Abstract

The purpose of this project is to provide managers with additional tools for incoming interns. The issue addresses the gap present between the formal intern onboarding process, and when the student employee is integrated into the team culture and dynamic. This guidebook introduces the reader to three categories prevalent to managers in a professional environment: interns and internship programs, how to maximize the intern experience, and common pitfalls and best practices. The paper provides research-based claims in an easy to read format to best inform the intended reader of a current or prospect intern manager.

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