Chairperson
- C. University Council – Adam Stegner, Chairperson
- D. Campus Council – Matthew Walker, Chairperson

IV. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #1 – Issues in the Senate System)

V. Questions Directed to the President

VI. Question and Answer Period

VII. Unfinished Business

- A. Proposed Amendments to the Constitution – Second Reading
(1/7/07 Senate Agenda, Enclosure #2)

VIII. New Business

- A. Election of James Ruebel as Faculty Athletics Representative to the NCAA and MAC.

IX. Other Items

X. Adjournment

MINUTES OF THE FIFTH MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, November 30, 2006

Members Present: 59

Members Absent: 11

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:00 p.m. Roll Call was taken by initialing the roster located at the entrance to BB 109.

Members Present: B. Adams, N. Ahmed, R. Blount, J. Cecil, G. Crawley, L. Deckers, I. DeOllos, M. Faroh, K. Gorman, F. Groom, D. Haber, D. Hahn, M. Harvey, J. Helton, B. Hozeski, R. Huffman, K. Kabadaki, K. Kalumba, T. King, N. Kingsbury, J. Ledbetter, C. Lehnertz, J. Manuel, J. McClure, W. McCune, J. McKean, S. Meier, B. Messner, B. Mills, H. Mortimer, W. Mucherah, G. Murray, K. Neumann, J. Olesen, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Shackelford, R. Spangler, R. Stankewitz, A. Stegner, F. Suppe, B. Umansky, C. Updike, J. Vann, M. Walker, G. Watson, T. White, E. Whittern, B. Wills, T. Zivney, E. Zygmunt-Fillwalk

Substitutes: Kyle Ellis for M. Lacy, Paul Gestwicki for M. McGrew, Marilyn Ryan for A. Wieseke, Don Merten for P. Wohlt

Members Absent: J. Eflin, J. Gora, M. Hawkins, S. Islam, L. Johnson, E. Kelly, A. Lisec, W. Sharp, P. Spengler, E. White, E. Wolner

2. Announcements

A motion was made and seconded (Popovich/Watson) to approve the minutes of October 26, 2006.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – January 8, 2007, 8:00 a.m., AT 202F

University Senate – January 25, 2007, 4:00 p.m., AJ 175 (NOTE ROOM CHANGE)

- B. Program Information – Academic Posting 2006-07 Volume XXXVIII-3

Revised Programs:

Miller College of Business

Master of Business Administration

Business Essentials Certificate

College of Sciences and Humanities

Department of Computer Science

Master of Science in Computer Science

Minor in Computer Science

Department of History

Master of Arts in History

Department of Physiology and Health Science

Master of Arts in Physiology

Master of Science in Physiology

Department of Psychological Science

Master of Arts in Clinical Psychology

Teachers College

Department of Educational Studies

Master of Arts in Student Affairs Administration in Higher Education

C. Communication to Campus Community regarding senate actions

The Chairperson informed the members of the Senate that there has been discussion at the Senate Agenda Committee regarding communicating senate actions to the departments and colleges. Beginning with this academic year, communication regarding senate actions will be sent electronically. This information will be sent after action has been taken by the President Gora or the Board of Trustees. This will allow the departments the opportunity to distribute the information to the faculty and staff in their department.

D. UCC-21 Report

Juli Eflin, Chairperson of UCC Task Force-II, reported that the subcommittee has been meeting every Wednesday from 8:30-10:00 a.m. in NQ 112. They are considering the entire document and also suggested changes that have been submitted. It is unlikely that they will be finished by the end of this semester, but should conclude early during the spring semester.

3. In Memoriam - Helen J. Berry, Janet Ross, Mary Elizabeth Wood

4. Committee/Council Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the committee has met and has two items on today's agenda – the constitutional changes regarding membership and the electronic voting statement to be included in the Standing Rules of the Senate.

B. Faculty Council – Mark Popovich, Chairperson

Mark reported that the next meeting of the Council has been cancelled. The next meeting will be February 1, 2007.

C. University Council – Adam Stegner, Chairperson

Adam reported that the Council has met to receive committee reports. There were no items of new business.

D. Campus Council – Matthew Walker, Chairperson

Matt reported that the Council met and received committee reports. They are working on the issues in the senate system.

5. Report by Chairperson of Senate – Bruce W. Hozeski (Senate Agenda, 11/30/06, Enclosure #1)

6. Questions Directed to the President

Bruce reported that the President is out of town but wanted him to report that since the last meeting of the Senate, she has been in Washington, D.C., meeting with alumni and donors as well as potential Ball State students. While in Washington, she met with representatives from the *Chronicle of Higher Education* regarding publicity of Ball State, *Inside Higher Education*, a new organization that posts job searches and has media information, and *US News and World Report*.

She also wanted to report that the Indianapolis Center officially opened yesterday, as stated in the newspaper.

7. Question and Answer Period

There were no questions.

8. Unfinished Business

There was no unfinished business.

9. New Business

A. Pre-requisite class tracking

Motion approved by Instructional Media Support Committee 10/11/06, Faculty Council 11/2/06, and Senate Agenda Committee 11/20/06:

“Resources should be earmarked for University Computing Services to implement a process to resolve the pre-requisite class tracking issues of the registration system.”

A motion was made and seconded (Popovich/DeOllos) to place this item on the floor for discussion.

Discussion ensued.

The motion carried.

B. Proposed Amendments to the Constitution – First Reading (Senate Agenda 11/30/06, Enclosure #2)

This is the first reading and submitted for informational purposes only. No discussion or vote will take place until the second reading, which will be January 25, 2007.

C. Electronic Voting Procedure

Statement approved by the Governance and Elections Committee 11/7/06 and Senate Agenda Committee 11/20/06:

“The elected officers of the Senate and Senate committees may conduct official business, which includes voting, electronically. However, any member may object to this process. The objection will automatically cause a face-to-face meeting to replace the virtual meeting.”

To be added to the Standing Rules of the Senate

A motion was made and seconded (Pearson/Stegner) to place this item on the floor for discussion.

Several “friendly amendments” that were in the spirit of the motion were discussed.

A motion was made and seconded (Walker/Watson) to return this item to the Governance and Elections Committee for further work.

Motion carried, with abstentions.

Mark Popovich, Chairperson of the Faculty Council, stated that he hopes that the Senate and other councils and committees will be able to vote electronically, especially with procedures that are being implemented in case of a pandemic on campus.

10. Other Items

1. A senator inquired about the grade inflation study. Bruce reported that the Teaching Evaluation Committee has this issue. He will check with the chairperson of that committee on its progress.
2. Senators were requested to pass on to committee chairpersons that the Senate needs reports from the committees regarding their activities. There are several issues that have been on the issues list for well over a year. A suggestion to alleviate this problem would be to set a deadline when action should be taken and reported back to the Senate. No action was taken on this suggestion.

11. Adjournment

A motion was made and seconded (Adams/Stegner) to adjourn.

Motion carried.

The meeting adjourned at 4:55 p.m.

January 25, 2007

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

/mt

ISSUES IN THE SENATE SYSTEM, 2006-07
January 25, 2007

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (Public Safety)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)

Grade Inflation (Teaching Evaluation)

Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04
(Salary and Benefits)

Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05
(Creative Arts)

1-2-1 Agreement (International Programs) – from University Council 9/15/05

Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05
(Contract Faculty)

Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)

Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee
8/21/06 (Salary and Benefits)

Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)

Ten-month pay system and summer insurance payments (Salary and Benefits)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)

GOVERNANCE AND ELECTIONS COMMITTEE

Representation of Student Affairs areas on University Senate

Electronic Voting Procedures

1/8/07

Amendments to the Constitution
SECOND READING

Proposed amendment to Senate membership:

II Membership

1. Membership in the University Senate shall consist of the following elected and ex officio representatives:
 - 1.1 By virtue of their offices the President of the University, the Provost and Vice President for Academic Affairs, the chairpersons of the three councils of the University Senate, and one academic dean selected annually by all such deans to represent them;
 - 1.2 A total of forty-nine regular faculty representatives, one elected from each department for staggered two-year terms;
 - 1.3 A total of two contract faculty elected for staggered two-year terms by and from the full-time contract faculty with a minimum of three years of full-time, continual service to the university;²
 - 1.4 A total of ~~five~~ six professional personnel representatives, one each elected by and from the ~~five~~ six professional personnel areas, for staggered two-year terms. The electorate in each unit shall be the professional personnel on tenure, tenure-track, or continuing contracts. For purposes of participation in the governance system, faculty with primary assignment in one of the ~~five~~ six professional areas shall be defined as professional personnel.
 - 1.5 By virtue of their offices the President of the Student Government Association; the President of the Student Senate, the President Pro Tempore of the Student Senate, one graduate student elected by the graduate student body at large, and six undergraduate students elected by the student body at large for one-year terms. In the case of vacancies the President of the Student Government Association shall appoint students to best represent the diverse student population at Ball State University.
- ~~2.~~ 1.6 ~~At no time shall the total membership of the University Senate exceed seventy representatives.~~ Needed adjustments will be made whenever changes occur in the number of units.
- ~~3.~~ 2. No person except students may serve more than three consecutive full terms as an elected member of the Senate.
- ~~4.~~ 3. All elections of faculty and professional personnel representatives to the University Senate will be conducted by the units which they represent under the supervision of the Governance and Elections Committee. Student representatives will be appointed by the Student Government Association. Appointments shall be made and elections shall be held by 15 March³ each year for Senators to be seated in the fall.
- ~~5.~~ 4. Ex officio and elected members of the Senate have full voting rights in University Senate and on University Senate standing committees. Any member of the University Senate who is unable to attend one or more of its sessions may designate an alternate from the same unit for such meetings. The alternate must register with the Secretary of the Senate before the start of the meeting to be eligible to participate and vote.
- ~~6.~~ 5. Resignations from the Senate must be submitted in writing to the Secretary of the Senate and contain a specific date of effectiveness.
- ~~7.~~ 6. If an elected senator is unable to discharge his or her obligations, the electorate of the unit concerned may by majority vote request the Governance and Elections Committee to declare the seat vacant.

- 8. ~~7.~~ When a faculty or professional personnel position is vacated in the Senate, a replacement will be elected to complete the original term through the same process used for electing the vacating representative. The person chosen as a replacement will be eligible for later election to another full term.⁴ When a student position is vacated in the Senate, a replacement will be appointed by the President of the Student Government Association.
- 9. ~~8.~~ The University Senate reserves the right to determine the eligibility of its members in accordance with this Constitution.
- 10. ~~9.~~ Student members must meet eligibility requirements in accordance with the bylaws of the Student Government Association.

Pages 6-7 of the Faculty and Professional Personnel Handbook

Proposed amendment to University Council membership:

University Council ³²

1. Membership

The membership of the University Council shall consist of the following:

1.1 Voting

- 1.11 The ~~five-six~~ elected professional personnel members of the University senate, for staggered two year terms;
- 1.12 ~~Ten~~ Twelve additional professional personnel, two each elected by and from the professional personnel in Academic Affairs, Business Affairs, Information Technology, Marketing, Communication, and Enrollment Management, ~~and~~ University Advancement, and Student Affairs and Dean of Students, for staggered two year terms;
- 1.13 Seven faculty, one appointed from each college, by Faculty Council, for staggered two year terms;
- 1.14 Five students appointed by Student Government Association, for one year terms.

1.2 Non-Voting

- 1.21 The Provost and Vice President for Academic Affairs, ex officio, or a designee;
- 1.22 The Vice President for Business Affairs, ex officio, or a designee;
- 1.23 The Vice President for Information Technology, ex officio, or a designee;
- 1.24 The Vice President for Enrollment, Marketing, and Communications, ex officio, or a designee;
- 1.25 The Vice President for University Advancement, ex officio, or a designee;
- 1.26 The Vice President for Student Affairs and Dean of Students, ex officio, or a designee;
- ~~1.26-1.27~~ The Chairperson of the Faculty Council, ex officio, or a designee;
- ~~1.27-1.28~~ The Chairperson of the Campus Council, ex officio, or a designee
- ~~1.28~~ The Dean of the Division of Student Affairs, ex officio, or a designee.

Pages 25-26 of the Faculty and Professional Personnel Handbook

Proposed amendment to Salary and Benefits Committee membership:

9. Salary and Benefits Committee²⁷

9.1 Membership – The membership of the Salary and Benefits Committee shall consist of the following:

9.11 Voting

2.111 Seven members selected by and from the membership of the Faculty Council, one representing each college, for staggered two year terms;

~~2.112 One Professional Personnel member appointed by the University Council, for a one year term;~~ Six members selected by and from the membership of the University Council, one representing each professional area, for staggered two year terms;

2.113 One member appointed by and from the University Council's Financial and Budgetary Affairs Committee, for a one year term.

9.12 Non-Voting

9.121 The Provost and Vice President for Academic Affairs, ex officio, or a designee.

9.122 The Vice President for Business Affairs, ex officio, or a designee.

**AGENDA FOR
UNIVERSITY SENATE MEETING**

**February 22, 2007
4:00 p.m.
AJ 175**

Approval of the minutes of January 25, 2007

I. Announcements

A. Next Scheduled Meetings

Senate Agenda Committee – March 19, 2007, 8:00 a.m., AT 202F
University Senate – March 29, 2007, 4:00 p.m., AJ 175

B. Pandemic Update

C. Program Information – Academic Posting 2006-07 Volume XXXVIII-6

Revised Programs:

College of Applied Sciences and Technology

Department of Family and Consumer Sciences

Master of Arts in Family and Consumer Sciences

Fisher Institute for Wellness and Gerontology

Master of Arts in Wellness Management

Master of Science in Wellness Management

College of Architecture and Planning

Department of Architecture

Master of Architecture

Master of Architecture II

College of Sciences and Humanities

Department of Mathematical Sciences

New: Middle School/Junior High Mathematics License (Graduate level)

D. Task Force on Student Academic Ethics Policy

II. In Memoriam – Catherine B. (Kitty) (Bell) Rutledge-Lough

III. Committee Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

B. Faculty Council – Mark Popovich, Chairperson

C. University Council – Adam Stegner, Chairperson

D. Campus Council – Matthew Walker, Chairperson

IV. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #1 – Issues in the Senate System)

V. Questions Directed to the President

VI. Question and Answer Period

VII. Unfinished Business

VIII. New Business

A. Procedures on Electronic Voting

Motion approved by the Governance and Elections Committee 1/19/07:

“The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically. This includes, but is not limited to, e-mail, electronic postings, websites, voting and meetings. However, the membership of the aforementioned groups must first develop policies and procedures for electronic voting and meetings within each group.”

To be added to the Standing Rules of the Senate

B. Comprehensive Examinations for Master’s Degree (Enclosure #2)

IX. Other Items

X. Adjournment

/mt

MINUTES OF THE SIXTH MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, January 25, 2007

Members Present: 55

Members Absent: 15

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: B. Adams, N. Ahmed, R. Blount, G. Crawley, L. Deckers, I. DeOllos, J. Eflin, K. Gorman, F. Groom, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, S. Islam, L. Johnson, K. Kabadaki, K. Kalumba, E. Kelly, T. King, A. Lisee, J. McClure, M. McGrew, J. McKean, S. Meier, B. Mills, W. Mucherah, G. Murray, J. Olesen, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Shackelford, R. Spangler, P. Spengler, R. Stankewitz, F. Suppe, C. Updike, M. Walker, E. Whittern, A. Wieseke, B. Wills, P. Wohlt, E. Wolner, T. Zivney

Substitutes: Roger Lavery for N. Kingsbury, Mark Myring for J. Ledbetter, Tara King for C. Lehnertz, Larry Smith for B. Messner, James Needham for B. Umansky, Kelly Hake for G. Watson

Members Absent: J. Cecil, M. Faroh, J. Gora, D. Haber, M. Lacy, J. Manuel, W. McCune, H. Mortimer, K. Neumann, W. Sharp, A. Stegner, J. Vann, E. White, T. White, E. Zygmunt-Fillwalk

2. Announcements

A motion was made and seconded (Walker/Popovich) to approve the minutes of November 30, 2006.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – February 12, 2007, 8:00 a.m., AT 202F
University Senate – February 22, 2007, 4:00 p.m., AJ 175

- B. Board of Trustees Action

Approved by Board of Trustees 12/15/06

1. Graduate Educational Assistance Program – will take effect Summer, 2007.
2. Addition of free-standing birthing centers under BSU healthcare plan – will take effect immediately.

- C. Program Information – Academic Posting 2006-07 Volume XXXVIII-4

Revised Programs:

College of Applied Sciences and Technology
 School of Physical Education, Sport, and Exercise Science
 Master of Arts or Master of Science in Physical Education
College of Sciences and Humanities
 Department of Anthropology
 Master of Arts in Anthropology
 Department of Physiology and Health Science
 Master of Arts in Health Science
 Master of Science in Health Science
 Department of Political Science
 Master of Arts in Political Science
 Master of Public Administration (MPA)
 Department of Speech Pathology and Audiology
 Doctor of Audiology (AuD)

Academic Posting 2006-07 Volume XXXVIII-5

- College of Applied Sciences and Technology
 - Department of Family and Consumer Sciences
 - Master of Science in Family and Consumer Sciences
 - Department of Technology
 - Master of Arts in Technology Education
 - Master of Arts in Career and Technical Education
- College of Communication, Information, and Media
 - Department of Telecommunications
 - Master of Arts in Telecommunications
- College of Sciences and Humanities
 - Department of English
 - Master of Arts in English (Rhetoric and Composition)
 - Doctor of Philosophy in English
- Teachers College
 - Department of Educational Studies
 - Master of Arts in Executive Development for Public Service

The Chairperson reminded the members that these program revisions become official when the minutes are approved of this meeting.

D. Update on progress of Task Force on Student Academic Ethics Policy

The Chairperson reported that the task force is nearing completion of their charge.

E. Establishment of a due date for Senate action items to be returned to Agenda Committee.

The Chairperson reported that this was discussed by Agenda Committee members because items were taking too long to work their way through the governance system. A reasonable date will be established for a response to be returned to the Agenda Committee.

II. In Memoriam – M. John Eiden, Louis E. Ingelhart

III. Committee Reports

A. Governance and Elections Committee – Ione DeOllos, Chairperson

Ione reported that the second reading of the constitutional changes is on today's agenda. The electronic voting statement will be submitted for the next Agenda Committee meeting.

B. Faculty Council – Mark Popovich, Chairperson. The next meeting of the Council is February 1, in AJ 175.

C. University Council – Barb Wills (Vice Chairperson) for Adam Stegner.

The Council did not meet in January, but will meet in February to receive committee reports.

D. Campus Council – Matthew Walker, Chairperson. The Council did not meet in January.

IV. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #1 – Issues in the Senate System)

The Chairperson informed the members that there was a large amount of information pertaining to cheating on exams, which was supplied by students during a writing competency exam prompt this past year. The Senate Agenda Committee has requested that a task force be formed to bring together information and make recommendations through the governance system.

V. Questions Directed to the President

The chairperson reported that President Gora sends her regrets in not being present today.

Provost and Vice President for Academic Affairs Terry King discussed the Strategic Plan Task Force Report. The report to the President is on the University website at www.bsu.edu/strategicplan.

Questions Directed to the Provost: Discussion ensued regarding budget allocations to departments and the strategic plan.

VI. Question and Answer Period

A senator inquired about the status of admissions. The Provost responded that he did not have exact numbers, but believes admissions are up around twenty-five percent and the average SAT score is up thirty points. This is moving in the right direction in admitting higher quality students.

VII. Unfinished Business

A. Proposed Amendments to the Constitution – Second Reading
(1/25/07 Senate Agenda, Enclosure #2)

Ione DeOllos, Chairperson of the Governance and Elections Committee, discussed the addition of a new professional area, making the total six. The first part of the proposed amendment is to address that change, with regard to the membership of the University Senate and University Council.

The second item on the back page concerns the addition of a representative from all six professional areas to the membership of the Salary and Benefits Committee. She gave the history of the original separation of the two committees that would report to their respective councils; however, this change did not take place. As it stands now, there is not enough representation of professional personnel on this committee.

A motion was made and seconded (Popovich/Meier) to vote on each item separately.

Motion carried.

1. A motion was made and seconded (Johnson/Eflin) to approve the first section, pertaining to University Senate membership.

Discussion ensued.

There was a call for the question (Mills/Walker); however, the Chairperson of the Senate allowed further discussion at this time.

The motion to approve the first section of the amendment carried.

2. A motion was made and seconded (Popovich/Mucherah) to approve the second section, pertaining to University Council membership.

Motion carried.

3. A motion was made and seconded (Popovich/Pearson) to approve the third section, pertaining to membership on the Salary and Benefits Committee.

Discussion ensued.

Motion failed.

A motion was made and seconded (Zivney/Popovich) to send this section to the Faculty Council for further work.

Motion carried.

VIII. New Business

- A. Election of James Ruebel as Faculty Athletics Representative to the NCAA and MAC.

The Chairperson opened the floor for nominations from the floor. There were no nominations from the Senate floor.

A motion was made and seconded (Pearson/Mills) to accept the nomination of James Ruebel as the Faculty Athletics Representative to the NCAA and MAC.

Motion carried, with abstentions.

IX. Other Items

1. UCC-21 is working its way through the University Core Curriculum Subcommittee. They will be meeting again next Tuesday, February 1, 5:00 p.m., AJ 384.

X. Adjournment

The meeting adjourned at 5:00 p.m.

February 22, 2007

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

ISSUES IN THE SENATE SYSTEM, 2006-07
February 12, 2007

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (Public Safety)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)

Grade Inflation (Teaching Evaluation)

Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04
(Salary and Benefits)

Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05
(Creative Arts)

1-2-1 Agreement (International Programs) – from University Council 9/15/05

Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05
(Contract Faculty)

Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)

Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee
8/21/06 (Salary and Benefits)

Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)

Ten-month pay system and summer insurance payments (Salary and Benefits)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)

GOVERNANCE AND ELECTIONS COMMITTEE

Electronic Voting Procedures

2/12/07

Comprehensive Examinations for the Master's Degree

The Graduate School does not require comprehensive examinations for master's degree students. Departments and academic units that do have these requirements solely determine the format that is most appropriate for their disciplines but must adhere to the following general guidelines:

- The comprehensive examinations should be taken when the majority of the course work required for the master's degree is completed. The examinations will be offered each academic semester, the time and place to be determined by the administering department or academic unit.
- The examining committee will be made up of three members of the graduate faculty representing the student's major area(s) of study and will evaluate the student's performance.
- The committee decision will be either "pass" or "fail."
- The examining committee chairperson will notify the student, department chairperson or program director, and the Graduate School in writing of the outcome when the student has completed the comprehensive examination.
- A failed examination may be repeated only one time. The committee members who administered the first examination will also administer the retest.
- A student who fails the examination after two attempts is not allowed to complete his/her graduate studies in that program, and the master's degree will not be conferred.

Exceptions to the above guidelines must be approved in advance by the dean of the Graduate School.

A student must pass the comprehensive examination before submission of the final copy of his/her research paper, creative project, or thesis (if required) to the Graduate School.

**AGENDA FOR
UNIVERSITY SENATE MEETING**

**March 29, 2007
4:00 p.m.
AJ 175**

Approval of the minutes of February 22, 2007

I. Announcements

A. Next Scheduled Meetings

PLEASE NOTE THE CHANGE OF DATE FOR THESE TWO MEETINGS:

Senate Agenda Committee – April 9, 2007, 8:00 a.m., AT 202F

University Senate – April 19, 2007, 4:00 p.m., AJ 175 - last meeting of 2006-07 Senate*

***Note: The first meeting of 2007-08 University Senate will take place immediately following this meeting. New Senators will be seated prior to the meeting.**

B. Program Information – Academic Posting 2006-07 Volume XXXVIII-7

Revised Programs:

College of Applied Sciences and Technology

Department of Family and Consumer Sciences

Major in Family and Consumer Sciences

School of Nursing

Admission (General Pool)

College of Sciences and Humanities

Interdepartmental Programs

Science

Teaching Major in Life Science

C. Creation of Bowen Center for Public Affairs (Enclosure #1)

D. Board of Trustees Action

Approved by President, does not require Board of Trustees Approval (3-12-07)

1. Election of James Ruebel as Faculty Athletics Representative to the NCAA and MAC
2. Procedures on Electronic Voting

II. In Memoriam – Milton Underkoffler, Jr.

III. Committee Reports

- A. Governance and Elections Committee – Ione DeOllos, Chairperson
- B. Faculty Council – Mark Popovich, Chairperson
- C. University Council – Adam Stegner, Chairperson
- D. Campus Council – Matthew Walker, Chairperson

IV. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #2 – Issues in the Senate System)

V. Questions Directed to the President

VI. Question and Answer Period

VII. Unfinished Business

VIII. New Business

A. **Change in date of issue of paychecks to ten-month faculty**

Salary and Benefits Committee 2/9/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Change in date of issue of Paychecks for 10-month faculty

The University Senate requests that Ball State University issue paychecks to those faculty on the 10-month plan at the end of each month beginning on August 31 and ending on May 31, effective August 31, 2007. Additionally, monthly benefit payments required for the months of June, July, and August may, at the faculty member's option, be prorated across all 10 monthly checks rather than subtracted in a lump sum from the 10th paycheck.

B. **Revision of Computer Users Policy and Privileges and Responsibilities of Technology Users**

Instructional Media Support Committee 2/14/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Computer Users Policy

Access

Ball State University strives to provide privacy and a fair share of technical resources to all members of the University community whose work requires it. Fees may be charged for some services. All computer users have the responsibility to use these resources in an efficient, effective, ethical, and lawful manner. Faculty may limit the use of technology in their classrooms and laboratories. The ethical and legal standards come from standards of common sense and common decency that apply to the use of any public resource within the University and are documented in the local, state, and federal statutes and University policies, regulations and procedures.

(Online Computer Users Policy)

Privileges and Responsibilities of Technology Users

Members of the University community must conduct themselves in accordance with high ethical standards related to use of technology. This policy applies to all forms of current and future technology capable of originating, storing, receiving, or sending alphanumeric data and photographic or other images. Faculty may limit the use of technology in their classrooms and laboratories. In addition to maintaining a high level of ethical behavior, each member of the University community agrees to abide by particular policies published elsewhere in this document, including the Student Academic Ethics Policy and the “Computer Users’ Privileges and Responsibilities” document published on the University website. These policies are periodically reviewed and updated by the Campus Council, the Faculty Council, and the University Senate.

(Faculty and Professional Personnel Handbook, P. 187)

C. **Revision of InQsit Lab Procedures**

Instructional Media Support Committee 2/14/07
Faculty Council 3/1/07
Senate Agenda Committee 3/19/07

Revision of InQsit Lab Procedures

In order to discourage dishonesty in InQsit labs, the University Senate recommends the following actions be included in the InQsit laboratory procedures:

1. The InQsit examination will be modified to include a check-box statement at the beginning of the test stating that the student is aware of the Academic Dishonesty Policy of the university. A web link to the policy will be added for the student wishing to review the policy.
2. The InQsit examination will be modified to require faculty to respond to the instructions to the cyber proctor box before the module may be updated. This may include, but is not limited to, a check list of items or directions in the comment section.

(InQsit Laboratory Procedures)

IX. Other Items

X. Adjournment

/mt

MINUTES OF THE SEVENTH MEETING OF THE 2006-07 UNIVERSITY SENATE
Thursday, February 22, 2007

Members Present: 55

Members Absent: 14

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: N. Ahmed, G. Crawley, L. Deckers, J. Gora, K. Gorman, F. Groom, D. Haber, D. Hahn, M. Harvey, M. Hawkins, J. Helton, B. Hozeski, R. Huffman, S. Islam, M. Jameson, L. Johnson, K. Kabadaki, K. Kalumba, T. King, J. Ledbetter, J. Manuel, J. McClure, W. McCune, M. McGrew, J. McKean, S. Meier, W. Mucherah, G. Murray, J. Olesen, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, R. Spangler, P. Spengler, A. Stegner, F. Suppe, R. Uggen, B. Umansky, M. Walker, G. Watson, E. Whittern, A. Wieseke, B. Wills, P. Wohlt, T. Zivney

Substitutes: Carolyn Kapinus for I. DeOllos, Amy Gregg for J. Eflin, Michael O'Hara for H. Mortimer, Scott Rice-Snow for K. Neumann, Michael Karls for R. Stankewitz, Brien Smith for J. Vann, Brett Tippey for E. Wolner

Members Absent: B. Adams, R. Blount, E. Kelly, N. Kingsbury, M. Lacy, C. Lehnertz, A. Lisec, B. Mills, R. Shackelford, W. Sharp, C. Updike, E. White, T. White, E. Zygmunt-Fillwalk

2. Announcements

A motion was made and seconded (Popovich/Meier) to approve the minutes of January 25, 2007.

Motion carried.

- A. Next Scheduled Meetings

Senate Agenda Committee – March 19, 2007, 8:00 a.m., AT 202F
University Senate – March 29, 2007, 4:00 p.m., AJ 175

- B. Pandemic Update

The Pandemic Planning Group reported on their progress at the February 12 meeting of the Senate Agenda Committee. The Planning Group membership includes Kay Bales from Student Affairs, Kevin Kenyon from Facilities Planning and Management, and Kent Bullis from the Student Health Center. Individual departments should be receiving information within the next month. There is a website in place for information:

www.bsu.edu/fluinfo/.

- C. Program Information – Academic Posting 2006-07 Volume XXXVIII-6

Revised Programs:

College of Applied Sciences and Technology
Department of Family and Consumer Sciences
Master of Arts in Family and Consumer Sciences
Fisher Institute for Wellness and Gerontology
Master of Arts in Wellness Management
Master of Science in Wellness Management

College of Architecture and Planning
Department of Architecture
Master of Architecture
Master of Architecture II

College of Sciences and Humanities
Department of Mathematical Sciences
New: Middle School/Junior High Mathematics License (Graduate level)

D. Task Force on Student Academic Ethics Policy

The Chairperson of the Senate reported that the policy was approved by the Campus Council on February 15; the Faculty Council Executive Committee sent the policy to the Office of University Compliance for review prior to placing on the Faculty Council agenda.

3. In Memoriam – Catherine B. (Kitty) (Bell) Rutledge-Lough (Attachment #1)

4. Committee Reports

A. Governance and Elections Committee – David Pearson, Member

David reported that the committee will meet next month to begin working on the slate of officers for the University Senate. Anyone interested in running for a senate office may submit their name to the University Senate office.

B. Faculty Council – Mark Popovich, Chairperson

Mark reported that the Council meets next Thursday, March 1. They have five items under new business.

C. University Council – Adam Stegner, Chairperson

Adam reported that the Council met on February 8. They have formed an ad hoc study committee to identify and discuss non-salary, non-insurance issues that are related exclusively to professional personnel.

D. Campus Council – Matthew Walker, Chairperson

Matt reported that the Council met on February 15, and passed the Student Academic Ethics Policy.

5. Report by Chairperson of Senate – Bruce W. Hozeski
(Enclosure #1 – Issues in the Senate System)

6. Questions Directed to the President

President Gora reported on the following:

- Applications for admissions for Fall 2007, are up 24%, admits are up 10%, honors admits are up 20%. There was a wait list of 1300 students for the first time in the history of the institution. The admissions office has rejected 500 students from the wait list, thus far. The goal is to recruit the same freshman class size (3600) with a higher academic profile.
- Housing reports that they have 314 more returning students applying to live on campus. The most expensive rooms in Park Hall were taken in less than two minutes. She believes the increase is a reflection of housing personnel listening to the desires of the students in the design of on-campus housing.
- At their last meeting, the Board of Trustees voted on the honorary degree recipients for May and December 2007 and May 2008. The following will be awarded honorary degrees at the May commencement: Andrew Card, White House Chief of Staff from 2000-2006; Judy O'Bannon, former first lady of the State of Indiana, and Hurley Goodall, well-known to the Ball State Community for his works to promote civil rights in central Indiana. Dr. John Brooks Slaughter, president and chief executive

officer of the National Action Council for Minorities in Engineering, will be awarded an honorary degree at the December 2007, commencement ceremony. Sara Martinez Tucker, Under Secretary in the Department of Education, will receive an honorary degree in May 2008.

The President noted that there is a desire to create a more diverse slate at the commencement ceremonies and engage the honorary degree recipients in dialogue with students and faculty.

- The NCAA recently published Graduation Success Rates. The MAC had the highest graduation success rate for all Division I teams, and Ball State had the highest graduation rate in the MAC with 90% overall and 88% for Football.

7. Questions Directed to the President:

- A Senator asked about Ball State's relationship with Charter Schools.

The President reported that Ball State is the only university authorizing charter schools. Dr. Larry Gabbert is the Director of the Office for Charter Schools. By Fall 2007, the university will have chartered 26 schools. There have been more than 105 schools apply for charter status and we have closed one school in 2004 in Ft. Wayne. There are yearly reviews as well as a five-year evaluation of all charter schools.

- A Senator asked about the immersive learning section in the Strategic Plan and how it can carry academic credit and not be a part of the curriculum.

The President responded that the goal of the Strategic Plan is to differentiate Ball State from other universities in the state. We must be an institution of first choice for students. A long-standing strength of the university is the ability of faculty members to engage students in community-based projects. This is the heart of immersive learning. She hopes that every immersive learning project would carry academic credit, but there may be some that don't. Provost King also stated that this will not be required of students, although we would like the option available in all programs of study.

The President commented that a faculty committee has worked for two years developing the Strategic Plan. The characteristics that define immersive learning were developed by a faculty committee who analyzed existing programs on campus and identified the common characteristics of these innovative active learning experiences.

- Clarification was requested on who makes the determination as to what constitutes an immersive learning experience. The Provost responded that the departments will send their action plans to the Provost's office. Ultimately a faculty committee will review immersive learning proposals. A Senator commented that this gives faculty the opportunity to really think outside the box. It is up to the department to decide how this relates to their own curriculum.

The Provost will be included on the Agenda at the remaining Faculty Council meetings for this year for a question and answer period.

- There was a question as to whether the immersive learning experience was geared toward undergraduates or graduate students. The President responded that the emphasis is on the undergraduate level; however there can also be experiences at the graduate level, if the faculty so choose.
- It was requested that the Provost post examples of the departments who are already implementing immersive learning experiences. The Provost will work on getting this accomplished. He added that nearly 2000 students have participated in immersive learning experiences of some sort this past year.

- A senator asked if there really was a significant difference in what Ball State was doing compared to other institutions.

The President responded that there are many institutions who encourage experiential learning, but not the immersive learning experiences practiced at Ball State. The idea is to build on this institutional strength and make these experiences available to more students across the disciplines.

- A senator thanked the administration for the handling of the snow emergency.

8. Question and Answer Period

There was a request for an update on the progress of the proposed Core Curriculum.

Fred Suppe, a member of the UCC Subcommittee, reported that they are still considering amendments and expect at least one more meeting, and possibly more.

9. Unfinished Business

There was no unfinished business.

10. New Business

A. Procedures on Electronic Voting

Motion approved by the Governance and Elections Committee 1/19/07:

“The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically. This includes, but is not limited to, e-mail, electronic postings, websites, voting and meetings. However, the membership of the aforementioned groups must first develop policies and procedures for electronic voting and meetings within each group.”

To be added to the Standing Rules of the Senate

A motion was made and seconded (Pearson/Popovich) to place this item on the floor for discussion.

The motion carried, with abstentions.

B. Comprehensive Examinations for Master’s Degree (Enclosure #2)

A motion was made and seconded (PopovichWalker) to place this item on the floor for discussion.

Motion carried.

The Chairperson of the Senate added that doctoral comprehensive exam policies have not been reviewed for many years. The Graduate Education Committee is currently reviewing these policies.

11. Other Items

1. Jamie Manuel, undergraduate senator, requested that faculty announce in their classes that SGA elections will take place on February 26 & 27. The website for voting is: www.bsu.edu/vote.

12. Adjournment

The meeting adjourned at 4:50 p.m.

March 29, 2007

Bruce W. Hozeski, Chairperson

Rebecca Adams, Secretary

/mt

The Bowen Center for Public Affairs

After consideration by appropriate university constituents, the Office of the President announces approval for the creation of the Bowen Center for Public Affairs. Building on a twenty-five year commitment to civic literacy and community service, the Center will advance the ideals of public service exemplified by the existing Bowen Institute for Political Participation and lead the way in Indiana toward an energized citizenry and vital community life. The Center, housed in the political science department, will consist of three components:

- **The Bowen Institute.** Ball State will expand the existing Bowen Institute for Political Participation by increasing enrollment at its annual meeting in Indianapolis and adding additional sessions for students and citizen leaders throughout the state.
- **The Institute for Public Service** will provide opportunities for the professionalization of Indiana state, county, and local officeholders and administrators through targeted training and certification programs designed to improve the delivery of services and to ensure efficient responses to community needs.
- **The Bureau of Policy Research** will conduct high-quality, university-based, non-partisan research to help identify pressing public needs, respond to the research requirements of Hoosier leaders, and develop best practice solutions for government services throughout the state.

All three of these components will engage undergraduate and graduate students in the creation of knowledge and in service to the community.

ISSUES IN THE SENATE SYSTEM, 2006-07
March 29, 2007

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (Public Safety)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)

Grade Inflation (Teaching Evaluation)

Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04
(Salary and Benefits)

Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05
(Creative Arts)

1-2-1 Agreement (International Programs) – from University Council 9/15/05

Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05
(Contract Faculty)

Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)

Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee
8/21/06 (Salary and Benefits)

Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)

Ten-month pay system and summer insurance payments (Salary and Benefits)

Beneficence Pledge (Academic Freedom and Ethics Committee)

Revised Student Academic Ethics Policy (Sent to Office of University Compliance)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)

GOVERNANCE AND ELECTIONS COMMITTEE

3/20/07

**AGENDA FOR
UNIVERSITY SENATE MEETING**

(Meeting #1 for 2007-08)

April 19, 2007

4:00 p.m.

AJ 175

Agenda

I. Roll Call

II. Announcements

A. 2007-2008 University Senate Membership List (Enclosure #1)

III. New Business

A. Election

1. Senate Officers (Biographical Information, Enclosure #2)

Slate: Chairperson: Bruce W. Hozeski

Vice Chairperson: David Pearson

Secretary: Eva Zygmunt-Fillwalk

2. Committees

Agenda Committee – Two positions

Slate: Fred Suppe (incumbent)
Barb Wills

1. University Senate 2007-08
 (70 Members)

Chairperson:	Ex officio: Jo Ann Gora
Vice Chairperson:	Ex officio: Terry King
Secretary:	Ex officio: Brien Smith
Parliamentarian: David Pearson	Ex officio: Chp., University Council
Undersecretary: Melanie Turner (Non-voting)	Ex officio: Chp., Campus Council

Academic Dean: Nancy Kingsbury

Faculty (by Department within Colleges):

Beckie Adams	2008	Family and Consumer Sciences	CAST	Department
Dong Chen	2009	Technology	CAST	Department
Richard Uggen	2009	Military Science	CAST	Department
Ann Wieseke	2009	School of Nursing	CAST	Department
David Pearson	2008	School of Physical Education, Sport & Exercise Science	CAST	Department
David Haber	2009	Fisher Institute for Wellness and Gerontology	CAST	Department
Ted Wolner	2008	Architecture	CAP	Department
VACANT	2009	Landscape Architecture	CAP	Department
Eric Kelly	2008	Urban Planning	CAP	Department
John Ledbetter	2009	Accounting	COB	Department
James McClure	2008	Economics	COB	Department
Terry Zivney	2009	Finance and Insurance	COB	Department
Nazim Ahmed	2008	Information Systems and Operations Management	COB	Department
Brien Smith	2009	Marketing and Management	COB	Department
Frank Groom	2008	Center for Information and Communication Sciences	CCIM	Department
Glen Stamp	2009	Communication Studies	CCIM	Department
Mark Popovich	2008	Journalism	CCIM	Department
Barry Umansky	2009	Telecommunications	CCIM	Department
Ron Rarick	2008	Art	CFA	Department
Murray Steib	2009	School of Music	CFA	Department
Harold Mortimer	2008	Theatre and Dance	CFA	Department
Mark Groover	2009	Anthropology	CSH	Department
Jim Olesen	2008	Biology	CSH	Department
James Rybarczyk	2009	Chemistry	CSH	Department
J. Michael McGrew	2008	Computer Science	CSH	Department

Michael Brown	2009	Criminal Justice and Criminology	CSH	Department
Bruce Hozeski	2008	English	CSH	Department
Michael Hawkins	2009	Geography	CSH	Department
Klaus Neumann	2008	Geology	CSH	Department
Frederick Suppe	2009	History	CSH	Department
Richard Stankewitz	2008	Mathematical Sciences	CSH	Department
Marina Guntsche	2009	Modern Languages and Classics	CSH	Department
James Eflin	2008	Natural Resources and Environmental Management	CSH	Department
Kibujjo Kalumba	2009	Philosophy and Religious Studies	CSH	Department
Saiful Islam	2008	Physics and Astronomy	CSH	Department
Jeff Clark	2009	Physiology and Health Science	CSH	Department
Gary Crawley	2008	Political Science	CSH	Department
Lambert Deckers	2009	Psychological Science	CSH	Department
Kyama Kabadaki	2008	Social Work	CSH	Department
Carolyn Kapinus	2009	Sociology	CSH	Department
Claudia Updike	2008	Speech Pathology and Audiology	CSH	Department
Paul Spengler	2009	Counseling Psychology and Guidance Services	TC	Department
William Sharp	2008	Educational Leadership	TC	Department
Kristie Speirs-Neumeister	2009	Educational Psychology	TC	Department
Charles Payne	2008	Educational Studies	TC	Department
Eva Zygmunt-Fillwalk	2009	Elementary Education	TC	Department
Michael Harvey	2008	Special Education	TC	Department
Cindy Walker	2009	Burriss Laboratory School		Department

Contract Faculty:

Gretchen Reid	2008	Elementary Education	Full-Time Contract Faculty
Patricia Parkison	2009	Mathematical Sciences	Full-Time Contract Faculty

Professional Personnel:

Gerald Murray	2008	Academic Affairs	Area
William McCune	2009	Business Affairs	Area
Barbara Wills	2008	Information Technology	Area
Chris Munchel	2009	Admissions	Area
Chris Lehnertz	2008	University Advancement	Area

President, Student Government Association: Betsy Mills

President, Student Senate: Jamie Manuel

President Pro Tempore Student Senate: Kyle Ellis

Undergraduate Students (6): Jonathan Cross, Franklin Hood, Shawn Meier, Matt Walker

Graduate Student (1):

BIOGRAPHICAL INFORMATION

NOTE: If you are planning to nominate someone for one of the positions, please bring a handout of similar information about the individual to the Senate meeting. There will not be time to allow nominees from the floor to give verbal summaries of their credentials.

CANDIDATE FOR CHAIRPERSON

Bruce W. Hozeski, Professor, English (College of Sciences and Humanities), has been at Ball State University for 36 years and has participated in governance as follows:

Chair of Task Force on Governance to draft new Governance Constitution, 2003-04
Member of the Steering Committee for North Central Accreditation, 2001-04
Chair of the Task Force on Organizational Structure for North Central Accreditation, 2001-04
Chairperson of University Senate, 1997-98, 1996-97; Acting Chairperson Spring 1993
Vice Chairperson of University Senate, 2004-05, 1995-96, 1994-95, 1992-93
Secretary of University Senate, 1991-92
Member of the Agenda Committee, 1994-present, 1990-93
Member of Governance Committee, 2002-present, 1994-95, 1992-93
Member of the Graduate Education Committee, Vice Chair 2004-05, 1999-present
Chair of the Publications and Intellectual Properties Committee, 1985-89; Member 1994-2000
Member of President Worthen's Advisory Group, 1994-2000, 1991-93
Member of the Presidential Search Committee, 1999-2000
Member of the Provost Search Committee #2, 2005-06
Member of the University Review Board, 1980-present

CANDIDATE FOR VICE CHAIRPERSON

David Pearson, Associate Professor, School of Physical Education, Sport and Exercise Science (College of Applied Sciences and Technology), has been at Ball State for 20 years, as contract faculty then a tenure line. He currently holds tenured associate faculty status.

Associate Professor, 1997
Human Performance Lab 1993-2002
Director of the Strength Research Laboratory, 2002- present
Coordinator of Sports Performance Master's Program 2004 - present

Department/School

Chair of Salary Committee, 2004
Member of Promotion and Tenure Committee, 2001-2007, secretary, 2004
Member of Exercise Science Curriculum Committee, 2001-2004

College/University

Outstanding Junior Faculty Member 1997
Parliamentarian of the University Senate, 2004-07
Agenda Committee 2004-07
Governance Committee 2004-07
Chair of Instructional Media Support Committee 2005-07
Chair of ITAG 2007
Member of Environmental Scanning Committee, 2004
Member of Academic Policy Committee, 2001-2004 Secretary and

Parliamentarian, 2004
Member of Athletic Department Sports Performance Team, 2002-2004
Advisor, National Strength and Conditioning Association, Student Chapter, 1990-2007
Faculty Council 2007

National/International

Educator of the Year for NSCA 2005
Merit of Excellence Award UCLA 2007
Fellow of NSCA 2007
National Strength and Conditioning Certification Commission Medical Advisory Board (2002-2004)
Certified Strength and Conditioning Specialist (CSCS) Examination Development Committee (2000-04)
Elected to a 3 year term to the Board of Directors of the National Strength and Conditioning Association (1999-2002)
Member of the National Strength and Conditioning Association Certification Committee (1997-99)
Senior Editor, Journal of Strength and Conditioning Research (1992- 2007)
Men's Health Magazine, Rodale Press, Emmaus, PA Advisory Board (1991-2007)

CANDIDATE FOR SECRETARY

Eva Zygmunt-Fillwalk, Assistant Professor, Department of Elementary Education (Teachers College), has been at Ball State since 2003 and has participated in University Governance as follows:

Academic Freedom and Ethics Committee (2006-Present)
University Senate (2005-Present)
Faculty Council (2005-Present)
Salary and Benefits Committee (2005-Present)
Governance and Elections Committee (2005-Present)

**AGENDA FOR
UNIVERSITY SENATE**

**August 30, 2007
4:00 p.m.**

**David Letterman Communication & Media
Building (CM), Room 125**

**** PLEASE NOTE ROOM CHANGE FROM LAST YEAR ****

- I. Roll Call
- II. Approval of the Minutes of the University Senate, April 19, 2007
- III. Announcements
 - A. Reaffirmation of Standing Rules (Enclosure #1)
 - B. Next Scheduled Meetings
 - University Senate – August 30, 2007, 4:00 p.m., CM, Rm. 125
 - Senate Agenda Committee – September 17, 2007, 8:00 a.m., AT 202F
 - C. Schedule of University Senate and Faculty Council Meetings (Enclosure #2)
 - D. Board of Trustees Action
 - Approved by Board of Trustees 5/14/07:
 - 1. Comprehensive Examinations for the Master's Degree
 - 2. Amendments to Comprehensive Doctoral Examinations
 - Approved by Board of Trustees 7/20/07:
 - 1. Responsibilities of Councils and Committees
 - Approved by President, does not require Board Approval:
 - 1. Change in date of issue of paychecks for 10-month faculty
 - 2. Revision of Computer Users Policy and Privileges and Responsibilities of Technology Users
 - 3. Revision of InQsit lab Procedures
 - 4. Constitutional Amendments
 - 5. Addition of Description of Benefits for Contract Faculty upon Leaving the University
 - E. Program Information – Academic Posting 2006-07, Volume XXXVIII-8
 - New Programs:
 - Teachers College
 - Department of Counseling Psychology and Guidance Services
 - Master of Arts with Dual Major in Social Psychology and Rehabilitation Counseling

Program Information – Academic Posting 2007-08, Volume XXXIX-1

Revised Programs:

College of Fine Arts

Major in Voice, Major in Music Composition, Major in Organ, Major in Piano,
Major in Symphonic Instruments, Major in Voice
Minor in Church Music, Minor in Jazz/Commercial Music, Minor in Music
Theory, Minor in Piano, Minor in Symphonic Instruments or Guitar, Minor in
Voice

- F. In an effort to conserve paper, we will continue to produce enclosures to the agenda only once. Please take responsibility for bringing all appropriate materials with you to each meeting.
- G. Creation of the Institute for Research on the Psychology of Gifted Students (Enclosure #3)
- H. Student Code Changes approved by the Senate Agenda Committee 8/1/07 (Enclosure #4)
- I. Core Curriculum
- IV. Recognition of Deaths – Ben Ervin, Hildegard J. Gordon, Charles (Chuck) E. Kaufman, Robert A. McCall, June V. Irving, A. Dale Scrivnor
- V. Committee Reports
 - A. Governance and Elections Committee – David Pearson, Chairperson
 - 1. University Senate Membership (Enclosure #5)
 - 2. Appointment of Dean Lavery as chairperson of Search Committee for Dean of CAST
 - B. Faculty Council – Brien Smith, Chairperson
 - C. University Council – Adam Stegner, 2006-07 Chairperson
 - D. Campus Council – Matthew Walker, Chairperson
- VI. Report by Chairperson of Senate – Bruce W. Hozeski (Enclosure #6 – Issues in the Senate System)
- VII. Questions Directed to the President
- VIII. Question and Answer Period
- VII. Unfinished Business
- IX. New Business
- X. Other Items
- XI. Adjournment

MINUTES OF THE FIRST MEETING OF THE 2007-08 UNIVERSITY SENATE
Thursday, April 19, 2007

Members Present: 52

Members Absent: 12

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 5:00 p.m. Roll Call was taken by initialing the roster located at the entrance to AJ 175.

Members Present: B. Adams, N. Ahmed, D. Chen, J. Clark, G. Crawley, L. Deckers, J. Eflin, K. Ellis, J. Gora, F. Groom, M. Groover, D. Haber, M. Hawkins, F. Hood, B. Hozeski, M. Jameson, K. Kabadaki, K. Kalumba, C. Kapinus, T. King, J. McClure, W. McCune, M. McGrew, S. Meier, B. Mills, G. Murray, J. Olesen, P. Parkison, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, B. Smith, G. Stamp, R. Stankewitz, M. Steib, A. Stegner, F. Suppe, R. Uggen, C. Updike, C. Walker, M. Walker, G. Watson, A. Wieseke, B. Wills

Substitutes: Jerome McKean for M. Brown, Lathrop Johnson for M. Guntsche, Kourtland Koch for M. Harvey, John Meiser for J. Rybarczyk, Winnie Mucherah for K. Speirs-Neumeister, Jim Needham for B. Umansky

Members Absent: J. Cross, S. Islam, E. Kelly, N. Kingsbury, J. Ledbetter, Tara King for C. Lehnertz, H. Mortimer, C. Munchel, Scott Rice-Snow for K. Neumann, W. Sharp, P. Spengler, E. Wolner

2. The Chairperson yielded the floor to the Vice Chairperson of the Senate, Ione DeOllos, for the purpose of elections.
3. A list of nominees for the election of Senate officers and Agenda Committee was presented.

The floor was opened for additional nominations for Chairperson. A motion was made and seconded (Popovich/Adams) to close nominations.

Bruce Hozeski was elected to serve as Chairperson, by acclamation.

The floor was opened for additional nominations for Vice Chairperson. Terry Zivney was nominated. A motion was made and seconded (Popovich/Stegner) to close nominations.

David Pearson was elected to serve as Vice Chairperson.

The floor was opened for additional nominations for Secretary. A motion was made and seconded (Pearson/Stegner) to close nominations.

Eva Zygmunt-Fillwalk was elected to serve as Secretary, by acclamation.

The floor was opened for additional nominations for Agenda Committee. Jamie Manuel was nominated. A motion was made and seconded (Crawley/Stegner) to close nominations.

Fred Suppe and Barb Wills were elected to serve two year terms, 2007-2009.

4. Ione DeOllos yielded the floor back to the Chairperson of the Senate, Bruce Hozeski. The Chairperson reminded the Senate that item #22 states that Senate Agenda Committee may act on behalf of the University Senate during the summer for emergency items, pending acceptance by the University Senate in the fall.

He also reminded the members that all current membership to committees continues through the summer with new appointments seated in the fall.

The meeting adjourned at 5:20 p.m.

Bruce W. Hozeski, Chairperson

Eva Zygmunt-Fillwalk, Secretary

/mt

STANDING RULES FOR CONDUCTING SENATE BUSINESS

1. A member of the faculty or a student who is not a senator may initiate an agenda item by having a senator sponsor that item.
2. A member of the faculty or a student who is not a senator may initiate an agenda item by presenting the item to the Agenda Committee.
3. Senators may submit new agenda items in writing to the Agenda Committee.
4. The Senate will be called to order on the hour with sessions limited to one hour and twenty minutes.
5. Roll will be taken by the members initialing a roster.
6. Senators will be seated in a designated section of the room. Special areas of the chamber will be reserved for the seating of visitors.
7. The distribution of the minutes by mail will substitute for the reading of the minutes.
8. Announcements must be limited to Senate business and must be cleared through the Chair.
9. Scheduled meetings will include, following committee reports, a question-and-answer period not to exceed ten minutes in length, during which senators may request information from other persons present on matters of concern to the University community as a whole. The Chair shall rule out of order questions that are personal, departmental, or collegiate in scope or that do not pertain to University affairs.
10. The first time they speak at a meeting, senators will stand and identify themselves when addressing the Chair or the Senate.
11. Senators may, as a prerogative, address the Senate from the lectern.
12. Senate committees and councils must send minutes, reports, and recommendations to the Agenda Committee.
13. Committee reports should be brief (no longer than five minutes), official statements of the conclusions formally adopted within the reporting body.

The final statement should be a motion to accept the report of the committee.

If action, other than accepting the report, is required by the University Senate, the proposed motion should be presented in writing to the Agenda Committee to be placed on the University Senate Agenda.

14. Proposals must be framed as resolutions or as motions. A lengthy resolution or motion should be submitted in writing prior to the call to order of the meeting.

15. All motions will be put on the floor for debate by a Senator first stating their name followed by a second with a Senator stating their name.
16. When a motion appears on the Senate agenda, the chair of the sponsoring committee, or a representative, or the person sponsoring the motion must be present in the Senate to present the motion.
17. When a lengthy resolution or motion is being perfected, the Chair may request that an amendment be considered "in principle" if in the Chair's judgment this will expedite debate. If the principle is adopted, an editor or editorial committee appointed by the Chair shall draft appropriate language for ratification by the Senate at its next meeting.
18. A Senator may interrupt debate on an agenda action item by "move to return motion to committee or refer to another committee for matters of clarification". This will require an immediate second, a debate and a simple majority vote of the body of the Senate. A majority vote will send the item back to the appropriate committee for further work or clarification. If the motion fails, debate will continue on the original motion followed by a vote of the body.
19. Voting will be by voice vote unless there is a request for a division of the house or for a written¹ ballot.
20. The Chairperson will appoint a parliamentarian for the Senate. The appointee may be a member of the Senate or from outside the body. An appointee from the body of the Senate will retain all privileges of a Senator, while an appointee from outside the body will have no voice or voting rights. It will be the responsibility of the parliamentarian to keep the Senate acting within the Standing Rules of the Senate and to interpret other issues by using Robert's Rules of Order.
21. Any items remaining on the Agenda in the last meeting of the Spring will automatically be carried over to the Fall Agenda.
22. The Senate Agenda Committee will be empowered to act for the Senate during the summer on emergency items, pending acceptance by the Senate in the fall.
23. The Senate, the Agenda Committee and the Governance and Elections Committee may conduct official business electronically. This includes, but is not limited to, e-mail, electronic postings, websites, voting and meetings. However, the membership of the aforementioned groups must first develop policies and procedures for electronic voting and meetings within each group.

**University Senate
Faculty Council**

2007-08 Schedule

<u>University Senate</u>	<u>Senate Agenda Committee</u>	<u>Faculty Council</u>
August 30, 2007	<i>August 20, 2007</i>	September 6, 2007
September 27	<i>September 17</i>	October 4
October 25	<i>October 15</i>	November 1
November 29	<i>November 19</i>	December 6
January 24, 2008	<i>January 14, 2008</i>	January 31, 2008
February 21	<i>February 11</i>	February 28
March 27	<i>March 17</i>	April 3
April 24	<i>April 14</i>	

Locations:

University Senate and Faculty Council: 4:00 p.m., David Letterman Communication and Media Building (CM), 125

Senate Agenda Committee: 8:00 a.m., AT 202F (CAST Dean's Conference Room)

The Institute for Research on the Psychology of Gifted Students

After consideration by appropriate university constituents, the Office of the President announces approval for the creation of the Institute for Research on the Psychology of Gifted Students. Building upon the work of the Center for Gifted Studies and Talent Development begun in Teachers College 14 years ago, the Institute will provide a new entity to house several years of data collected during numerous studies at the Center, Burris Laboratory School, and the Indiana Academy for Science, Mathematics, and Humanities.

The latest initiative, an instrument-based study of Ball State University Honors College students, has been approved to begin during Fall Semester 2007. In this study eight instruments will be employed to gather data from 1,200 students. The study will be the most comprehensive of its kind, allowing administrator Dr. Tracy L. Cross, along with his research team, to look at issues in the psychological domain, such as perfectionism, suicide ideation, personality, and social coping. The knowledge base for making decisions about gifted and talented students will benefit greatly from this important study.

In addition to such instrument-based studies, interviews of numerous gifted students, which have been conducted in the past, will continue into the future. Currently, the Center for Gifted Studies and Talent Development has interview data from hundreds of teachers and students. There is now the potential to feed into an Institute ongoing data from the Center, the Academy, Burris, and the Ball State Honors College indefinitely. The potential contribution to the field of gifted studies from analyses of these data will be unique for three reasons: it will range from kindergarten through college; it will include a series of well-respected instruments; and numerous well-respected scholars will contribute to the studies.

The potential funding sources that are available for this particular agenda are another attractive outcome of developing this institute. As an example, one foundation emphasizes programs, research, and activities that focus on “profoundly gifted students.” Current data sets, along with the study of the Ball State Honors College students, will create a potential study of profoundly gifted students beginning at kindergarten and continuing through college. This possibility does not exist elsewhere.

The Institute will also become an entity to bring further recognition to Ball State University. Its creation will help the university’s gifted education efforts move from their current estimated position among the major research centers in the United States from fourth or fifth place up the ranks to first or second place, and establish Ball State as number one in the nation for an exhaustive research agenda in the psychological domain. Also, by combining the Institute with the Center, the Academy, Burris, and Teachers College, Ball State will clearly be the university with the most comprehensive array of services offered on behalf of gifted students in the nation.

ITEM #1

Student Rights, Ethics, and Standards Committee 2/2/07
Campus Council 4/26/07
Senate Agenda Committee 8/1/07

APPENDIX C - Harassment Policy – University Anti-Harassment Policy

A. Harassment of students or employees at Ball State University on the basis of race, color, national origin, ancestry, religion, creed, gender*, sexual orientation, age, or physical or mental disability is unacceptable and will not be tolerated. Such conduct is inconsistent with the University's commitments to excellence and to respect for all individuals. This policy is intended to complement the University's Equal Opportunity and Affirmative Action Policy.

Note: Students accused of violating of the University's Anti-harassment policy may, depending on the seriousness of the allegation, be referred to the University Review Board for adjudication and consideration of possible suspension or expulsion.

- B. The University is also committed to protecting the academic freedom and freedom of expression of all members of the University community. This policy will be construed and applied in a manner that protects the Academic freedom and freedom of expression of all parties to a complaint. Academic freedom and freedom of expression include but are not limited to the expression of ideas, philosophies, or religious beliefs, however controversial, in classroom or other academic settings.
- C. The term "harassment," as used in Paragraph 1 of the policy refers to verbal, physical, graphic, or written conduct that has the purpose or effect of creating a hostile or intimidating environment; i.e., conduct which is sufficiently severe, persuasive, or persistent that it interferes significantly with an individual's employment, education, or living conditions. The conduct alleged to constitute harassment under this policy will be evaluated from the perspective of a reasonable person similarly situated to the complainant and considering all of the facts and circumstances. Harassment must be distinguished from behavior which, even though unpleasant or disconcerting, is appropriate to the carrying out of instructional, advisory, or supervisory responsibilities. Instructional responsibilities in particular, require appropriate latitude for pedagogical decisions concerning the topics discussed and methods used to draw students into discussion and full participation.
- D. Members of the University community and others who believe they have been harassed in violations of the policy by University employees or students, or by contractors or vendors serving the University, may contact the Office of University Compliance. Formal complaints must be filed in the Office of University Compliance within 45 calendar days following the occurrence of the act, incident, conduct, or pattern of conduct constituting the alleged violation. Such complaints will be processed under the "Ball State University Equal Opportunity and Affirmative Action Complaint Investigation Procedure and Appeal Process." A copy of this document may be obtained by contacting the Office of University Compliance. Complaints involving students may instead be filed in the Office of Student Rights and Community Standards for handling under the procedures set forth in the Student Code.
- E. Any University employee who becomes aware of conduct by another University employee, student, vendor, or contractor which the employee reasonably believes constitutes harassment under this Policy shall report the conduct immediately to the Office of University Compliance; or, if the harassment involves students, the conduct may instead be reported to the Office of Student Rights and Community Standards. To knowingly file a false or malicious complaint or report of harassment is a violation of the policy.

*This policy covers gender-based harassment that is non-sexual in nature. Sexual harassment is covered by a separate "Statement on Sexual Harassment."

ITEM #2

Campus Council 7/25/07

Senate Agenda Committee 8/1/07

5.2.9 Obstruction or Disruption - Obstructing or disrupting any University-sponsored activity, pedestrian or vehicular traffic, classes, lectures or meetings, obstructing or restricting another person's freedom of movement, or inciting, aiding, or encouraging other persons to do so. *See also Regulations for Use of Property for Expressive Activity, Appendix L.*

Revise to read:

5.2.9 Obstruction or Disruption - Obstructing or disrupting **the teaching and/or learning process in any campus classroom , building or meeting area, or** any University-sponsored activity, pedestrian or vehicular traffic, classes, lectures or meetings, obstructing or restricting another person's freedom of movement, or inciting, aiding, or encouraging other persons to do so. *See also Regulations for Use of Property for Expressive Activity, Appendix L.*

ITEM #3

Student Rights, Ethics, and Standards Committee

Senate Agenda Committee 8/1/07

6.5.3 University Grade Appeals Committee

The University Grade Appeal Committee hears grade appeals referred to it by the Office of Student Rights and Community Standards. It is composed of fourteen (14) members; seven (7) shall be students and seven (7) shall be University faculty members.

- a. **Student Membership.** The student membership will include one undergraduate or graduate student appointed by each of the seven college deans for a one year appointment to assume their committee responsibility at the start of the fall semester and serving for twelve-month term. A student member may serve an unlimited number of terms.
- b. **Faculty Membership.** The faculty members, one from each of the seven colleges, shall be designated by the faculty of each individual college, assuming responsibility at the start of the fall semester and serving for a twelve-month term. A faculty member may serve an unlimited number of terms.

Revise to read:

6.5.4 University Grade Appeals Committee

The University Grade Appeal Committee hears grade appeals referred to it by the Office of Student Rights and Community Standards. It is composed of fourteen (14) members; seven (7) shall be students and seven (7) shall be University faculty members.

- a. **Student Membership.** The student membership will include one undergraduate or graduate student appointed by each of the seven college deans for a one year appointment to assume their committee responsibility at the start of the fall semester and serving for twelve-month term. A student member may serve an unlimited number of terms.
- b. **Faculty Membership.** The faculty members, one from each of the seven colleges, shall be **elected** by the faculty of each individual college, assuming responsibility at the start of the fall semester and serving for a twelve-month term. A faculty member may serve an unlimited number of terms.
- c. **Vacancies. Should a faculty or student vacancy occur, the appropriate dean shall appoint a member to the committee for the remainder of the twelve-month term.**

ISSUES IN THE SENATE SYSTEM, 2007-08
August 30, 2007

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (Public Safety)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)

Grade Inflation (Teaching Evaluation)

Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04
(Salary and Benefits)

Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05
(Creative Arts)

1-2-1 Agreement (International Programs) – from University Council 9/15/05

Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05
(Contract Faculty)

Athletic Funding – from Agenda Committee 11/21/05 (Financial and Budgetary Affairs)

Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee
8/21/06 (Salary and Benefits)

Major in Peace Studies – from Agenda Committee 8/21/06 (Undergraduate Education)

Beneficence Pledge (Student Rights, Ethics, and Standards Committee)

Revised Student Academic Ethics Policy (Sent to Office of University Compliance)

Revision of Core Curriculum (UCC Subcommittee, Undergraduate Education Committee)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)

GOVERNANCE AND ELECTIONS COMMITTEE

8/30/07

**AGENDA FOR
UNIVERSITY SENATE**

**November 29, 2007
4:00 p.m.**

**David Letterman Communication & Media
Building (CM), Room 125**

- I. Roll Call
- II. Approval of the Minutes of the University Senate, August 30, 2007
- III. Announcements
 - A. Next Scheduled Meetings

Senate Agenda Committee – January 14, 2008, 8:00 a.m., AT 202F
University Senate – January 24, 2008, 4:00 p.m., CM 125
 - B. Program Information – Academic Posting 2007-08, Volume XXXIX-5,6,7
Revised Programs (Enclosure #1)
- IV. Committee Reports
 - A. Governance and Elections Committee – David Pearson, Chairperson
 - B. Faculty Council – Brien Smith, Chairperson
 - C. University Council – Adam Stegner, Chairperson
 - D. Campus Council – Matthew Walker, Chairperson
- V. Report by Chairperson of Senate – Bruce W. Hozeski (Enclosure #2 – Issues in the Senate System)
- VI. Questions Directed to the President
- VII. Question and Answer Period
- VIII. Unfinished Business
- IX. New Business
 - A. Proposed Amendments to the Constitution – First Reading (Enclosure #3)
 - B. UCC-21 (Enclosure #4)
- X. Other Items
- XI. Adjournment

MINUTES OF THE SECOND MEETING OF THE 2007-08 UNIVERSITY SENATE
Thursday, August 30, 2007

Members Present: 57

Members Absent: 10

1. The meeting was called to order by the chairperson of the University Senate, Bruce Hozeski, at 4:05 p.m. Roll Call was taken by initialing the roster located at the entrance to CM 125.

Members Present: N. Ahmed, M. Brown, D. Chen, G. Crawley, L. Deckers, T. Dykiel, K. Ellis, J. Gora, F. Groom, M. Groover, M. Guntsche, D. Haber, M. Harvey, F. Hood, B. Hozeski, S. Islam, K. Kalumba, C. Kapinus, E. Kelly, T. King, M. Maggiotto, C. Marlow, J. Manuel, L. Markle, J. McClure, S. Meier, B. Mills, C. Munchel, G. Murray, K. Neumann, P. Parkison, C. Payne, D. Pearson, M. Popovich, R. Rarick, G. Reid, J. Rybarczyk, D. Shawger, B. Smith, J. Speirs-Neumeister, G. Stamp, M. Steib, A. Stegner, F. Suppe, B. Umansky, M. Walker, A. Wieseke, B. Wills, T. Zivney, E. Zymunt-Fillwalk

Substitutes: Howard Campbell for B. Adams, Jerome Kotecki for J. Clark, Amy Gregg for J. Eflin, W. T. Wrege for J. Ledbetter, Carolyn Vann for J. Olesen, Ahmed Mohammad for R. Stankewitz, Tony Hinds for R. Uggen

Members Absent: R. Dolon, M. Hawkins, M. Jameson, C. Lehnertz, W. McCune, M. McGrew, W. Sharp, P. Spengler, C. Updike, C. Walker

2. A motion was made and seconded (Zivney/Manuel) to approve the minutes of April 19, 2007.

The motion carried, with the addition of T. Zivney to the members present section in the minutes.

3. A motion was made and seconded (Stegner/Ellis) to reaffirm the Standing Rules of the Senate.

Discussion ensued regarding Rule #19 and the footnote as well as Item #23 regarding electronic voting and meetings. The Chairperson of the Senate will form an ad hoc group to write policies and procedures regarding electronic voting and meetings.

The motion carried.

4. A request was made for the University Senate Office to send out a revised flow chart.

5. A motion was made and seconded (Kelly/Mills) to approve the student code changes that were approved by the Senate Agenda Committee this summer.

The motion carried.

6. Juli Eflin and Terry King both reported briefly about the progress of UCC-21, revised core curriculum.

7. Committee Reports

- A. Governance and Elections Committee – David Pearson, Chairperson

David reported that the committee will meet on Friday, September 7. He also reported that the committee approved the appointment of Dean Lavery as the chairperson of the search committee for the dean of the College of Applied Sciences and Technology.

A motion was made and seconded (Popovich/Stegner) to accept the University Senate membership.

The motion carried.

B. Faculty Council – Brien Smith, Chairperson

Brien reported that the council will meet on September 6. There are a number of issues pending under the Faculty Council.

C. University Council – Adam Stegner, 2006-07 Chairperson

Adam reported that the council will meet on September 13 and will hold elections at this first meeting. Elections were postponed until the approval of the additional vice-presidential area, which increased the council membership by three members.

D. Campus Council – Matthew Walker, Chairperson

Matthew reported that the council will meet in three weeks in the Student Center.

8. Report by Chairperson of the Senate – Bruce W. Hozeski

Bruce reported that there may be new chairpersons of committees who do not know what items need to be addressed by their committee. The University Senate Office will forward items on the issues list to the chairperson of the committee for action.

9. Questions Directed to the President

President Gora reported on a gift from the Shafer Foundation that has been designated for the immersive learning experience.

10. Question and Answer Period

There were no questions.

11. Unfinished Business

There was no unfinished business.

12. New Business

There was no new business.

13. Other Items

A. President Gora requested that the department representatives within the University Senate poll their constituents regarding the issue of a smoke-free campus. The Chairperson of the senate asked faculty to go back to their departments/areas and report back to any of the officers of the University Senate. Their replies should be received prior to the next meeting which is September 27. A reminder will be sent from the University Senate office prior to the next meeting.

- B. A motion was made and seconded (McClure/Zivney) to have timetables proposed by the Senate Agenda Committee be subject to subsequent acceptance by the University Senate.

Eric Kelly offered a friendly amendment to add this motion into the standing rules of the Senate.

There was a call for the question (Kelly) to close debate. The call for the question carried.

The motion carried.

The meeting adjourned at 4:45 p.m.

September 27, 2007

Bruce W. Hozeski, Chairperson

Eva Zygmunt-Fillwalk, Secretary

/mt

Program Information – Academic Posting 2007-08, Volume XXXIX-5

Revised Programs:

- Interdepartmental Programs
 - Legal Studies
 - Associate in Arts-Legal Assistance
 - Major in Legal Studies
- College of Applied Sciences and Technology
 - Department of Technology
 - Major in Manufacturing Engineering Technology
 - Department of Military Science
 - Minor in Military Science
 - School of Physical Education, Sport, and Exercise Science
 - Athletic Training Major in Physical Education
- Miller College of Business
 - Department of Marketing and Management
 - Major in Entrepreneurship
- College of Communication, Information, and Media
 - Interdepartmental
 - Minor in Digital Media
 - Department of Journalism
 - Major in Advertising
 - Major in Public Relations
- College of Sciences and Humanities
 - Department of Anthropology
 - Major in Anthropology
 - Department of Computer Science
 - Major in Computer Science
 - Department of English
 - License area in English as a Second Language
 - Department of Mathematical Sciences
 - Major in Actuarial Science
 - Minor in Mathematics
 - Department of Natural Resources and Environmental Management
 - Minor in Environmental Health
 - Department of Philosophy and Religious Studies
 - Major in Religious Studies
 - Minor in Religious Studies
 - Department of Physics and Astronomy
 - Major in Physics
 - Major in Pre-Engineering Preparation
 - Department of Physiology and Health Science
 - Major in health Science
 - Minor in Physiology
 - Teaching Major in School Health Education
 - Department of Psychological Science
 - Teaching Major in Social Studies

Program Information – Academic Posting 2007-08, Volume XXXIX-6

Revised Programs:

- College of Applied Sciences and Technology
 - Department of Technology
 - Minor in Computer Technology

College of Architecture and Planning
Department of Landscape Architecture
Master of Landscape Architecture (MLA)
Department of Urban Planning
Master of Urban Design

Miller College of Business
Department of Marketing and Management
Major in Marketing
Minor in Entrepreneurship

College of Communication, Information, and Media
Department of Journalism
Master of Arts in Journalism
Major in Journalism
Department of Telecommunications
Major in Telecommunications

College of Fine Arts
Department of Theatre and Dance
Minor in Dance

College of Sciences and Humanities
Interdepartmental Programs
Teaching Major in Social Studies
Department of Computer Science
Minor in Computer Science
Department of English
Teaching Major in English/Language Arts
Senior High, Junior High/Middle School Education Program
Department of Physiology and Health Science
Associate in Science-Nuclear Medicine Technology
Associate in Science-Radiography

Program Information – Academic Posting 2007-08, Volume XXXIX-7

Revised Programs:

Interdepartmental Programs
Mathematical Economics
Major in Mathematical Economics

Miller College of Business
Department of Economics
Major in Economics, Financial Analyst Option
Major in Economics, Liberal Arts Option
Department of Information Systems and Operations Management
Associate in Science-Business Information Technology

College of Sciences and Humanities
Department of English
Major in English
Department of Mathematical Sciences
Major in Mathematical Sciences
Teaching Major in Mathematics
Middle School/Junior High Mathematics License
Department of Natural Resources and Environmental Management
Minor in Emergency Management and Homeland Security
Major in Natural Resources and Environmental Management
Department of Physiology and Health Science
Associate in Science-Radiation Therapy
Major in Respiratory Therapy

ISSUES IN THE SENATE SYSTEM, 2007-08
November 19, 2007

CAMPUS COUNCIL

Handicapped Parking (Temporary Permits) – from Agenda Committee 11/21/05 (*Public Safety*)
Student Identification process while conducting community surveys – from Agenda Committee 10/15/07 (*1/14/08*)

FACULTY COUNCIL

Evaluation of Teaching (Teaching Evaluation)
Grade Inflation (Teaching Evaluation)
Restructuring Ball State Health Care Plans – from Agenda Committee 10/4/04 (*Salary and Benefits*)
Definition of Creative Arts for Faculty Award – from Agenda Committee 3/21/05 (*Creative Arts*)
1-2-1 Agreement (International Programs) – from University Council 9/15/05
Terminology of Contract Positions at BSU – from Agenda Committee 10/17/05 (*Contract Faculty*)
Athletic Funding – from Agenda Committee 11/21/05 (*Financial and Budgetary Affairs*)
Load credit for directing an undergraduate honors thesis or master's thesis – from Agenda Committee 8/21/06 (*Salary and Benefits*)
Revised Student Academic Ethics Policy – from Faculty Council 9/6/07 (Task Force on Student Academic Ethics Policy)
Recommendation #3 from Task Force on Personal Technology and Academic Integrity final report dealing with investigating the purchase of software for plagiarism detection – from Agenda Committee 8/20/07 (*Instructional Media Support-10/7/07*)
Recommendation #4 from Task Force on Personal Technology and Academic Integrity final report dealing with identifying appropriate means to address the need for a more systematic approach to educating students about academic integrity – from Agenda Committee 8/20/07 (*Academic Freedom and Ethics, Student Rights, Ethics and Standards-10/7/07*)
Increasing Life Insurance Benefits – from Agenda Committee 8/20/07 (*Salary and Benefits-10/7/07*)

UNIVERSITY COUNCIL

Retirement Models (Financial and Budgetary Affairs)
Student Senate Resolution SR-03-07, SR-04-07, SR-05-07 – from Agenda Committee 10/15/07 (*Master Planning and Facilities – 2/6/08*)

GOVERNANCE AND ELECTIONS COMMITTEE

Proposed Amendments to the Constitution

11/19/07

Proposed Amendments to the Constitution – First Reading

Item #1: Publications and Intellectual Properties Committee

- 10.2 Responsibilities – The Publications and Intellectual Properties Committee is responsible for carrying out on a continuing basis the following initiatives and activities:
- 10.21 To elect a Chairperson and Secretary from its appointed membership by majority vote for a one year term;
 - 10.22 To forward minutes of each committee meeting to the Chairperson of the University Council within a timely manner;
 - 10.23 To develop and review policies concerning University interests in patents and copyrights and to recommend revisions; when appropriate;
 - 10.24 To consider and recommend for possible university financial support the publication, production, promotion, and distribution of original, non-published faculty scholarly and creative works (i.e., e.g., books, monographs, research reports, collections of drawings, computer software, films, videotapes, CDs, and DVDs)
 - 10.25 To initiate and recommend policies and procedures governing submission and consideration of works. ~~for the publishing and distribution of faculty manuscripts, computer software, films, videotapes, and other intellectual properties.~~
 - 10.26 ~~To consider and recommend for possible publishing by the University original non-published faculty manuscripts, either in the Ball State Monograph Series or independently.~~
 - 10.27 ~~To promote and facilitate the dissemination of faculty manuscripts, computer software, films, videotapes, and other intellectual properties by other publishers and distributors.~~
 - 10.27 ~~To develop policies and procedures to aid faculty in the development of computer software, films, videotapes, and other intellectual properties to be offered for sale.~~
 - 10.28 ~~To evaluate the faculty publications program and recommend appropriate revisions and improvements.~~
 - 10.26 To act in an advisory capacity to those who administer the various institutional programs related to the publication and dissemination of intellectual ~~properties.~~ property.

Faculty and Professional Personnel Handbook, Page 32-33

Item #2: Graduate Education Committee

Revision to responsibilities of Graduate Education Committee:

- 5.30 To evaluate and approve ~~applicants for membership in the~~ Graduate Faculty Policies.

Faculty and Professional Personnel Handbook, Page 20

Item #3: Creative Arts Committee:

3. Creative Arts Committee

3.1 Membership – The membership of the Creative Arts Committee shall consist of the following:

3.11 Voting

3.111 Seven members appointed by the Faculty Council, one of whom must be a member of Faculty Council, one representing each college, for staggered two year terms:

3.112 One undergraduate student and one graduate student appointed by the Student Government Association, for one year terms.

3.12 Non-Voting

3.121 The Dean of the College of Fine Arts, ex officio, or a designee.

3.122 The Director of Academic Research and Sponsored Programs, ex officio, or a designee

3.2 Responsibilities – The Creative Arts Committee is responsible for carrying out on a continuing basis the following initiatives and activities:

3.21 To encourage, strengthen, and foster the creative arts at the University at all levels.

3.22 To solicit and evaluate proposals for Creative Arts Grants and to recommend to the Provost and Vice President for Academic Affairs, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.

3.23 To initiate and recommend policies and procedures for Creative Arts Grants at the University;

3.24 To conduct continuous evaluation of the Creative Arts Program.

Faculty and Professional Personnel Handbook, Page 19

Proposed changes:

1. *Add* “3.122 The Director of Academic Research and Sponsored Programs, ex officio, or a designee.”

a. **Justification** – As this committee makes funding and policy recommendations to OARSP and is/has been administered by Academic Research and Sponsored Programs, adding an ex officio from Academic Research and Sponsored Programs provides a direct link between the two. This would provide a similar structure as the other committees administered by Academic Research and Sponsored Programs.

2. *Modify* 3.22 to read “To solicit and evaluate proposals for Creative Arts Grants and to recommend to the Provost, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.”

a. **Justification** -As the responsibilities for the position of Assistant Vice President for Research have essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate School and the Director of Academic Research and Sponsored Programs, this modification better represents the *actual* process for funding recommendations.

Item #3: Research Committee

In addition to the proposed modifications listed below, it is unclear why number 11.35 (To review policies dealing with patents and copyrights and to recommend revisions) is included in responsibilities for the research committee. This seems like a more appropriate responsibility assigned to the Patent and Copyright committee.

11. Research Committee

11.1 Membership – The membership of the Research Committee shall consist of the following appointed members:

11.11 Voting

11.111 Seven faculty, one representing each college, one of whom must be a member of the Faculty Council, appointed by the Faculty Council for staggered two year terms;

11.112 Three members appointed by the University Council, one of whom must be a member of the University Council, for staggered two year terms;

11.113 One undergraduate and one graduate student selected by the Student Government Association, for one year terms.

11.12 Non-Voting

11.121 The Associate Provost for Research and the Dean of the Graduate School, ex officio, or a designee;

11.122 ~~The Assistant Vice President for Research~~ Director of Academic Research and Sponsored Programs, ex officio, or a designee;

- 11.123 The Chairperson of the Publications and Intellectual Properties Committee, ex officio, or a designee;
- 11.124 In addition, the Research Committee, in its evaluation of internal grant proposals, at its discretion, may include in its deliberations additional, ad hoc, non-voting faculty reviewers who have been recruited to provide disciplinary balance.
- 11.2 Responsibilities – The Research Committee is responsible for carrying out on a continuing basis the following initiatives and activities:
- 11.31 To encourage, strengthen, and foster research at the University at all levels.
- 11.32 To solicit and evaluate proposals for research grants and awards, and to recommend to the Provost and Vice President for Academic Affairs, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.
- 11.33 To initiate, recommend, and evaluate policies and procedures for research and research funding at the University.
- 11.34 To act in an advisory capacity to those who administer the various institutional research programs.
- ~~11.35 To review policies dealing with patents and copyrights and to recommend revisions.~~

Faculty and Professional Personnel Handbook, Page 33

Proposed changes:

1. **Modify** 11.121 to read “Associate Provost for Research and the Dean of the Graduate School, ex officio, or a designee;”
 - a. **Justification** - The title for the position of Dean of the Graduate School has been changed to the Associate Provost for Research and Dean of the Graduate School.
2. **Modify** 11.122 to read “The Director of Academic Research and Sponsored Programs, ex officio, or a designee;”
 - a. **Justification** - The responsibilities for the position of Assistant Vice President for Research have essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate School and the Director of Academic Research and Sponsored Programs.
3. **Modify** 11.32 to read “To solicit and evaluate proposals for research grants and awards, and to recommend to the Provost, the Associate Provost for Research and Dean of the Graduate School, and the Director of Academic Research and Sponsored Programs those proposals which merit funding by the University.”
 - a. **Justification** -As the responsibilities for the position of Assistant Vice President for Research have essentially been divided/reassigned to the Associate Provost for Research and Dean of the Graduate School and the Director of Academic Research and Sponsored Programs, this modification better represents the *actual* process for funding recommendations.
4. **Delete/Reassign** 11.35.
 - a. **Justification** - It is unclear why this is included in the responsibilities for the Research Committee. This responsibility is better aligned with those assigned to the Patent and Copyright Committee. This recommendation was also included in the “Recommendations of the Provost’s Task Force for Ball State University: Intellectual Property Policies and Procedures” in Spring 2007.